



## GENERAL MEETING MINUTES

Wednesday 15 January 2025  
Barcaldine Council Chambers, 71 Ash Street, Barcaldine

### Councillors

Rob Chandler (Mayor)  
Milynda Rogers (Deputy Mayor)  
Kim Williams  
Vanessa Howard

Linda Penna  
Bob O'Brien  
Tom Gleeson

### Officers

Amber Coulton (Acting District Manager – Aramac and Muttaborra)  
Jenny Lawrence (District Manager – Barcaldine)  
Daniel Bradford (Chief Executive Officer)  
Paula Coulton (Acting District Manager – Alpha and Jericho)  
Lee Busby (Director of Works)  
Michael Shave (Acting Director Finance and Corporate Services)

### In Attendance

Debbie Young (Minute Secretary)

Councillor O'Brien led council in prayer.

### CONDOLENCES

Mr Alfred John Burns of Aramac, Mrs Kaye Richards and Mrs Vivian Johnson of Barcaldine and Mr Cyril Couchy of Jericho.

### LEAVE OF ABSENCE

Nil

### ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Conducted by Kerry Thompson



## CONFLICTS OF INTEREST

### Prescribed Conflicts of Interest

Nil

### Declarable Conflicts of Interest

**Councillor O'Brien under item 3.3.2** – Councillor O'Brien informed the meeting he has an ongoing Declarable Conflict of Interest in the Community Care Services Report as a close associate – being his wife, who works for the Council Community Care Service. Councillor O'Brien will remain in the meeting for the discussion and vote on this item.

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## DEPUTATIONS

Nil

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## BUSINESS

### 1. CONFIRMATION OF MINUTES

**Resolution:**  
**2025/01/001**

**Moved Cr Howard**

**Seconded Cr Penna**

**That the minutes of the General Meeting of Barcaldine Regional Council held on 11 December 2024 be received and confirmed.**

**Carried**  
**7/0**

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### 2. PETITIONS

Nil

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### 3.1 CONFIDENTIAL REPORTS

Nil

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### 3.2 DECISION REPORTS

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### 3.2.1 Councillor Remuneration Review 2025–2026

**Summary:** *On 6 December 2024, the Local Government Remuneration Commission wrote to Council noting its determination of the maximum remuneration amounts for mayors, deputy mayors and councillors, which will apply from 1 July 2025 as per requirements under the Local Government Regulations 2012.*

**Resolution:** **Moved Cr Rogers** **Seconded Cr Williams**  
**2025/01/002** **That Council adopts the remuneration schedule as determined by the Local Government Remuneration and Discipline Tribunal in accordance with Section 244 of the Local Government Regulation 2012 from 1 July 2025.**

**Carried**  
6/1

*Councillor O'Brien voted against the motion.*

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### 3.2.2 Policy Review – Investigation Policy

**Summary:** *This policy review contains a significant update to the Council's Investigation Policy to reflect legislative amendments regarding the management of Councillor Conduct reported to the Office of the Independent Assessor (OIA). This report includes the updated version of the policy for Council's consideration.*

**Resolution:** **Moved Cr Penna** **Seconded Cr Rogers**  
**2025/01/003** **That Council adopts CG022 – Investigation Policy, replacing the previous versions.**

**Carried**  
7/0

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### 3.2.3 Regional Arts Development Fund Applications

**Summary:** *From the Community Engagement Coordinator, reporting on the Regional Arts Development Fund Assessment Outcome.*



**Resolution:  
2025/01/004**

**Moved Cr Howard**

**Seconded Cr Williams**

**That Council accept the Committee recommendation to approve the application from the Alpha District Tourism Association Incorporated to the value of \$4,246.00 from the 2025/2026 Regional Arts Development Fund program.**

**Carried  
7/0**

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### **3.3 FINANCE**

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#### **3.3.1 Financial Performance Report**

*Summary:*

*Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to prepare a finance report to present at each monthly meeting of the local government. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.*

*The purpose of the report is to meet legislative requirements and promote good financial governance by presenting the Council's budget performance for the six months through to 31 December 2024.*

**Resolution:  
2025/01/005**

**Moved Cr O'Brien**

**Seconded Cr Penna**

**That Council receives the report by the Acting Director Corporate and Finance relating to the December year-to-date financial performance against budget.**

**Carried  
7/0**

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#### **3.3.2 Community Care Services Report**

*Summary:*

*This report provides an update on the Community Care Services financial performance as at 31 December 2024.*



**Resolution:**  
**2025/01/006**

**Moved Cr Gleeson**

**Seconded Cr Rogers**

**That Council receives the report by the Accountant relating to the Community Care Services for December year-to-date financial performance against budget.**

**Carried**  
**7/0**

### **3.3.3 Capital Projects Report**

*Summary:*

*Council has adopted a Capital Works Program for 2024-2025 financial year at its budget meeting in June 2024. In 2024-2025, Council is aiming to deliver \$15.7million worth of capital projects. This report is a progress summary of each project to the end of December 2024.*

**Resolution:**  
**2025/01/007**

**Moved Cr Penna**

**Seconded Cr O'Brien**

**That Council receive and note the report.**

**Carried**  
**7/0**

*Councillor O'Brien left the meeting at 9.36am, returning at 9.37am.*

### **3.3.4 Audit and Risk Committee Minutes – 10 December 2024**

*Summary:*

*The Audit and Risk Committee met on 10 December 2024 for its regular quarterly meeting. The report contains a summary of the discussion points from the meeting which include the Internal Audit Report initial findings relating to grants management.*

**Resolution:**  
**2025/01/008**

**Moved Cr Howard**

**Seconded Cr Gleeson**

**That Council receive and note the audit committee minutes from the meeting on 10 December 2024.**

**Carried**  
**7/0**

### **3.4.1 General Council Business**

- Query regarding top dressing of Barcaldine Sports Oval – no firm delivery date at this stage, engagement with users groups is in progress.





- Query regarding lack of office administration in Barcaldine – available options to be tabled for discussion.
- Annual update of delegations register – to be tabled in March/April.

*Meeting adjourned at 9.56am and reconvened at 10.24am.*

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### 3.5.1 Mayor's Information Report

*Summary: From the Mayor, tabling his information report to Council.*

**Resolution:**                      **Moved Cr O'Brien**                      **Seconded Cr Gleeson**  
**2025/01/009**                      **That Council receive the report.**

**Carried**  
7/0

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### 3.5.2 Chief Executive Officer's Information Report

*Summary: From the Chief Executive Officer, tabling his information Report to Council.*

**Resolution:**                      **Moved Cr Williams**                      **Seconded Cr Gleeson**  
**2025/01/010**                      **That Council receive the report.**

**Carried**  
7/0

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### 3.5.3 Alpha/Jericho District Report

*Summary: This report provides an update on the Council activities that have occurred over the last month in and around the Alpha and Jericho District.*

**Resolution:**                      **Moved Cr Howard**                      **Seconded Cr O'Brien**  
**2025/01/011**                      **That Council receive the report.**

**Carried**  
7/0



### 3.5.4 Aramac/Muttaburra District Report

*Summary: This report provides an update on the Council activities that have occurred over the last month in and around the Aramac and Muttaburra District.*

**Resolution:**  
**2025/01/012**

**Moved Cr O'Brien**  
**That Council receive the report.**

**Seconded Cr Howard**

**Carried**  
*7/0*

### 3.5.5 Community Engagement Coordinator

*Summary: From the Community Engagement Coordinator, submitting her Information Report.*

**Resolution:**  
**2025/01/013**

**Moved Cr Rogers**  
**That Council receive the report.**

**Seconded Cr Williams**

**Carried**  
*7/0*

### 3.5.6 Planning and Development Report

*Summary: From the Chief Executive Officer, tabling the monthly Planning and Development Report.*

**Resolution:**  
**2025/01/014**

**Moved Cr Penna**  
**That Council receive the report.**

**Seconded Cr Gleeson**

**Carried**  
*7/0*

### 3.5.7 Workplace Health and Safety Report

*Summary: From the Work Health and Safety Coordinator, presenting a report on Council's Workplace Health and Safety.*



**Resolution:**  
**2025/01/015**

**Moved Cr Howard**  
**That Council receive the report.**

**Seconded Cr William**

**Carried**  
**7/0**

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### **3.5.8 Environmental Health Officer Report**

*Summary: From the Chief Executive Officer, tabling the Environmental Health Officer Report for Councillor information.*

**Resolution:**  
**2025/01/016**

**Moved Cr Williams**  
**That Council receive the report.**

**Seconded Cr O'Brien**

**Carried**  
**7/0**

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## **4. Close of Meeting**

As there was no further business, the Mayor declared the meeting closed at 11.50am.

CONFIRMED AS A TRUE AND CORRECT RECORD

MAYOR \_\_\_\_\_  
DATED: