



GENERAL MEETING MINUTES

Wednesday 10 September 2025
Barcaldine Council Chambers

Councillors

Rob Chandler (Mayor)
Milynda Rogers (Deputy Mayor)
Kim Williams
Vanessa Howard (via TEAMS)

Linda Penna (absent)
Bob O'Brien
Tom Gleeson

Officers

Amber Coulton (Acting District Manager – Aramac and Muttaborra)
Daniel Bradford (Chief Executive Officer)
Lee Busby (Director of Works)

In Attendance

Debbie Young (Minute Secretary)

Councillor Gleeson led Council in prayer.

CONDOLENCES

Mrs Lorraine Dyer formerly of Alpha, Mrs Ann Kerr and Mrs Beryl Thompson of Barcaldine and Mr Wayne Little of Muttaborra.

LEAVE OF ABSENCE

Resolution:	Moved Cr O'Brien	Seconded Cr Gleeson
2025/09/195	That Councillor Penna be granted a leave of absence for this meeting.	

Carried
6/0



ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

CONFLICTS OF INTEREST

Prescribed Conflicts of Interest

Nil

Declarable Conflicts of Interest

Councillor O'Brien under item 3.3.3 – Councillor O'Brien informed the meeting he has an ongoing Declarable Conflict of Interest in the Community Care Services Report as a close associate – being his wife, works for the Council Community Care Service. Councillor O'Brien will remain in the meeting for the discussion and vote on this item.

DEPUTATIONS

Nil

BUSINESS

1. CONFIRMATION OF MINUTES

Resolution:	Moved Cr Williams	Seconded Cr Rogers
2025/09/196	That the minutes of the General Meeting of Barcaldine Regional Council held on 13 August 2025 be received and confirmed.	

Carried
6/0

2. PETITIONS

Nil

3.1 CONFIDENTIAL REPORT

Resolution:	Moved Cr O'Brien	Seconded Cr Gleeson
2025/09/197	That Council closes the meeting to the public in accordance with Section 254J(3)(g) of the Local Government Regulation 2012, regarding negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to	



prejudice the interest of the local government – to discuss the following confidential report.

Carried
6/0

The meeting was closed at 8.39am and moved in to open session at 9.05am.

Resolution:
2025/09/198

Moved Cr Gleeson
That Council reopens the meeting.

Seconded Cr Williams

Carried
6/0

Resolution:
2025/09/199

Moved Cr Chandler
That the following item be deferred until further information is received.

Seconded Cr Gleeson

Carried
6/0

Resolution:
2025/09/200

Moved Cr O'Brien
That Council closes the meeting to the public in accordance with Section 254J(3)(g) of the Local Government Regulation 2012, regarding negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government – to discuss the following confidential report.

Seconded Cr Howard

Carried
6/0

The meeting was closed at 10.48am and moved in to open session at 10.52am.

Resolution:
2025/09/201

Moved Cr O'Brien
That Council reopens the meeting.

Seconded Cr Rogers

Carried
6/0



3.1.1 Muttaborra–Aramac Road Concrete Works

Summary: Tenders for concrete works on the Muttaborra–Aramac Road were advertised on July 25th 2025 via VendorPanel, three conforming submissions were received.

**Resolution:
2025/09/202**

**Moved Cr O'Brien
That Council:**

Seconded Cr Rogers

- 1. Accept the tender application from Culvertworks Pty Ltd for a total price of \$432,165.00 (excluding GST).**
- 2. In accordance with the *Local Government Act 2009* and Council's procurement policy, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate and finalise all matters in relation to the execution of the contract awarded in 1.**

**Carried
4/3**

Councillors Gleeson (reason being the successful tenderer is not a local business), Williams and Howard voted against the motion. Given the division, Mayor Chandler exercised his casting vote to carry the motion.

3.2 DECISION REPORTS

3.2.1 Special Holidays 2026

Summary: Each year, Local Governments are invited by the Office of the Industrial Relations to request special and show holidays for the following year.

**Resolution:
2025/09/203**

Moved Cr Howard

Seconded Cr O'Brien

That Council ratify the request for the following Special Holidays for 2026:

- Wednesday 20 May – Alpha township for the Alpha Show**
- Wednesday 9 September – Barcaldine township for Westech Field Day**
- Friday 2 October – Aramac township in place of show holiday**
- Tuesday 3 November – Muttaborra township for Melbourne Cup day**



- **Jericho date to be confirmed following community consultation by Officers.**

Carried
6/0

3.2.2 New Ex Gratia Payments Policy

Summary: *Council is proposing to introduce an Ex Gratia Payments Policy to ensure effective internal governance regarding the process where Council may offer ex gratia payments to individuals, groups or organisations in situations where there is no legal obligation to provide compensation, but it is deemed appropriate as a goodwill gesture.*

Resolution: **Moved Cr O'Brien** **Seconded Cr Rogers**
2025/09/204 **That Council adopts the New Ex Gratia Payments Policy as provided in Attachment 1 to the report.**

Carried
5/1

Resolution: **Moved Cr O'Brien** **Seconded Cr Gleeson**
2025/09/205 **That Council defer the decision on the following report until further information is received.**

Carried
6/0

3.2.3 Community Grants Program – Round 1

Summary: *For Council's consideration of applications received in Round 1 of the Community Grants Program in accordance with the Community Grants Policy.*

Resolution: **Moved Cr Howard** **Seconded Cr O'Brien**
2025/09/206 **That Council approves the following allocation of funds from Round 1 of the Community Grants Program in accordance with the Community Grants Policy: Jericho Tourism – \$1,500 (cash).**

**Carried**

3.2.4 Budget Review 1 for the 2025-26 Financial Year

Resolution:
2025/09/207

Carried

3.2.5 Expression of Interest – Lease of Vacant Land – Bauhinia Street Barcaldine



Resolution:
2025/09/208

Moved Cr O'Brien

Seconded Cr Rogers

That Council approves the lease of vacant land in Bauhinia Street Barcaldine, described as Lot 110 RY117 and Lot 84 SP123569 (194.2 hectares) to Ben Child for \$2,500 per year (GST exclusive) for an initial term of 24 months, with an option for a further 12 months.

Carried
6/0

3.2.6 Land Conversion Request – Portwine Road

Summary:

This report outlines Council's required response to a Conversion Application submitted to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development. The application seeks to convert GHPL37/3547 – Lot 3 on Plan BE92 from leasehold to freehold tenure. The proposed conversion has implications for Council's road network, specifically Portwine Road (Road No. 2321), which currently traverses the subject lot in an off-alignment configuration.

Council is requested to provide formal comments on the tenure to conversion, the status and future of Portwine Road and whether realignment to the designated road corridor is intended. The report highlights the historical use of the road, the financial and environmental implications of realignment and the absence of budgetary provision for such works. Council's decision will inform the State's consideration of the conversion and any necessary adjustments prior to the issuance of a Deed of Grant.

Resolution:
2025/09/209

Moved Cr Gleeson

Seconded Cr Williams

That Council:

- 1. Does not object to the land conversion of GHPL37/3547 – Lot 3 on Plan BE92 from leasehold to freehold tenure.**
- 2. Retain Portwine Road in its current alignment and confirm with Land Services the road is required in its current off-alignment configuration and request it be surveyed and dedicated accordingly, prior to the issuance of a Deed of Grant.**
- 3. Confirms Council will not require the existing official portions of the Portwine Road Corridor, which is located to the east of the existing off-alignment section of road.**



Carried
6/0

Councillor Rogers left the meeting at 9.45am, returning at 9.47am.

3.2.7 Conversion Application for Radio Tower and Mount Arthur Roads

Summary:

Council has received correspondence from Land Services, a division of the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development; regarding a Conversion Application for SH 2/3852 over Lot 3852 on PH794 (Barcaldine Downs/The Patrick). The application for conversion seeks to convert from leasehold to freehold tenure.

The proposed conversion affects two Council managed roads – Radio Tower and Mount Arthur Roads, both of which are currently constructed off their surveyed alignments. Council is required to provide formal comment on the tenure conversion and the future status of these roads.

Radio Tower Road is an Unformed, Category 4 road with limited community value and no nearby road corridor. Mount Arthur Road is a Formed, Category 3 road constructed off-alignment to provide direct access to the Mount Arthur property. Realignment of Mount Arthur Road to the official corridor would incur significant costs exceeding \$1 million per kilometre, excluding cultural heritage and environmental considerations.

This report outlines the implications of the conversion and recommends Council's position on the tenure application and the future of the affected roads.

Resolution:
2025/09/210

Moved Cr Gleeson
That Council:

Seconded Cr O'Brien

- 1. Does not object to the Application for Conversion of SH 2/3852 over Lot 3852 on PH794 from leasehold to freehold tenure.**
- 2. Confirms Radio Tower Road (1553), in its current off-alignment configuration, is not required and supports its removal from Council's Road Asset Register.**
- 3. Confirms Mount Arthur Road (1552), in its current off-alignment configuration, is required for continued access and requests the road be surveyed in its existing location prior to the issuance of the Deed of Grant.**
- 4. Confirms Council does not require the existing official portion of the Mount Arthur Road corridor located to the east of the current alignment.**



Carried
6/0

3.2.8 Barcaldine Industrial Estate Extension

Summary: *Barcaldine's existing supply of industrial land is almost exhausted following strong demand from local and regional businesses. Without additional serviced land, the region risks constraining private investment, slowing job creation and missing opportunities tied to major regional infrastructure. The proposed development will deliver 25 fully serviced lots ranging in size from 4,000 m² to 13,500 m²; located off Ironwood Drive, Barcaldine.*

Resolution:
2025/09/211

Moved Cr O'Brien
That Council:

Seconded Cr Williams

- 1. Endorses the Barcaldine Industrial Estate Extension Project, subject to funding.**
- 2. Notes the project budget of \$5 million.**
- 3. Delegates authority to the Chief Executive Officer to source funding for the project.**

Carried
6/0

3.3 FINANCE

3.3.1 Financial Performance Report

Summary: *Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to prepare a finance report to present at each monthly meeting of the local government. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.*



Resolution:
2025/09/212

Moved Cr Rogers
That Council received the report on Monday 8 September 2025 relating to the August year-to-date financial performance against budget.

Seconded Cr O'Brien

Carried
6/0

3.3.2 Capital Projects Report

Summary: Council has adopted a Capital Works Program for 2025-2026 financial year at its budget meeting in June 2025. In 2025-2026, Council is aiming to deliver \$12.9 million of new projects along with completing carried forward projects from 2024-2025. This report is a progress summary of each project to the end of August 2025.

Resolution:
2025/09/213

Moved Cr Rogers
That Council receive and note the report.

Seconded Cr Gleeson

Carried
6/0

Meeting adjourned at 10.13am and reconvened at 10.47am, returning to items 3.1.1 and 3.2.3 for decision.

3.3.3 Community Care Services Financial Performance

Summary: This report provides an update on the Community Care Services financial performance as at 31 August 2025.

Resolution:
2025/09/214

Moved Cr Howard
That the report be received on Monday 8 September 2025 relation to the Community Care Services 2025-26 August financial report against budget.

Seconded Cr Rogers

Carried
6/0

3.4.1 General Council Business

- Councillor Chandler noted receipt of an email advertising the Governance Institute of Australia partnering with the Country Universities Centres to deliver 'A



Responsible Officers, Directors and the Board' short course in December.
Councillors Rogers and Williams expressed an interest in attending.

Mayoral Minute

Resolution:
2025/09/215

Moved Cr Chandler

That Councillors Rogers and Williams attend the training course in December 2025.

Carried
6/0

- Councillor Chandler congratulated staff member Warren Smith for fifty years of service to Council.

3.5.1 Mayor's Information Report

Summary: From the Mayor, tabling his information report to Council.

Resolution:
2025/09/216

Moved Cr O'Brien

That Council receive the report.

Seconded Cr Williams

Carried
6/0

3.5.2 Chief Executive Officer's Information Report

Summary: From the Chief Executive Officer, tabling his information Report to Council.

Resolution:
2025/09/217

Moved Cr O'Brien

That the report be received and noted.

Seconded Cr Williams

Carried
6/0

Meeting adjourned at 11.57am and reconvened at 12.30pm.



3.5.3 Director of Works Report

Summary: From the Director of Works, tabling his report for the information of Council.

Resolution: **Moved Cr Howard** **Seconded Cr O'Brien**
2025/09/218 **That the report provided by the Director of Works be received and noted.**

Carried
6/0

Councillor Rogers left the meeting at 12.40pm, returning at 12.41pm.

Councillor Howard left the meeting at 1pm.

3.5.4 District Managers' Report

Summary: This report provides an update on the Council activities that have occurred over the last month in and around the Barcaldine Council District.

Resolution: **Moved Cr Williams** **Seconded Cr Gleeson**
2025/09/219 **That the report provided by the District Managers providing an update on the previous months' Council activities within each district be received and noted.**

Carried
5/0

3.5.5 Planning and Development Report

Summary: From the Chief Executive Officer, tabling the monthly Planning and Development Report.

Resolution: **Moved Cr Rogers** **Seconded Cr Williams**
2025/09/220 **That Council receive the report.**

Carried
5/0



3.5.6 Environmental Health Officer Report

Summary: From the Chief Executive Officer, tabling the Environmental Health Officer Report for Councillor information.

Resolution: **Moved Cr Gleeson** **Seconded Cr Rogers**
2025/09/221 **That Council receive the report.**

Carried
5/0

Councillor O'Brien left the meeting at 1.27pm, returning at 1.28pm.

3.5.7 Work Health and Safety Information Report

Summary: From the Work Health and Safety Coordinator, tabling his Information Report for Councillor information.

Resolution: **Moved Cr O'Brien** **Seconded Cr Williams**
2025/09/222 **That Council receive the report.**

Carried
5/0

4. Close of Meeting

As there was no further business, the Mayor declared the meeting closed at 1.37pm.

CONFIRMED AS A TRUE AND CORRECT RECORD

MAYOR - - - - -
DATED:
