



GENERAL MEETING AGENDA

NOTICE OF MEETING

Wednesday 16 July 2025

Barcaldine Council Chambers, 71 Ash Street, Barcaldine

To be held at 8:30am

Councillors

Rob Chandler (Mayor)
Milynda Rogers (Deputy Mayor)
Kim Williams
Vanessa Howard

Linda Penna
Bob O'Brien
Tom Gleeson

Officers

Amber Coulton (Acting District Manager – Aramac and Muttaborra)
Jenny Lawrence (District Manager – Barcaldine)
Daniel Bradford (Chief Executive Officer)
Paula Coulton (Acting District Manager – Alpha and Jericho)
Lee Busby (Director of Works)
Michael Shave (Acting Director Finance and Corporate Services)

In Attendance

Debbie Young (Minute Secretary)

Deputation – Nil

Please find attached the agenda for the General Meeting to be held on Wednesday 16 July 2025 at the Barcaldine Council Chambers, commencing at 8:30am.

Dan Bradford, Chief Executive Officer

BARCADDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

BARCADDINE REGIONAL COUNCIL

Our Vision – A positive, sustainable and innovative regional council.

Our Mission – To provide excellence for the community.

Prayer

Almighty God

We acknowledge that we have a responsibility to look after your creation, especially this region we call Barcaldine Regional Council.

We are conscious that our decisions are going to affect deeply the people we have come here to serve.

Assist us to exercise respect for Councillors, staff and for the people of our region.

Help us in this meeting to act wisely, justly and intelligently in all our deliberations.

Thank you Lord for the privilege of both leading and serving and assist us to do these well.

Amen

Condolences

Mrs June Doherty of Aramac.

Apologies

Acknowledgment of Traditional Owners

Declarations of Prescribed Conflicts of Interest

Declarations of Declarable Conflicts of Interest

BARCALDINE REGIONAL COUNCIL
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BARCALDINE REGIONAL COUNCIL
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Council Meeting Date: 16 July 2025
Item No: 3.2.1
Subject Heading: Accounts Receivable Transfer/Write Off Request
Author and Title: Michael Shave, Acting Director Corporate and Financial Services
Classification: (if confidential)

Summary: This report recommends the transfer/write off of two receivables considered non collectable.

Officer's Recommendation: That Council: 1. Approves the transfer of \$17,992.36 from debtor account HACBM to the rates card. 2. Approves the write off of \$5,840.00 of debtor account LYNGJ.

Background

Council has been on a journey to improve its accounts receivable management processes. As part of this process a regular review of outstanding invoices is undertaken to assess the need to either instigate collection measures or consider writing off the debts as unrecoverable.

Council's Rates and Debt Recovery Policy provides guidance regarding debt write off delegations with the Chief Executive Officer or Director Corporate and Financial Services authorised to write off debts owing up to \$5,000.00, where those debts are deemed to be unrecoverable. Anything above this amount must be recommended to Council for decision.

Report

The latest review of Council's aged sundry debtors balance has identified the following invoices as uncollectable, based on efforts to date to communicate with the debtor and seek payment.

Debtor Code	Amount	Comment
HABCM	\$17,992.36	<ul style="list-style-type: none">The debt relates to temporary fencing and staff costs to manage risks regarding the Artesian Hotel. Property owner has failed to make payments on multiple invoices issued and has not offered to enter into a payment arrangement.As the debtor transactions relate specifically to a property, it is recommended that the debt be transferred to the rates card for future recovery action.

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LYNGJ	\$5,840.00	The debt relates to electrical damage caused at the Racecourse in May 2024 when the new photo finish tower was constructed by Racing Queensland. The contractor has previously disputed the invoice claiming lack of Dial Before You Dig information and will no longer respond. It is recommended that based on the amount in question, the debt be written off.
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Link to Corporate Plan

Theme 5: Governance – Council risks, resources, assets and finances are well managed.

Consultation (internal/external)

- Acting Director Corporate and Financial Services
- Acting Finance Manager
- District Managers

Policy Implications

Nil

Budget and Resource Implications

No bad debt provision has been taken up for either of the debts. As a result a bad debt expense will need to be recognised should the write off be endorsed.

Risk Management Implications

Effective receivable management reduces the risk of bad debts being realised and loss of revenue and cash flow for Council and the community.

Asset Management Implications

Nil

Legal Implications

Nil

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Council Meeting Date: 16 July 2025

Item No: 3.2.2

Subject Heading: Fees and Charges Amendments

Author and Title: Michael Shave, Acting Director Corporate and Financial Services

Classification: (if confidential)

Summary: This report recommends changes to Council's 2025-2026 Fees and Charges Register following identification of a number of required changes.

Officer's Recommendation: That Council adopt the updated 2025-2026 Fees and Charges Register, reflecting the changes as outlined in the report provided as Attachment 1.

Background

Council adopted its 2025-2026 Fees and Charges on 18 June 2025. Section 97 of the *Local Government Act 2009* allows cost-recovery fees to be set at a level equal to or less than cost of providing a particular service. The general principle in setting general cost-recovery fees and commercial charges is that the costs of services should be borne by those who benefit from them (i.e. the user pays principle). This will ensure that general ratepayers do not continue to subsidise the cost of this activity.

Section 262(3)(c) of the *Local Government Act 2009* also allows Councils the power to charge for services and facilities.

Fees and charges may be amended by Council resolution at any time.

Report

1. Town Common Muster Fees (New)

Currently Council's Rural Lands Officers are required to be onsite on weekends when town common musters occur. Council incurs labour and plant costs for officers to attend and monitor the musters.

The proposed new fees are provided below. The fees aligns with the current fees adopted by Council for Rural Lands Officer attendance at the dip yard for tick inspections.

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RURAL	Unit	GST	2025-26	Type of Fee	Legal Source
Common Musters					
Common Muster Inspections Operators Fee Out of Hours Mon-Fri (after 4pm) (minimum 3 hours charge)	Per hr/Per Person	Inclusive	240.00	Commercial	LGA 2009 Section 262(3)(c)
Common Muster Inspections Operators Fee for Saturday) (minimum 3 hours charge)	Per hr/Per Person	Inclusive	240.00	Commercial	LGA 2009 Section 262(3)(c)
Common Muster Inspections Operators Fee for Sunday (minimum 3 hours charge)	Per hr/Per Person	Inclusive	330.00	Commercial	LGA 2009 Section 262(3)(c)

2. Barcaldine Showgrounds Light Hire – One Off Events (New)

Council currently charges fees for the one off hire (minor and major) of the Barcaldine Showgrounds. Council currently has no fee for the recovery of costs associated with the use of the showgrounds and camp draft arena lights as part of a hire arrangement.

The introduction of a new fee of \$33.00 to offset the energy and other costs associated with the use of the lighting by customers is proposed in accordance with the users pays principle.

The proposed new fees are provided below.

COMMUNITY FACILITIES	Unit	GST	2025-26	Type of Fee	Legal Source
* 50% for Local residents and Groups					
A BOND OF \$200.00 APPLIES FOR FACILITIES. A BOND OF \$100.00 APPLIES FOR EQUIPMENT.					
Showgrounds					
Light Hire (Showground / Campdraft Arena) – one off events	per night	Inclusive	33.00	Commercial	LGA 2009 Section 262(3)(c)

3. Equipment – Generator Refuelling Fee (New)

Council currently has a fee for the hire of a generator. A requirement under the hire agreement is for the generator to be refuelled prior to its return. Instances have occurred where the generator has been returned without being refuelled. A new refuelling fee of \$3.00 per litre is proposed as an incentive for customers to comply with the hire agreement requirements.

The proposed new fee is provided below.

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EQUIPMENT	Unit	GST	2025-26	Type of Fee	Legal Source
A BOND OF \$200-00 APPLIES FOR FACILITIES / BUS. A BOND OF \$100.00 APPLIES FOR EQUIPMENT.					
Equipment					
Generator Refuelling Fee (if not returned from hire full)	per litre	Inclusive	3.00	Commercial	LGA 2009 Section 262(3)(c)

4. Equipment – Additional 240L Waste Bins (New)

Council is regularly requested to provide additional waste bins for events and other activities undertaken at Council facilities. Currently the bins are provided free of charge, however staff time and plant costs are incurred in organising the delivery and return of the bins and the disposal of waste. A fee of \$15.00 per bin is proposed to defray the costs associated with the service to reduce the burden on ratepayers.

The proposed new fee is provided below.

EQUIPMENT	Unit	GST	2025-26	Type of Fee	Legal Source
A BOND OF \$200-00 APPLIES FOR FACILITIES / BUS. A BOND OF \$100.00 APPLIES FOR EQUIPMENT.					
Equipment					
Additional 240L Waste Wheelie Bins	per bin	Inclusive	15.00	Commercial	LGA 2009 Section 262(3)(c)

5. Equipment – Cleaning Fees (New and Revised)

As part of the 2025-2026 fees and charges, development fees associated with the cleaning and ironing of linen were inadvertently excluded from the fees and charges schedule. They have now been reinstated with slight increases to reflect cost increases in providing the service (cleaning of linen is proposed to increase to \$8.00 from \$7.50 and ironing of linen to increase to \$13.00 from \$12.50).

The current fees and charges register includes a charge for the cleaning of a facility (or bus), set at cost + 30%. This is administratively cumbersome and it is proposed to change the fee to an hourly rate of \$150.00 per hour per person. This cost reflects staff time, plant costs, direct materials and overheads.

The proposed fee changes are provided below.

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EQUIPMENT	Unit	GST	2025-26	Type of Fee	Legal Source
A BOND OF \$200-00 APPLIES FOR FACILITIES / BUS. A BOND OF \$100.00 APPLIES FOR EQUIPMENT.					
Setup, Delivery & Cleaning Fees					
Cleaning of Linen	per item	Inclusive	8.00	Commercial	LGA 2009 Section 262(3)(c)
Ironing of Linen	per item	Inclusive	13.00	Commercial	LGA 2009 Section 262(3)(c)
Cleaning Fee - To be deducted from bond before refund made if facility or bus not left clean	per hour per person	Inclusive	150.00	Commercial	LGA 2009 Section 262(3)(c)

Link to Corporate Plan

Theme 5: Governance

- Develop systems to better inform investment decisions (including return and whole of life costs)
- Continue listening to our communities identify opportunities for improvement
- Continue reviewing policies and strategic plans for relevancy and currency

Consultation (internal/external)

- District Managers
- Senior Administration and Compliance Officer
- Coordinator Fleet, Plant and Workshops

Policy Implications

Nil

Budget and Resource Implications

The changes to the fees and charges will result in a small increase in revenue.

Risk Management Implications

The *Local Government Act* requires a council resolution to set fees and charges.

Asset Management Implications

Nil

Legal Implications

Section 262(3)(c) of the *Local Government Act 2009* allows councils the power to charge for services and facilities. Fees and charges may be amended by Council resolution at any time.

Attachment 1

2025-26 Register of Fees and Charges AMENDMENTS JULY 2025

General Ledger	ADMINISTRATION	Unit	GST	2025-26	Type of Fee	Legal Source
	Credit Card Payments					
5373-1000-0000	Credit Card Levy - 1% of transaction amount	per transaction	Inclusive	1%	Commercial	LGA 2009 Section 262(3)(c)
	Public Information					
5372-1000-0000	Council Meeting Minutes	per set	Exempt	7.50	Cost Recovery	LGR 2012 Section 272(4)(b)
5372-1000-0000	Local Laws and Subordinate Local Laws	per Local Law	Exempt	15.00	Cost Recovery	LGR 2012 Section 14(2)
5372-1000-0000	Plans, Policies, Budget, Reports	per set	Exempt	25.00	Cost Recovery	LGR 2012 Section 199(2)(b)
	Rates Search					
5372-1000-0000	Building Records Search	per search	Exempt	112.00	Commercial	LGR 2012 Section 199(2)(b)
4401-1000-0000	Standard rates search	per assessment	Exempt	172.00	Commercial	LGA 2009 Section 262(3)(c)
	Right to Information & Information Privacy					
5372-1000-0000	Right to Information - Application Fee (Set by Regulation) - Pricing - http://www.rti.qld.gov.au/feesand-charges		Exempt	Pricing as per website in fee description	Statutory	RTIR 2009 Section 4
5372-1000-0000	Right to Information processing charge More than 5 hours (Set by Regulation) - Pricing - http://www.rti.qld.gov.au/feesand-charges	per 15 min or part thereof	Exempt	Pricing as per website in fee description	Statutory	RTIR 2009 Section 5(2)(b)

General Ledger	ADMINISTRATION	Unit	GST	2025-26	Type of Fee	Legal Source
5372-1000-0000	Right to Information access charge		Exempt	at cost	Statutory	RTIR 2009 Section 6(1)(a)
5372-1000-0000	Right to Information photocopying (Set by Regulation) - Pricing - http://www.rti.qld.gov.au/feesand-charges	per A4 page	Exempt	Pricing as per website in fee description	Statutory	RTIR 2009 Section 6(1)(b)
5372-1000-0000	Information Privacy access charge		Exempt	at cost	Statutory	IPR 2009 Section 4(1)
5372-1000-0000	Information Privacy photocopying (Set by Regulation) - Pricing - http://www.rti.qld.gov.au/feesand-charges	per A4 page	Exempt	Pricing as per website in fee description	Statutory	IPR 2009 Section 4(1)(b)
Photocopying						
5372-1000-0000	One side - black & white - any size	per page	Inclusive	0.50	Commercial	LGA 2009 Section 262(3)(c)
5372-1000-0000	Bulk copying - black & white	per 100	Inclusive	35.00	Commercial	LGA 2009 Section 262(3)(c)
5372-1000-0000	One side - colour - any size	per page	Inclusive	1.00	Commercial	LGA 2009 Section 262(3)(c)
5372-1000-0000	Bulk copying - colour	per 100	Inclusive	73.00	Commercial	LGA 2009 Section 262(3)(c)
Laminating						
5372-1000-0000	Card Size	per sheet	Inclusive	2.50	Commercial	LGA 2009 Section 262(3)(c)
5372-1000-0000	A4 Pockets	per sheet	Inclusive	3.50	Commercial	LGA 2009 Section 262(3)(c)

General Ledger	ADMINISTRATION	Unit	GST	2025-26	Type of Fee	Legal Source
5372-1000-0000	A3 Pockets	per sheet	Inclusive	8.00	Commercial	LGA 2009 Section 262(3)(c)
	Sundry					
5372-1000-0000	Binding	per copy	Inclusive	8.00	Commercial	LGA 2009 Section 262(3)(c)
5372-1000-0000	Folding	per 100	Inclusive	8.00	Commercial	LGA 2009 Section 262(3)(c)
5372-1000-0000	General Administration	per 15min	Inclusive	24.00	Commercial	LGA 2009 Section 262(3)(c)
	Stock for Sale					
5406-1000-0000	Barcaldine Shire Council - history book	Each	Inclusive	5.00	Commercial	LGA 2009 Section 262(3)(c)
5406-1000-0000	The Man Who was Starlight	Each	Inclusive	5.00	Commercial	LGA 2009 Section 262(3)(c)
5406-1000-0000	El Dorado of Australia - Paperback	Each	Inclusive	5.00	Commercial	LGA 2009 Section 262(3)(c)
5406-1000-0000	Sensational Cattle Stealing - Book	Each	Inclusive	5.00	Commercial	LGA 2009 Section 262(3)(c)
5406-1000-0000	Bush Battleground - Hardcover	Each	Inclusive	11.00	Commercial	LGA 2009 Section 262(3)(c)
5406-1000-0000	Bush Battleground - Paperback	Each	Inclusive	5.00	Commercial	LGA 2009 Section 262(3)(c)
5406-1000-0000	Crossing the Divide - Janice Cooper - Paperback	Each	Inclusive	11.00	Commercial	LGA 2009 Section 262(3)(c)
5406-1000-0000	Drummond to the Burra	Each	Inclusive	22.00	Commercial	LGA 2009 Section 262(3)(c)

General Ledger	ADMINISTRATION	Unit	GST	2025-26	Type of Fee	Legal Source
5406-1000-0000	Retail Outlet Sales	Each	Inclusive	80% Sale Price	Commercial	LGA 2009 Section 262(3)(c)
	Other					
5372-1000-0000	Lost or Non-returned Keys	per key	Inclusive	150.00	Commercial	LGA 2009 Section 262(3)(c)
5372-1000-0000	Damaged key	per key	Inclusive	60.00	Commercial	LGA 2009 Section 262(3)(c)
5372-1000-0000	Overdue Key Fee	per week	Inclusive	20.00	Commercial	LGA 2009 Section 262(3)(c)

General Ledger	AGED CARE	Unit	GST	2025-26	Type of Fee	Legal Source
	Home Care Packages					
2456-1000-Item	Personal Care	per hour	Exempt	51.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Domestic Assistance	per hour	Exempt	53.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Social Support	per hour	Exempt	53.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Nursing	per hour	Exempt	78.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Basic Daily Fee – Level 1	per day	Exempt	11.50	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Basic Daily Fee – Level 2	per day	Exempt	12.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Basic Daily Fee – Level 3	per day	Exempt	12.50	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Basic Daily Fee – Level 4	per day	Exempt	12.50	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Case Management – Level 1	per day	Exempt	4.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Case Management – Level 2	per day	Exempt	8.50	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Case Management – Level 3	per day	Exempt	18.50	Commercial	LGA 2009 Section 262(3)(c)

General Ledger	AGED CARE	Unit	GST	2025-26	Type of Fee	Legal Source
2456-1000-Item	Case Management - Level 4	per day	Exempt	27.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Management Fee - Level 1	per day	Exempt	3.50	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Management Fee - Level 2	per day	Exempt	7.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Management Fee - Level 3	per day	Exempt	14.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Management Fee - Level 4	per day	Exempt	21.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Case Management - Individual	per hour	Exempt	71.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Client Care Coordination	per hour	Exempt	71.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Administration	per package	Exempt	67.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Contingency	per package	Exempt	10%	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Transport - Individual/Group Return	per trip	Exempt	29.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Medi-Alert Monitoring	per month	Exempt	24.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Webster Packs	per week	Exempt	5.50	Commercial	LGA 2009 Section 262(3)(c)

General Ledger	AGED CARE	Unit	GST	2025-26	Type of Fee	Legal Source
2456-1000-Item	Meals on Wheels	per meal	Exempt	11.50	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Consumables	per item	Inclusive	At Cost	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Home Maintenance	per hour	Exempt	24.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Social Support Group		Exempt	-	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Set Up Fee (Initially)		Exempt	-	Commercial	LGA 2009 Section 262(3)(c)

General Ledger	AGED CARE	Unit	GST	2025-26	Type of Fee	Legal Source
	Commonwealth Home Support Program					
2456-1000-Item	Domestic Assistance - Client Contribution	per hour	Exempt	10.50	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Personal Care - Client Contribution	per hour	Exempt	10.50	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Social Support - Individual - Client Contribution	per hour	Exempt	10.50	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Social Support - Group - Client Contribution	per package	Exempt	Nil	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Nursing - Client Contribution	per hour	Exempt	10.50	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Home Maintenance - Client Contribution	per callout	Exempt	21.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Lawn mowing and whippersnipping - Client Contribution	per callout	Exempt	10.50	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Transport (within town of residence) - Client Contribution	per round trip	Exempt	5.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Transport (Alpha to Barcaldine, Jericho to Alpha, Aramac to Barcaldine, Muttaborra	per round trip	Exempt	10.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Transport (Medical Appointments Only - Alpha/Jericho to Emerald, Muttaborra to	per round trip	Exempt	10.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Meals	per meal	Exempt	7.50	Commercial	LGA 2009 Section 262(3)(c)

General Ledger	AGED CARE	Unit	GST	2025-26	Type of Fee	Legal Source
2456-1000-Item	Meals – Client Contribution	per meal	Exempt	10.50	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Medi-Alert Monitoring	per month	Exempt	30.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Diability Access Ramp Hire	per week	Exempt	23.00	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Consumables		Inclusive	At Cost	Commercial	LGA 2009 Section 262(3)(c)
2456-1000-Item	Travel outside of town area	per hour	Inclusive	5.50	Commercial	LGA 2009 Section 262(3)(c)

General Ledger	BUILDING	Unit	GST	2025-26	Type of Fee	Legal Source
	GENERAL					
4411-1000-0000	Lodgement Fee		Exempt	163.00	Commercial	LGA 2009 Section 262(3)(c)
	All applicants must pay a Lodgement Fee plus an Assessment Fee					
4411-1000-0000	Certificate of Classification – Built Pre 1998		Inclusive	471.00	Cost Recovery	Building Act 1975 Section 102
4411-1000-0000	Building Post Construction	per assessment	Inclusive	Applicable assessment fee plus 30%	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Inspection Fee – Lapsed Assessment	per assessment	Inclusive	To be Quoted	Cost Recovery	Building Act 1975 Section 51
	ASSESSMENT					
	New Dwellings & Major Additions & Alterations (Class 1)					
4411-1000-0000	Assessment Fee – Single Storey up to 300m ²	per assessment	Inclusive	949.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Assessment Fee – Double storey up to 300m ²	per assessment	Inclusive	1,227.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Assessment Fee – Dwellings over 300m ²	per assessment	Inclusive	To be Quoted	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Inspection Fee –	per assessment	Inclusive	471.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Inspection Fee – Re-inspection Fee	per assessment	Inclusive	471.00	Cost Recovery	Building Act 1975 Section 51
	Minor Additions & Alterations, incl Decks, Verandahs, Patios (Class 1 and Class 10)					
4411-1000-0000	Assessment Fee – Up to 30m ²	per assessment	Inclusive	602.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Assessment Fee – 30m ² to 80m ² – Over 80m ² refer to Major Additions	per assessment	Inclusive	642.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Inspection Fee	per inspection	Inclusive	471.00	Cost Recovery	Building Act 1975 Section 51

General Ledger	BUILDING	Unit	GST	2025-26	Type of Fee	Legal Source
	Underpinning & Re-Stumping of a Dwelling (Class 1)					
4411-1000-0000	Assessment Fee	per assessment	Inclusive	751.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Inspection Fee	per inspection	Inclusive	471.00	Cost Recovery	Building Act 1975 Section 51
	Removal/Relocation of Dwelling (on to site) (Class 1)					
4411-1000-0000	Assessment Fee	per assessment	Inclusive	949.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Inspection Fee	per inspection	Inclusive	471.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Preliminary Inspection Fee	per assessment	Inclusive	To be Quoted	Cost Recovery	Building Act 1975 Section 51
	Demolition/Removal of Dwelling (from site) (Class 1)					
9991-5200-0065	Application Bond - To cover damages to Council Property	per application	Exempt	3,500.00	Commercial	LGA 2009 Section 262(3)(c)
9991-5200-0065	Security Bond - within town area - Removal Only - To ensure all works are completed for final certificate in 6 mths	per application	Exempt	Max 20,000	Cost Recovery	
9991-5200-0065	Security Bond - Rural area - Removal Only - To ensure all works are completed for final certificate in 6 mths	per application	Exempt	Max 10,000	Cost Recovery	
4411-1000-0000	Assessment Fee		Inclusive	603.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Inspection Fee	per inspection	Inclusive	471.00	Cost Recovery	Building Regulation 2006 Section 30
	Amendment to Plans (Class 1)					

General Ledger	BUILDING	Unit	GST	2025-26	Type of Fee	Legal Source
4411-1000-0000	Minor Amendments		Inclusive	349.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Major Amendments		Inclusive	779.00	Cost Recovery	Building Act 1975 Section 51
	Donga (Temporary Dwelling, Class 1 or 10)					
4411-1000-0000	Assessment Fee	per assessment	Inclusive	949.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Inspection Fee - For 3 Inspections: footing, onsite compliance & Removal	per inspection	Inclusive	471.00	Cost Recovery	Building Act 1975 Section 51
	Donga (Permanent, Class 1 or 10)					
4411-1000-0000	Assessment Fee	per assessment	Inclusive	949.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Inspection Fee - For 2 inspections	per inspection	Inclusive	471.00	Cost Recovery	Building Regulation 2006 Section 30
	Residential Use - Structures (carports, garages, unroofed pergolas, small outbuildings, retaining wall etc) (Class 10)					
4411-1000-0000	Assessment Fee - up to 60m ²	per assessment	Inclusive	602.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Assessment Fee - over 60m ²	per assessment	Inclusive	780.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Inspection Fee - For 2 Inspections: footing/slab & final	per inspection	Inclusive	471.00	Cost Recovery	Building Regulation 2006 Section 30
4411-1000-0000	Maximum Fee - Class 10 Structure - Residential	per assessment	Inclusive	745.00	Cost Recovery	Building Act 1975 Section 51

General Ledger	BUILDING	Unit	GST	2025-26	Type of Fee	Legal Source
	Non-Residential (Class 10)					
4411-1000-0000	Assessment Fee - up to 100m ²	per assessment	Inclusive	977.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Assessment Fee - 101m2 to 300m2	per assessment	Inclusive	1,141.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Assessment Fee - 301m2 to 500m2	per assessment	Inclusive	1,311.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Assessment Fee Greater than 500m2	per assessment	Inclusive	To be Quoted	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Inspection Fee - For 2 Inspections: footing/slab & final	per inspection	Inclusive	471.00	Cost Recovery	Building Regulation 2006 Section 30
	Swimming Pools/Spas (Class 10)					
4411-1000-0000	Assessment Fee	per assessment	Inclusive	717.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Inspection Fee	per inspection	Inclusive	471.00	Cost Recovery	Building Regulation 2006 Section 30
4411-1000-0000	Inspection Fee - Pool Safety Compliance Including Certificate & 1 Re-inspection	per assessment	Inclusive	799.00	Cost Recovery	Building Regulation 2006 Section 30
4411-1000-0000	Inspection Fee - 2nd Re-inspection	per assessment	Inclusive	171.00	Cost Recovery	Building Regulation 2006 Section 30
4411-1000-0000	Assessment Fee Signs	per assessment	Inclusive	602.00	Cost Recovery	Building Regulation 2006 Section 30
4411-1000-0000	Inspection Fee Signs	per inspection	Inclusive	471.00	Cost Recovery	Building Regulation 2006 Section 30
	Shipping Containers (Class 10)					
4411-1000-0000	Assessment Fee	per assessment	Inclusive	569.00	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Inspection Fee	per inspection	Inclusive	445.00	Cost Recovery	Building Act 1975 Section 51

General Ledger	BUILDING	Unit	GST	2025-26	Type of Fee	Legal Source
4411-1000-0000	Maximum Fee	per assessment	Inclusive	704.00	Cost Recovery	Building Act 1975 Section 51
	ASSESSMENT – CLASS 2 TO 9					
	Buildings up to 500m² & 2 Storeys					
4411-1000-0000	Assessment Fee – up to 150m ²	per assessment	Inclusive	To be Quoted	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Assessment Fee – 150m ² to 300m ²	per assessment	Inclusive	To be Quoted	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Assessment Fee – 301m ² to 500m ²	per assessment	Inclusive	To be Quoted	Cost Recovery	Building Act 1975 Section 51
4411-1000-0000	Inspection Fees – Number to be determined at time of a	per inspection	Inclusive	To be Quoted	Cost Recovery	Building Regulation 2006 Section 30
	<p><i>Fees associated with all Class 2 to 9 buildings exceeding 500m² or greater than 2 storeys in height will be quoted upon.</i></p> <p><i>Additional fees and information may apply and may be determined at time of lodgement or at the Building Certifier's discretion following assessment of the application. This may include siting or amenity issues.</i></p>					
	Other					
4411-1000-0000	Document Lodgement – Private Certifiers	per application	Inclusive	98.00	Commercial	LGA 2009 Section 262(3)(c)

*All fees apply from 1 July 2025

COMMUNITY FACILITIES	Unit	GST	2025-26	Type of Fee	Legal Source
* 50% for Local residents and Groups					
A BOND OF \$200-00 APPLIES FOR FACILITIES. A BOND OF \$100.00 APPLIES FOR EQUIPMENT.					
Community Halls (inc Muttaborra Interpretation Centre)					
Full Facilities*	full day	Inclusive	310.00	Commercial	LGA 2009 Section 262(3)(c)
Full Facilities – less than 5 hours*	half day	Inclusive	185.00	Commercial	LGA 2009 Section 262(3)(c)
Full Facilities – Weekly Hire*	week	Inclusive	490.00	Commercial	LGA 2009 Section 262(3)(c)
Setup, Delivery & Cleaning Fees					
Facility Set Up Fees	per venue per event	Inclusive	70.00	Commercial	LGA 2009 Section 262(3)(c)
Showgrounds					
Minor Function*	per day	Inclusive	55.00	Commercial	LGA 2009 Section 262(3)(c)
Major Function*	per day	Inclusive	170.00	Commercial	LGA 2009 Section 262(3)(c)
Seasonal Sporting activities	per season	Inclusive	450.00	Commercial	LGA 2009 Section 262(3)(c)
Storage Sheds	per annum per shed	Inclusive	100.00	Commercial	LGA 2009 Section 262(3)(c)
Showgrounds Building	per annum	Inclusive	250.00	Commercial	LGA 2009 Section 262(3)(c)

COMMUNITY FACILITIES	Unit	GST	2025-26	Type of Fee	Legal Source
Light Hire (Showground / Campdraft Arena) – one off events	per night	Inclusive	33.00	Commercial	LGA 2009 Section 262(3)(c)
Racecourse					
Racecourse – Hire by non local clubs	per event	Inclusive	1,000.00	Commercial	LGA 2009 Section 262(3)(c)
Racecourse – Seasonal Fee Race Meetings	per season	Inclusive	460.00	Commercial	LGA 2009 Section 262(3)(c)
Racecourse – Training – 1-10 Horses	per year	Inclusive	500.00	Commercial	LGA 2009 Section 262(3)(c)
Racecourse – Training – 11 + Horses	per year	Inclusive	1,200.00	Commercial	LGA 2009 Section 262(3)(c)
Barcaldine Recreation Park					
Full Facility hire *	per event	Inclusive	300.00	Commercial	LGA 2009 Section 262(3)(c)
The Globe					
Galilee Gallery – Function Hire*	per day	Inclusive	200.00	Commercial	LGA 2009 Section 262(3)(c)
Galilee Gallery – Exhibition*	per week	Inclusive	400.00	Commercial	LGA 2009 Section 262(3)(c)
Courtyard*	per function	Inclusive	150.00	Commercial	LGA 2009 Section 262(3)(c)
Swimming Pools					
Daily Entry Fees – All pools					
Adults		Inclusive	2.00	Commercial	LGA 2009 Section 262(3)(c)

COMMUNITY FACILITIES	Unit	GST	2025-26	Type of Fee	Legal Source
Children and pensioners		Inclusive	1.00	Commercial	LGA 2009 Section 262(3)(c)
Season Tickets – Barcaldine, Alpha, Jericho					
Family		Inclusive	200.00	Commercial	LGA 2009 Section 262(3)(c)
School Age Children and Pensioners		Inclusive	70.00	Commercial	LGA 2009 Section 262(3)(c)
Single Adult		Inclusive	110.00	Commercial	LGA 2009 Section 262(3)(c)
Half Season Tickets – Barcaldine, Alpha, Jericho					
Family		Inclusive	100.00	Commercial	LGA 2009 Section 262(3)(c)
School Age Children and Pensioners		Inclusive	33.00	Commercial	LGA 2009 Section 262(3)(c)
Single Adult		Inclusive	55.00	Commercial	LGA 2009 Section 262(3)(c)
Monthly Tickets – Barcaldine, Alpha, Jericho					
School Age Children and Pensioners		Inclusive	22.00	Commercial	LGA 2009 Section 262(3)(c)
Single Adult		Inclusive	33.00	Commercial	LGA 2009 Section 262(3)(c)
Season Tickets – Aramac, Muttaborra					
Family		Inclusive	70.00	Commercial	LGA 2009 Section 262(3)(c)

COMMUNITY FACILITIES	Unit	GST	2025-26	Type of Fee	Legal Source
School Age Children and Pensioners		Inclusive	20.00	Commercial	LGA 2009 Section 262(3)(c)
Single Adult		Inclusive	30.00	Commercial	LGA 2009 Section 262(3)(c)
Private Functions					
Events and Bookings (excluding Lifeguards)		Inclusive	55.00	Commercial	LGA 2009 Section 262(3)(c)
Harry Redford Centre					
Access Card Deposit	per card	Exempt	25.00	Commercial	LGA 2009 Section 262(3)(c)
Gym and Squash Courts					
Monthly	per month	Inclusive	15.00	Commercial	LGA 2009 Section 262(3)(c)
Quarterly	per quarter	Inclusive	30.00	Commercial	LGA 2009 Section 262(3)(c)
Six Monthly	per half year	Inclusive	50.00	Commercial	LGA 2009 Section 262(3)(c)
Annual	per annum	Inclusive	90.00	Commercial	LGA 2009 Section 262(3)(c)

General Ledger	EQUIPMENT	Unit	GST	2025-26	Type of Fee	Legal Source
	A BOND OF \$200-00 APPLIES FOR FACILITIES / BUS. A BOND OF \$100.00 APPLIES FOR EQUIPMENT.					
	Setup, Delivery & Cleaning Fees					
1043-1000-0000	Cleaning of Linen	per item	Inclusive	8.00	Commercial	LGA 2009 Section 262(3)(c)
1043-1000-0000	Ironing of Linen	per item	Inclusive	13.00	Commercial	LGA 2009 Section 262(3)(c)
1043-1000-0000	Erecting or Dismantling Tents and Marquees (Large)	each for Up & Down	Inclusive	300.00	Commercial	LGA 2009 Section 262(3)(c)
1043-1000-0000	Erecting or Dismantling Tents and Marquees (Small)	each for Up & Down	Inclusive	125.00	Commercial	LGA 2009 Section 262(3)(c)
1031-1000-0000	Cleaning Fee - To be deducted from bond before refund made if facility or bus not left clean	per hour per person	Inclusive	150.00	Commercial	LGA 2009 Section 262(3)(c)
	Bus Hire					
2331-1000-0000	Bus Hire 12 Seater (excluding fuel) - Bond \$200 - Minimum charge \$30	per km	Inclusive	1.30	Commercial	LGA 2009 Section 262(3)(c)
	Recoverable Works					
2771-1000-Item	Plant and Equipment hire		Inclusive	Cost + 30%	Commercial	Section 262(3)(c) LGA 2009
2771-1000-Item	Stores and materials		Inclusive	Cost + 30%	Commercial	Section 262(3)(c) LGA 2009
2771-1000-Item	Private Works (Not for Profit)		Inclusive	Cost + 10%	Commercial	Section 262(3)(c) LGA 2009
2771-1000-Item	Private Works		Inclusive	Cost + 30%	Commercial	Section 262(3)(c) LGA 2009

**All fees apply from 1 July 2025*

General Ledger	LICENCES & REGISTRATIONS	Unit	GST	2025-26	Type of Fee	Legal Source
	Food Premises					
1311-1000-0000	Initial Application - new premises (including annual fee)		Exempt	311.00	Cost Recovery	Food Act 2006 Section 52
1311-1000-0000	Annual Renewal	annual	Exempt	186.00	Cost Recovery	Food Act 2006 Section 72
1311-1000-0000	Restoration of Licence (plus renewal fee)		Exempt	62.00	Cost Recovery	Food Act 2006 Section 73
1311-1000-0000	Licence Amendment - minor		Exempt	95.00	Cost Recovery	Food Act 2006 Section 74
1311-1000-0000	Licence Amendment - major		Exempt	at cost	Cost Recovery	Food Act 2006 Section 74
1311-1000-0000	Copy or replacement of licence		Exempt	12.00	Cost Recovery	Food Act 2006 Section 96
1311-1000-0000	Additional Inspection	per hour	Exempt	126.00	Cost Recovery	Food Act 2006 Section 96
1311-1000-0000	Accreditation of Food Safety Program		Exempt	309.00	Cost Recovery	Food Act 2006 Section 102
1311-1000-0000	Environmental Health Search		Exempt	185.00	Cost Recovery	Food Act 2006 Section 102
	Higher Risk Personal Appearance Services					
1311-1000-0000	Application Fee - New Premises		Exempt	359.00	Cost Recovery	Public Health (ICFPAS) Act 2003 Section 31
1311-1000-0000	Transfer of Licence		Exempt	83.00	Cost Recovery	Public Health (ICFPAS) Act 2003 Section 31
1311-1000-0000	Alterations to Premises		Exempt	162.00	Cost Recovery	Public Health (ICFPAS) Act 2003 Section 31
1311-1000-0000	Licence Fee - Renewal	annual	Exempt	171.00	Cost Recovery	Public Health (ICFPAS) Act 2003 Section 31
	Accommodation Premises					
1311-1000-0000	Application Fee - New Premises		Exempt	239.00	Cost Recovery	

General Ledger	LICENCES & REGISTRATIONS	Unit	GST	2025-26	Type of Fee	Legal Source
1311-1000-0000	Transfer of Licence		Exempt	83.00	Cost Recovery	BRC Local Law No.1 (Administration) 2011 BRC SLL 1.8 (Operation of Caravan Parks) 2011 BRC SLL 1.11 (Operation of Shared Facility Accommodation) 2011
1311-1000-0000	Alterations to Premises		Exempt	162.00	Cost Recovery	
1311-1000-0000	Licence Fee - Renewal	annual	Exempt	126.00	Cost Recovery	
	Commercial Use of Local Government Controlled Areas and Roads					
	Mobile Roadside Vending, Commercial Fitness Activity, Footpath Dining and Other Commercial Activities.					
1311-1000-0000	Annual Licence Fee	per community	Exempt	252.00	Cost Recovery	BRC Local Law No.1 (Administration) 2011 BRC SLL 1.2 (Comm Use of LG Controlled Areas & Rds) 2011
1311-1000-0000	Annual Licence Fee - Local business	annual	Exempt	32.00	Cost Recovery	
1311-1000-0000	Annual Licence Fee - Non-profit organisation	annual	Exempt	-	Cost Recovery	
	Dog Registration Fees (per household)					
1361-1000-0000	First Dog - Entire	per dog	Exempt	68.00	Cost Recovery	AMA (Cats & Dogs) 2008 Section 46(b)(i)
1361-1000-0000	First Dog - Desexed	per dog	Exempt	37.00	Cost Recovery	AMA (Cats & Dogs) 2008 Section 46(b)(i)
1361-1000-0000	First Dog - Desexed & Microchipped - Lifetime	per dog	Exempt	152.00	Cost Recovery	AMA (Cats & Dogs) 2008 Section 46(b)(i)
1361-1000-0000	Second Dog - Entire	per dog	Exempt	78.00	Cost Recovery	AMA (Cats & Dogs) 2008 Section 46(b)(i)
1361-1000-0000	Second Dog - Desexed	per dog	Exempt	44.00	Cost Recovery	AMA (Cats & Dogs) 2008 Section 46(b)(i)
1361-1000-0000	Second Dog - Desexed & Microchipped - Lifetime	per dog	Exempt	174.00	Cost Recovery	AMA (Cats & Dogs) 2008 Section 46(b)(i)
1361-1000-0000	Rural Dog - Must be kennelled on Land outside Designated Town Area	per dog	Exempt	26.00	Cost Recovery	AMA (Cats & Dogs) 2008 Section 46(b)(i)
1361-1000-0000	Replacement Tag	per tag	Exempt	6.00	Cost Recovery	AMA (Cats & Dogs) 2008 Section 46(b)(i)

General Ledger	LICENCES & REGISTRATIONS	Unit	GST	2025-26	Type of Fee	Legal Source
1361-1000-0000	Registration of Declared Dangerous Dog	per dog	Exempt	800.00	Cost Recovery	AMA (Cats & Dogs) 2008 Section 46(b)(i)
1361-1000-0000	Registration of Declared Menacing Dog	per dog	Exempt	500.00	Cost Recovery	AMA (Cats & Dogs) 2008 Section 46(b)(i)
1361-1000-0000	New registrations after 1 January of Financial Year (for 1 year registrations only)	per dog	Exempt	30% of fee	Cost Recovery	AMA (Cats & Dogs) 2008 Section 46(b)(i)
	Pound Release – First Release					
1363-1000-0000	Registered Dog (<i>if collected same day as notification</i>)	per animal	Exempt	32.00	Cost Recovery	Barcaldine Regional Council Local Law 2
1363-1000-0000	Unregistered Dog (each) (<i>plus registration</i>)	per animal	Exempt	366.00	Cost Recovery	Barcaldine Regional Council Local Law 2
1363-1000-0000	Registered Dog (<i>overnight or weekend care and feeding</i>)	per animal	Exempt	183.00	Cost Recovery	Barcaldine Regional Council Local Law 2
	Pound Release – Subsequent Release					
1363-1000-0000	Registered Dog	per animal	Exempt	243.00	Cost Recovery	Barcaldine Regional Council Local Law 2
	Pound Release – Regulated Dog					
1363-1000-0000	Regulated Dog (<i>including Declared Dangerous and Menacing</i>)	per animal	Exempt	610.00	Cost Recovery	Barcaldine Regional Council Local Law 2
	Sustenance					
1363-1000-0000	Dog (after 24 hours)	per day	Exempt	20.00	Cost Recovery	Barcaldine Regional Council Local Law 2
1363-1000-0000	Keeping of animals requiring approval	per permit	Exempt	37.00	Cost Recovery	Barcaldine Regional Council Local Law 2
	Kennels					
1363-1000-0000	Kennel Fee plus registration fee for each dog	per kennel	Exempt	671.00	Cost Recovery	Barcaldine Regional Council Local Law 2

General Ledger	LICENCES & REGISTRATIONS	Unit	GST	2025-26	Type of Fee	Legal Source
	Local Laws					
1363-1000-0000	Administration Fee	per event	Exempt	150.00	Cost Recovery	Barcaldine Regional Council Local Law 1
1363-1000-0000	Enforcement Works		Exempt	At Cost +30%	Cost Recovery	Barcaldine Regional Council Local Law 1

**All fees apply from 1 July 2025*

***The renewal date for licence fees is 31 October each year*

General Ledger	OTHER FACILITIES	Unit	GST	2025-26	Type of Fee	Legal Source
	Airport					
3161-1000-0000	Landing Fee – Aircraft with MTOW 2001-5700kg	per landing	Inclusive	56.00	Commercial	Section 262(3)(c) LGA 2009
3161-1000-0000	Landing Fee – Aircraft with MTOW >5700kg	per landing	Inclusive	106.00	Commercial	Section 262(3)(c) LGA 2009
3161-1000-0000	Aerodrome Call Out Fee & Weekend Landing Fee	per landing	Inclusive	235.00	Commercial	Section 262(3)(c) LGA 2009
3161-1000-0000	Passenger Fee – Adult	per head	Inclusive	21.00	Commercial	Section 262(3)(c) LGA 2009
3161-1000-0000	Refuelling station Fee	per annum	Inclusive	588.00	Commercial	Section 262(3)(c) LGA 2009
3161-1000-0000	Hangar Fee	per annum	Inclusive	622.00	Commercial	Section 262(3)(c) LGA 2009
3161-1000-0000	Passenger Fee – Child/Student	per head	Inclusive	11.50	Commercial	Section 262(3)(c) LGA 2009
	Sewerage					
2106-1000-0002	Dump Point (per 1000 Litres or part thereof)		Exempt	33.00	Cost Recovery	Plumbing & Drainage Act 2002 Section 145
2106-1000-0002	Grease Trap Waste (per 1000 Litres or part thereof)		Exempt	33.00	Cost Recovery	Plumbing & Drainage Act 2002 Section 145
2106-1000-0001	Sewer Private Works		Inclusive	At Cost + 30%	Cost Recovery	Section 262(3)(c) LGA 2009
2106-1000-0002	Pump out Septic Tank		Exempt	At Cost + 30%	Cost Recovery	Plumbing & Drainage Act 2002 Section 145
2106-1000-0002	Inspection Fee – Septic Installation	per inspection	Exempt	145.00	Cost Recovery	Plumbing & Drainage Act 2002 Section 145
2106-1000-0002	Inspection Fee – Sewerage	per inspection	Exempt	145.00	Cost Recovery	Plumbing & Drainage Act 2002 Section 145
2106-1000-0002	Disconnection Fee		Exempt	89.00	Cost Recovery	Plumbing & Drainage Act 2002 Section 145
2106-1000-0002	Sewerage Connection Fee		Exempt	534.00	Cost Recovery	Plumbing & Drainage Act 2002 Section 145
	Water					

General Ledger	OTHER FACILITIES	Unit	GST	2025-26	Type of Fee	Legal Source
2008-1000-0001	Water Private Works		Inclusive	At Cost + 30%	Commercial	LGA 2009 Section 262(3)(c)
2008-1000-0002	Sale of Bulk Water (Potable)	per kl	Exempt	2.20 with a Minimum charge of \$60	Cost Recovery	Water Supply (Safety and Reliability) Act 2008 Section 165
2008-1000-0002	Sale of Bulk Water (Non-potable)	per kl	Exempt	1.10 with a Minimum charge of \$50	Cost Recovery	Water Supply (Safety and Reliability) Act 2008 Section 165
2008-1000-0001	Water Meter - supply only	per unit	Inclusive	179.00	Commercial	LGA 2009 Section 262(3)(c)
2008-1000-0002	Water inspection fee	per inspection	Exempt	153.00	Cost Recovery	Plumbing & Drainage Act 2002 Section 145
2008-1000-0002	Water Connection Fee (includes water meter)	per connection	Exempt	564.00	Cost Recovery	Plumbing & Drainage Act 2002 Section 145
2008-1000-0002	Disconnection Fee	per hour per person	Exempt	95.00	Cost Recovery	Plumbing & Drainage Act 2002 Section 145
2008-1000-0001	Water meter readings (special)	per meter	Inclusive	46.00	Commercial	LGA 2009 Section 262(3)(c)
	Roads					
2771-1000-Item	Driveway - Vehicle Access	per access	Inclusive	2,690.00	Commercial	Section 262(3)(c) LGA 2009
2771-1000-Item	Driveway - Kerb Crossover only	per access	Inclusive	899.00	Commercial	Section 262(3)(c) LGA 2009
5372-1000-0000	Application for Gate or Grid	per unit	Inclusive	145.00	Cost Recovery	BRC Local Law No.1 (Administration) 2011 BRC SLL No. 1.16 (Gates and Grids) 2011
5372-1000-0000	Annual Renewal Fee - Gate or Grid		Inclusive	0.00	Cost Recovery	BRC Local Law No.1 (Administration) 2011 BRC SLL No. 1.16 (Gates and Grids) 2011

General Ledger	OTHER FACILITIES	Unit	GST	2025-26	Type of Fee	Legal Source
	Pest/Weed Inspection					
4001-1000-0000	Vehicle Inspection Fee	per vehicle	Inclusive	62.00	Commercial	LGA 2009 Section 262(3)(c)
	Waste Management					
2216-1000-0000	Wheelie Bins	per unit	Inclusive	106.00	Commercial	LGA 2009 Section 262(3)(c)
2216-1000-0000	Asbestos Waste – initial wrapped bundle (must be double-wrapped in 200-micron plastic, sealed with tape, and clearly labelled)	per m ³	Inclusive	360.00	Commercial	LGA 2009 Section 262(3)(c)
2216-1000-0000	Asbestos Waste – each additional wrapped bundle	per m ³	Inclusive	75.00	Commercial	LGA 2009 Section 262(3)(c)
2216-1000-0000	Commercial Waste (per m ³ or part thereof)	per m ³	Inclusive	35.00	Commercial	LGA 2009 Section 262(3)(c)
	Cemetery					
1103-1000-0000	Private Grave Reservation	per plot	Exempt	31.00	Commercial	LGA 2009 Section 262(3)(c)
1104-1000-0000	Interment of cremated remains in columbarium		Inclusive	452.00	Commercial	LGA 2009 Section 262(3)(c)
1104-1000-0000	Reservation for Columbarium	per niche	Exempt	31.00	Commercial	LGA 2009 Section 262(3)(c)
1104-1000-0000	Interment of cremated remains in existing grave		Inclusive	115.00	Commercial	LGA 2009 Section 262(3)(c)
1104-1000-0000	Gravesite Preparation		Inclusive	3,052.00	Commercial	LGA 2009 Section 262(3)(c)
1103-1000-0000	Supply of Plaque or Headstone		Inclusive	At Cost + 30%	Commercial	LGA 2009 Section 262(3)(c)
1104-1000-0000	Exhumation of Remains		Inclusive	At Cost + 30%	Commercial	LGA 2009 Section 262(3)(c)

General Ledger	OTHER FACILITIES	Unit	GST	2025-26	Type of Fee	Legal Source
5943-1000-000	Transportation expenses		Inclusive	At Cost + 30%	Commercial	LGA 2009 Section 262(3)(c)
	Funeral Services					
1104-1000-0000	Full Funeral Service		Inclusive	5,179.00	Commercial	LGA 2009 Section 262(3)(c)
1104-1000-0000	Full Funeral Service (weekends or public holidays)		Inclusive	6,329.00	Commercial	LGA 2009 Section 262(3)(c)
1104-1000-0000	Funeral Service - additional requests		Inclusive	At Cost +30%	Commercial	LGA 2009 Section 262(3)(c)
9991-5200-0020	Prepaid Funerals (Mon-Fri)		Inclusive	5,754.00	Commercial	LGA 2009 Section 262(3)(c)
1104-1000-0000	Construct Plaque Headstone		Inclusive	461.00	Commercial	LGA 2009 Section 262(3)(c)
1104-1000-0000	Collection of Body - Ordinary		Inclusive	610.00	Commercial	LGA 2009 Section 262(3)(c)
1104-1000-0001	Collection of Body - Extenuating Circumstances		Inclusive	1,220.00	Commercial	LGA 2009 Section 262(3)(c)

**All fees apply from 1 July 2025*

General Ledger	PLANNING	Unit	GST	2025-26	Type of Fee	Legal Source
	Application Lodgement Fees					
	Material Change of Use - Including Associated Operational & Building Works					
4402-1000-0000	Code Assessable Development - \$275.00 per 100m ² or part thereof gross floor area - minimum and maximum applicable	Per application	Exempt	Min \$1,210 Max \$12,100	Cost Recovery	Planning Act 2016, Section 51
4402-1000-0000	Impact Assessable Development - \$550.00 per 100m ² or part thereof of gross floor area - minimum applicable	Per application	Exempt	Min \$1,760	Cost Recovery	Planning Act 2016, Section 51
	Reconfiguring a Lot					
4402-1000-0000	Subdivide one allotment into two	base rate	Exempt	1,074.00	Cost Recovery	Planning Act 2016, Section 51
4402-1000-0000	Subdivide one allotment into more than two - additional charge for each lot after two	per lot	Exempt	323.00	Cost Recovery	Planning Act 2016, Section 51
4402-1000-0000	Boundary Realignment (no new lots created)	per application	Exempt	1,074.00	Cost Recovery	Planning Act 2016, Section 51
	Operational Work (Assessable against a Planning Scheme) - not associated with a Material Change of Use					
4402-1000-0000	Excavation or filling - Code Assessable - \$275.00 per 100 m ³ or part thereof of material - minimum and maximum applicable	Per application	Exempt	Min \$770 Max \$4,400	Cost Recovery	Planning Act 2016, Section 51
	Building Work (Assessable against a Planning Scheme) - not associated with a Material Change of Use					
4402-1000-0000	Building Work - Code Assessable - \$275.00 per 100m ² or part thereof of gross floor area	Per application	Exempt	Min \$770 Max \$4,400	Cost Recovery	Planning Act 2016, Section 51
	Major Development Projects					
4402-1000-0000	A major development project, as determined by Council - minimum and maximum applicable	Per application	Exempt	Price on application	Cost Recovery	Planning Act 2016, Section 51
	Development Application for a preliminary approval					
4402-1000-0000	Development Application for a Preliminary Approval	Per application	Exempt	Relevant application fee	Cost Recovery	Planning Act 2016, Section 51
4402-1000-0000	Development Application for a Preliminary Approval (Variation Request)	Per application	Exempt	125% of relevant application fee	Cost Recovery	Planning Act 2016, Section 51
	Request for Compliance Assessment					

General Ledger	PLANNING	Unit	GST	2025-26	Type of Fee	Legal Source
4402-1000-0000	Request for Compliance Assessment	Per application	Exempt	825.00	Cost Recovery	Planning Act 2016, Section 319
4402-1000-0000	Endorsement of Survey Plan	Per application	Exempt	825.00	Cost Recovery	Planning Regulation 2017 Schedule 18
	Other Application and Assessment Fees					
	Technical assessment					
4402-1000-0000	Referral of any aspect or matter to an external consultant for advice and/or assessment; or Referral of technical plans or reporting to a Council officer for advice and/or assessment, in respect of: a development application; a development proposal; a request for compliance assessment; or compliance with conditions of a development approval	Per referral or request	Inclusive	Actual cost of assessment	Commercial	Section 262(3)(c) LGA 2009
	Other application and request fees					
4402-1000-0000	Request to apply superseded Planning Scheme	Per request	Exempt	813.00	Cost Recovery	Planning Act 2016, Section 29
4402-1000-0000	Change application (minor change to a development approval)	Per application	Exempt	25% of relevant application fee	Cost Recovery	Planning Act 2016, Section 78 and 81
4402-1000-0000	Change application (other change to a development approval)	Per application	Exempt	Relevant application fee	Cost Recovery	Planning Act 2016, Section 78 and 82
4402-1000-0000	Extension application (to extend currency period of a development approval)	Per application	Exempt	25% of relevant application fee	Cost Recovery	Planning Act 2016, Section 86
4402-1000-0000	Cancellation application (to cancel a development approval)	Per application	Exempt	813.00	Cost Recovery	Planning Act 2016, Section 84
4402-1000-0000	Written advice for a 'Generally in Accordance' determination (or other written advice as determined by Council)	Per request	Inclusive	813.00	Commercial	Section 262(3)(c) LGA 2009
	Miscellaneous					
	Public Notification					
4402-1000-0000	Public notification on behalf of applicant (printing, signs, advertisement)	All actions	Inclusive	795.00 plus expenses	Commercial	Section 262(3)(c) LGA 2009
	Concurrence, Referral or Advice Agency					

General Ledger	PLANNING	Unit	GST	2025-26	Type of Fee	Legal Source
4402-1000-0000	Carry out referral to agencies on behalf of applicant	Per referral	Inclusive	418.00 per agency plus expenses	Commercial	Section 262(3)(c) LGA 2009
	Planning and Development Certificates					
4402-1000-0000	Limited Certificate	Per lot	Exempt	447.00	Cost Recovery	Planning Act 2016, Section 265
4402-1000-0000	Standard Certificate	Per lot	Exempt	869.00	Cost Recovery	Planning Act 2016, Section 265
4402-1000-0000	Full Certificate	Per lot	Exempt	4,345.00	Cost Recovery	Planning Act 2016, Section 265
	Refund of fees for withdrawn applications					
4402-1000-0000	Application Stage	Per application	Exempt	90% of relevant application fee	Cost Recovery	Planning Act 2016, Section 109
4402-1000-0000	Information Request or Referral Stage	Per application	Exempt	60% of relevant application fee	Cost Recovery	Planning Act 2016, Section 109
4402-1000-0000	Public Notification Stage	Per application	Exempt	30% of relevant application fee	Cost Recovery	Planning Act 2016, Section 109
4402-1000-0000	Decision Stage (note: no refund is applicable once a decision has been issued by Council)	Per application	Exempt	10% of relevant application fee	Cost Recovery	Planning Act 2016, Section 109
	<p>Where an application includes multiple components of development (for example, material change of use and reconfiguring a lot), the lodgement fee includes the fee for each component.</p> <p>"Gross floor area" is defined in the Barcaldine Regional Planning Scheme.</p> <p>In instances where 'relevant application lodgement fee' applies; this refers to the fees stated under the 'Application Lodgement Fees' section, as if the application was being made as a fresh development application. The minimum and maximum fee thresholds still apply where any percentage calculation of the relevant application lodgement fee is required.</p>					

*All fees apply from 1 July 2025

General Ledger	PROPERTIES	Unit	GST	2025-26	Type of Fee	Legal Source
	Council Housing					
	Council Houses - Employees					
5041-1000-0000	1 Bedroom House - Council Employee	per week	Input	123.00	Commercial	LGA 2009 Section 262(3)(b)
5041-1000-0000	2 Bedroom House - Council Employee	per week	Input	148.00	Commercial	LGA 2009 Section 262(3)(b)
5041-1000-0000	3 Bedroom House - Council Employee	per week	Input	183.00	Commercial	LGA 2009 Section 262(3)(b)
5041-1000-0000	4 Bedroom House - Council Employee	per week	Input	234.00	Commercial	LGA 2009 Section 262(3)(b)
	Council Houses - Public					
5041-1000-0000	1 Bedroom House - Public Rental	per week	Input	129.00	Commercial	LGA 2009 Section 262(3)(b)
5041-1000-0000	2 Bedroom House - Public Rental	per week	Input	155.00	Commercial	LGA 2009 Section 262(3)(b)
5041-1000-0000	3 Bedroom House - Public Rental	per week	Input	189.00	Commercial	LGA 2009 Section 262(3)(b)
	Council Houses - Government					
5041-1000-0000	1 Bedroom House - Public Rental	per week	Input	255.00	Commercial	LGA 2009 Section 262(3)(b)
5041-1000-0000	2 Bedroom House - Public Rental	per week	Input	293.00	Commercial	LGA 2009 Section 262(3)(b)
5041-1000-0000	3 Bedroom House - Public Rental	per week	Input	395.00	Commercial	LGA 2009 Section 262(3)(b)

General Ledger	PROPERTIES	Unit	GST	2025-26	Type of Fee	Legal Source
	Pensioner Units					
1121-1000-0000	1 Bedroom Unit	per week	Input	122.00	Commercial	LGA 2009 Section 262(3)(b)
1121-1000-0000	2 Bedroom Unit	per week	Input	147.00	Commercial	LGA 2009 Section 262(3)(b)
	Community Housing					
1111-1000-0000	Housing Rent Calculator	per week	Input		Statutory	
	Commercial Property					
	Aramac					
	Community Care Service	per week	Inclusive	691.00	Commercial	LGA 2009 Section 262(3)(b)
	Alpha					
	Community Care Service	per week	Inclusive	691.00	Commercial	LGA 2009 Section 262(3)(b)
	Jericho					
	Post Office	per week	Inclusive	199.00	Commercial	LGA 2009 Section 262(3)(b)
2630-1000-0004	Jericho Disaster Coordination Centre	per day	Inclusive	80.00	Commercial	LGA 2009 Section 262(3)(b)
	Barcaldine					
	Oak Street	per week	Inclusive	negotiated	Commercial	LGA 2009 Section 262(3)(b)
2630-1000-0001	The Willows – Private Hire	per day	Inclusive	93.00	Commercial	LGA 2009 Section 262(3)(b)

General Ledger	PROPERTIES	Unit	GST	2025-26	Type of Fee	Legal Source
	Camping					
	Jericho Showground (pay for 3 nights – stay for 5)					
4140-1000-5	Camp site	per night	Inclusive	25.00	Commercial	LGA 2009 Section 262(3)(c)
	Jericho Freedom Park – Redbank					
4140-1000-6	Freedom Park Camp Site	per night	Inclusive	10.00	Commercial	LGA 2009 Section 262(3)(c)
	Aramac Camping Ground (pay for 3 nights – stay for 5)					
4140-1000-1	Camp site	per night	Inclusive	25.00	Commercial	LGA 2009 Section 262(3)(c)
	Aramac Freedom Park					
4140-1000-7	Freedom Park Camp Site	per night	Inclusive	10.00	Commercial	LGA 2009 Section 262(3)(c)
	Muttaborra Camping Ground (pay for 3 nights – stay for 5)					
4140-1000-2	Camp site	per night	Inclusive	25.00	Commercial	LGA 2009 Section 262(3)(c)
	Muttaborra Freedom Park					
4140-1000-9	Freedom Park Camp Site	per night	Inclusive	10.00	Commercial	LGA 2009 Section 262(3)(c)
	Barcaldine Showground					
4140-1000-3	Camp site	per night	Inclusive	42.00	Commercial	LGA 2009 Section 262(3)(c)

**All fees apply from 1 July 2025*

General Ledger	RURAL	Unit	GST	2025-26	Type of Fee	Legal Source
	Town Reserves					
	Agistment					
1701-1000-Item	Cattle – per head	per week	Inclusive	5.83	Commercial	LGA 2009 Section 262(3)(c)
1701-1000-Item	Horses – per head	per week	Inclusive	5.83	Commercial	LGA 2009 Section 262(3)(c)
1701-1000-Item	Bull Levy – per cow – Aramac	per annum	Inclusive	35.00	Commercial	LGA 2009 Section 262(3)(c)
	Impounded Common Stock					
1701-1000-Item	Impounded Common Stock		Inclusive	At Cost + 30%	Commercial	LGA 2009 Section 262(3)(c)
	Common Musters					
1701-1000-Item	Common Muster Inspections Operators Fee Out of Hours Mon-Fri (after 4pm) (minimum 3 hours charge)	Per hr/Per Person	Inclusive	240.00	Commercial	LGA 2009 Section 262(3)(c)
1701-1000-Item	Common Muster Inspections Operators Fee for Saturday) (minimum 3 hours charge)	Per hr/Per Person	Inclusive	240.00	Commercial	LGA 2009 Section 262(3)(c)
1701-1000-Item	Common Muster Inspections Operators Fee for Sunday (minimum 3 hours charge)	Per hr/Per Person	Inclusive	330.00	Commercial	LGA 2009 Section 262(3)(c)
	Barcaldine Saleyards					
	Liveweight Sale					
4003-1000-0000	Saleyards and Scales Fee	per head	Inclusive	4.00	Commercial	LGA 2009 Section 262(3)(c)
4003-1000-0000	Sales Levy	per head	Inclusive	7.00	Commercial	LGA 2009 Section 262(3)(c)
	Sale – Not Weighed					
4003-1000-0000	Saleyards Fee	per head	Inclusive	2.00	Commercial	LGA 2009 Section 262(3)(c)
4003-1000-0000	Sales Levy	per head	Inclusive	7.00	Commercial	LGA 2009 Section 262(3)(c)
	Bull Sale					

General Ledger	RURAL	Unit	GST	2025-26	Type of Fee	Legal Source
4003-1000-0000	Saleyards Fee	per head	Inclusive	8.00	Commercial	LGA 2009 Section 262(3)(c)
4003-1000-0000	Sales Levy	per head	Inclusive	16.00	Commercial	LGA 2009 Section 262(3)(c)
	Private Weigh					
4003-1000-0000	Saleyards and Scales Fee	per head	Inclusive	6.00	Commercial	LGA 2009 Section 262(3)(c)
4003-1000-0000	Minimum Charge	per weigh	Inclusive	76.00	Commercial	LGA 2009 Section 262(3)(c)
	Livestock Agent/Organiser Fee					
4003-1000-0000	Sale Day Fee	per sale	Inclusive	480.00	Commercial	LGA 2009 Section 262(3)(c)
	Spelling					
4003-1000-0000	Spelling Fee	per head per day - minimum \$25.00 per day	Inclusive	1.00	Commercial	LGA 2009 Section 262(3)(c)
	Other					
4003-1000-0000	Cattle Yarded but not sold in sale	per head	Inclusive	2.00	Commercial	LGA 2009 Section 262(3)(c)
4003-1000-0000	Post/Pre Sale Weighing	per head	Inclusive	3.00	Commercial	LGA 2009 Section 262(3)(c)
4003-1000-0000	Post/Pre Sale Scanning	per head	Inclusive	3.00	Commercial	LGA 2009 Section 262(3)(c)
4003-1000-0000	Removal of Dead Stock	per head	Inclusive	150.00	Commercial	LGA 2009 Section 262(3)(c)
	For cattle sold through the Barcaldine Saleyards, charges for spelling will be waived for a maximum of 3 days prior to and 3 days subsequent to the sale.					
	National Livestick Identification System (NLIS) Fees					
4003-1000-0000	National Vendor Declaration Form		Inclusive	3.00	Commercial	LGA 2009 Section 262(3)(c)
4003-1000-0000	NLIS Tag – Supply only		Inclusive	6.00	Commercial	LGA 2009 Section 262(3)(c)

General Ledger	RURAL	Unit	GST	2025-26	Type of Fee	Legal Source
4003-1000-0000	Scan Beast – Automated reader only and transfer	per head	Inclusive	2.50	Commercial	LGA 2009 Section 262(3)(c)
4003-1000-0000	Hire of hand wand and iPAQ including transfer	per day or part thereof	Inclusive	300.00	Commercial	LGA 2009 Section 262(3)(c)
4003-1000-0000	Mob Transfers		Inclusive	35.00	Commercial	LGA 2009 Section 262(3)(c)
	Yards – Alpha Area					
4002-1000-0000	Saleyards fees – Small Animal	per head per day	Inclusive	1.00	Commercial	LGA 2009 Section 262(3)(c)
4002-1000-0000	Saleyards fees – Large Animal	per head per day	Inclusive	2.00	Commercial	LGA 2009 Section 262(3)(c)
4002-1000-0000	Yard Fees – Small Animal	per head per day	Inclusive	1.00	Commercial	LGA 2009 Section 262(3)(c)
4002-1000-0000	Yard Fees – Large Animal	per head per day	Inclusive	2.00	Commercial	LGA 2009 Section 262(3)(c)
	Yards – Aramac Area					
4001-1000-0000	Yard Fees – Small Animal	per head per day	Inclusive	1.00	Commercial	LGA 2009 Section 262(3)(c)
4001-1000-0000	Yard Fees – Large Animal	per head per day	Inclusive	2.00	Commercial	LGA 2009 Section 262(3)(c)
	Dip Yards – Alpha Area					
4002-1000-0000	Tick Inspections < 200 head- Working Hours Mon-Fri	per head	Inclusive	3.00	Commercial	LGA 2009 Section 262(3)(c)
4002-1000-0000	Tick Inspections > 200 head- Working Hours Mon-Fri	per head	Inclusive	2.00	Commercial	LGA 2009 Section 262(3)(c)
4002-1000-0000	Tick Inspections Operators Fee Out of Hours Mon-Fri (after 4pm) (minimum 3 hours charge)	Per hr/Per Person	Inclusive	240.00	Commercial	LGA 2009 Section 262(3)(c)
4002-1000-0000	Tick Inspections Operators Fee for Saturday) (minimum 3 hours charge)	Per hr/Per Person	Inclusive	240.00	Commercial	LGA 2009 Section 262(3)(c)
4002-1000-0000	Tick Inspections Operators Fee for Sunday (minimum 3 hours charge)	Per hr/Per Person	Inclusive	330.00	Commercial	LGA 2009 Section 262(3)(c)
4002-1000-0000	Dipping Fees – Large Animals	Per head	Inclusive	4.00	Commercial	LGA 2009 Section 262(3)(c)

General Ledger	RURAL	Unit	GST	2025-26	Type of Fee	Legal Source
4002-1000-0000	Minimum Charge for dipping cattle		Inclusive	30.00	Commercial	LGA 2009 Section 262(3)(c)
4002-1000-0000	Spraying Fees - Large Animals	Per head	Inclusive	4.00	Commercial	LGA 2009 Section 262(3)(c)
4002-1000-0000	Operators Fee Mon-Fri (7am to 4pm) -	Per hr/Per Person	Inclusive	\$85 or \$43.00 for half an hour	Commercial	LGA 2009 Section 262(3)(c)
4002-1000-0000	Spraying Operators Fee Out of Hours Mon-Fri (after 4pm)	Per hr/Per Person	Inclusive	\$43.00 (minimum 3 hours charge)	Commercial	LGA 2009 Section 262(3)(c)
4002-1000-0000	Spraying Operators Fee for Saturday	Per hr/Per Person	Inclusive	\$85.00 (minimum 3 hours charge)	Commercial	LGA 2009 Section 262(3)(c)
4002-1000-0000	Spraying Operators Fee for Sunday	Per hr/Per Person	Inclusive	\$125.00 (minimum 3 hours charge)	Commercial	LGA 2009 Section 262(3)(c)
4002-1000-0000	Feeding upon request or after 24 hrs (per bale)	Per Bale	Inclusive	(per bale) - At cost plus 25%	Commercial	LGA 2009 Section 262(3)(c)
4002-1000-0000	Spelling without feed (first day or part day) Minimum Charge - \$12.00 (minimum 20 head)	Per head	Inclusive	1.00	Commercial	LGA 2009 Section 262(3)(c)
4002-1000-0000	Removal of Dead Stock	per head	Inclusive	130.00	Commercial	LGA 2009 Section 262(3)(c)
Stock Routes						
	Stock Route permit application fee	per permit	Inclusive	195.00	Commercial	LGA 2009 Section 262(3)(c)
Stock Route Travel Permit						
4004-1000-0000	Cattle/Horses/Mules (Min \$5)	per 20 head per day	Exclusive	1.06	Statutory	Land Protection (Pest and Stock Route Management) Act 2002 Section 134
4004-1000-0000	Sheep/Goats (Min \$5)	per 20 head per day	Exclusive	1.06	Statutory	Land Protection (Pest and Stock Route Management) Act 2002 Section 134
Stock Route Agistment Permit						
4004-1000-0000	Cattle/Horses/Mules	per head per week	Inclusive	5.83	Statutory	Land Protection (Pest and Stock Route Management) Act 2002 Section 116

General Ledger	RURAL	Unit	GST	2025-26	Type of Fee	Legal Source
4004-1000-0000	Sheep/Goats	per head per week	Inclusive	0.50	Statutory	Land Protection (Pest and Stock Route Management) Act 2002 Section 116
	Agistment Permit (Other than Stock Routes)					
4004-1000-0000	Cattle	per head per week	Inclusive	5.83	Commercial	LGA 2009 Section 262(3)(c)
4004-1000-0001	Horse /Mules	per head week	Inclusive	7.50	Statutory	Land Protection (Pest and Stock Route Management) Act 2002 Section 117
4004-1000-0000	Sheep/Goats	per head per week	Inclusive	0.50	Commercial	LGA 2009 Section 262(3)(c)
	Wild Dog Control					
4002-1000-0000	Assistance with Baiting		Inclusive	At cost + 30%	Commercial	LGA 2009 Section 262(3)(c)
	Impounded Stock					
	Impounding Fee					
4001-1000-0000	Small Animals – Sheep, Goats, Swine	per head per week	Inclusive	7.00	Cost Recovery	Barcaldine Regional Council Local Law 2
4001-1000-0000		minimum	Inclusive	175.00	Cost Recovery	Barcaldine Regional Council Local Law 2

General Ledger	RURAL	Unit	GST	2025-26	Type of Fee	Legal Source
4001-1000-0000	Large Animals - Cattle, Horses, Camels	per head per week	Inclusive	36.00	Cost Recovery	Barcaldine Regional Council Local Law 2
4001-1000-0000		minimum	Inclusive	175.00	Cost Recovery	Barcaldine Regional Council Local Law 2
	Release Fee					
4001-1000-0000	Small Animals - Sheep, Goats, Swine	per head per 24 hours	Inclusive	3.00	Cost Recovery	Barcaldine Regional Council Local Law 2
4001-1000-0000	Large Animals - Cattle, Horses, Camels	per head per 24 hours	Inclusive	50.00	Cost Recovery	Barcaldine Regional Council Local Law 2

BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Council Meeting Date: 16 July 2025
Item No: 3.2.3
Subject Heading: Request for Assistance – Muttaborra Amateur Turf Club Incorporated
Author and Title: Amber Coulton, Acting District Manager – Aramac and Muttaborra
Classification: (if confidential)

Summary: Council has received a request for assistance from the Muttaborra Amateur Turf Club Incorporated for in-kind support to the value of \$1,000.

Officer's Recommendation: That Council agrees to support the Muttaborra Amateur Turf Club Incorporated by way of in-kind assistance to the value of \$1,000.

Background

Barcaldine Regional Council is committed to supporting community events throughout the region. The Community Grants Policy outlines the process for both Council and community groups seeking financial support.

Council has received an application under this policy from the Muttaborra Amateur Turf Club Incorporated, requesting in-kind assistance to the value of \$1,000. This contribution would cover the hire and transport (to Muttaborra) of the racing barriers, a tractor to tow the barriers, Muttaborra's small Council truck and a small marquee.

The Club has successfully received \$1,000 in cash donation from Council, approved in April's ordinary meeting for this event. The event is scheduled for Saturday 9 August 2025.

The annual race day is well-known across the region for its unique appeal. The Club provides a fun, family-friendly day for both locals and tourists. This event continues to attract visitors to Muttaborra, with the potential to benefit local businesses.

It is important to note that the Muttaborra racetrack is not maintained by Council, it is maintained by dedicated volunteers.

Link to Corporate Plan

- Theme 1: Community – 1.9 Provide facilities and support for travelling shows, exhibitions, sports and recreation.
- Theme 5: Governance – 5.7 Continue listening to our communities to identify opportunities for improvement.

**BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025**

Consultation (internal/external)

- Muttaborra Amateur Turf Club Incorporated
- Acting District Manager – Aramac and Muttaborra

Policy Implications

Nil

Budget and Resource Implications

Approving this funding will reduce the available funding pool for the competitive application process that will commence once the amendments to the Community Grants Policy are considered and endorsed. If endorsed - \$1,000 would be funded by the Community Assistance Budget.

Risk Management Implications

Nil

Asset Management Implications

Nil

Legal Implications

Nil

BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Council Meeting Date: 16 July 2025
Item No: 3.2.4
Subject Heading: Policy Review Program
Author and Title: Michael Shave, Acting Director Corporate and Financial Services
Classification: (if confidential)

Summary: Councils should regularly review and update their policies as part of good governance and to ensure they are current and meet the needs of their operations. A number of policies have been reviewed (including the development of two new policies), with changes proposed to ensure they are reflective of current practices.

Officer's Recommendation: That Council:

1. Adopts the following policies, replacing the previous versions:

- a. F004 – Advertising Spending Policy.**
- b. F006 – Community Grants Policy.**
- c. F014 – Council Credit Card Policy.**
- d. F025 – Procurement Policy.**
- e. F029 – Asset Disposal Policy**

2. Adopts the following new policy:

- a. F030 – Non Current Asset Accounting Policy.**

Background

As part of Council's policy review program, a further five policies have been reviewed and updated for Council consideration. One new policy has also been drafted and is presented for consideration.

A summary of the policies and changes are outlined below:

Policy	Status	Summary
F004 – Advertising Spending Policy	Reviewed and updated	<ul style="list-style-type: none">Policy updated to reflect Council's new policy format.Benchmarking of other Qld council policies undertaken.Minor formatting and wording changes made.
F006 – Community Grants Policy	Reviewed and updated	<ul style="list-style-type: none">Policy overhauled following Council discussions to change the approach to how grants are allocated.Now proposing quarterly competitive grant rounds per year for funding over \$500.Approach will ensure equity, allow more consistent decision making and simplify the administrative process.

BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Policy	Status	Summary
		<ul style="list-style-type: none"> Applications for community support under \$500(i.e. fee waivers, cash donations) will continue to be decided by Council staff under delegation.
FS014 – Council Credit Card Policy	Reviewed and updated	<ul style="list-style-type: none"> Policy reviewed and updated, policy now simpler with detail now incorporated in the procedure. Policy and procedure refresh will allow the rollout of cards across key branches which has been delayed.
F025 – Procurement Policy	Reviewed and updated	<ul style="list-style-type: none"> Policy overhauled to simplify and ensure greater compliance. Purchasing thresholds have been updated to align with the regulation and provide more certainty for staff regarding quotation and tender obligations. Operational elements have been removed and will be incorporated in the purchasing procedure. Changes are proposed to the local preference section to simplify process and to maximise opportunities for local supplier spend.
F029 – Asset Disposal Policy	Reviewed and updated	<ul style="list-style-type: none"> Policy updated to reflect new Council policy format. Benchmarking of other Qld council policies undertaken. Inclusion of new sections relating to criteria for disposing of an asset, consideration of the asset value, conflict of interest, infrastructure asset disposals during capital works and buyer's risk.
F030 – Non Current Asset Accounting Policy	New	<ul style="list-style-type: none"> New policy developed following discussion at the March audit and risk committee meeting. Benchmarking of other Qld council asset accounting policies undertaken to ensure consistency. Guides the appropriate accounting treatment of non-current assets including asset recognition requirements, asset valuations and asset revaluation processes.

It is important that policies remain current and align with organisational needs and legislative obligations. The original and revised policies have been provided for Council's consideration in Appendix 1.

BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Link to Corporate Plan

Theme 5: Governance – Continue reviewing policies and strategic plans for relevancy and currency.

Consultation (internal/external)

- Chief Executive Officer
- Executive Leadership Team
- District Managers

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Management Implications

Up to date, clear and current Council policies mitigate risk by providing a structured framework that guides decision making, ensures compliance and enables proactive risk management across all operational areas.

Asset Management and Legal Implications

Nil

Appendix 1

Current Policies

- F004 – Advertising Spending Policy EXISTING
- F006 – Community Grants Policy EXISTING
- F014 – Council Credit Card Policy EXISTING
- F025 – Procurement Policy EXISTING
- F029 – Asset Disposal Policy EXISTING

Revised Policies

- F004 – Advertising Spending Policy REVISED
- F006 – Community Grants Policy REVISED
- F014 – Council Credit Card Policy REVISED
- F025 – Procurement Policy REVISED
- F029 – Asset Disposal Policy REVISED

New Policies

- F030 – Non Current Asset Accounting Policy NEW

BARCADDINE REGIONAL COUNCIL
POLICY

SYSTEM: Finance

POLICY TITLE: **Advertising Spending**

ADOPTED: 17 November 2010

AMENDED: 15 January 2014

27 May 2020

POLICY NO: **F004**

PURPOSE: To provide for the control of expenditure on advertisements placed by Council in the media and to ensure that Council advertising is in the public interest.

1. Principles

The objectives of this policy are:

- to meet the requirements of the legislation;
- to ensure that advertising is in the public interest;
- to ensure appropriate authorisation of advertising expenditure; and
- to ensure that Council obtains value for money in placing advertising.

Advertising should be used where the purposes of Council or the benefit of the community is advanced.

Council advertising should not be used to influence voters during an election campaign.

2. Legislative Requirements

Section 197 of the *Local Government Regulation 2012* states that a local government must prepare and adopt a policy about the local government's spending on advertising.

A local government may spend money on advertising only –

(a) if–

- (i) the advertising is to provide information or education to the public; and
- (ii) the information or education is provided in the public interest; and

(b) in a way that is consistent with the local government's advertising spending policy.

Advertising is promoting an idea or goods or services to the public.

3. Guidelines:

Advertising types

The types of advertising that Council may use include:

- (a) advertisements or public notices on local radio stations
- (b) advertisements in newspapers
- (c) distribution of householder leaflets
- (d) notices on Council's website and other electronic platforms

BARCALDINE REGIONAL COUNCIL

POLICY

- (e) notices on public noticeboards and on Council noticeboards
- (f) advertisements or editorials in magazines relating to particular events or functions
- (g) advertisements or editorials in specific industry promotional brochures (eg tourist publications)
- (h) promotional segments on television programs
- (i) relevant social media

Public Interest Test

The types of information or education that Council considers are in the public interest to provide include:

- (a) to advise the public of a new or continuing service or facility provided by the Council
- (b) to advise the public about changes to an existing service or facility provided by Council
- (c) to increase the use of a service or facility provided by the Council on a commercial basis with a view to profit
- (d) to change the behaviour of people in Council's area for the benefit of all or some of the community or to achieve the objectives of the Council
- (e) to advise the public of the time, place and content of scheduled meetings of Council
- (f) to advise the public of the decisions made by Council at its meetings
- (g) to request comment on proposed policies or activities of the Council
- (h) to advertise matters required by legislation to be advertised
- (i) to advertise for the acquisition or disposal of property, plant and equipment
- (j) to advertise for employees
- (k) to advertise or promote events within the Council's area
- (l) to advertise for tenders or expressions of interest under Council's Procurement Policy.

Election Caretaker Period

Council must not, during the local government election caretaker period:

- (i) place advertisements relating to future plans unless, and only to the extent that those plans have been formally adopted by Council
- (ii) advertise the activities of Council other than in the manner and form it is customary for the Council to advertise its activities
- (iii) place advertisements which seek to influence support for particular candidates, groups of candidates or potential candidates in the election
- (iv) bear the cost of advertisements featuring one or more councillors or containing quotations attributed to individual councillors.

Approval Procedures

All advertising expenditure must be approved by the Chief Executive Officer or Deputy Chief Executive Officer.

All advertising must be in accordance with this Policy and the procurement policy.

POLICY NAME: **Advertising Spending**

POLICY NUMBER: **F004**

ADOPTED: **16 July 2025**

POLICY OWNER **Corporate and Financial Services**

PURPOSE: To provide for the control of expenditure on advertisements placed by Council in the media and to ensure that Council advertising is in the public interest.

1 SCOPE

This policy applies to any paid advertisement or notice in any media to promote goods or services (including facilities) provided by Council. The policy also applies to electronic advertising including the use of the internet and any social media platforms.

This policy does not apply to reports published in media where no payment is made for the report, nor apply to Council's social media posts where no money is paid to promote the post.

2 POLICY OBJECTIVE

The objective of this policy is to ensure that public funds are used responsibly and only for advertising that is necessary to inform, educate, or engage the community in relation to Council's functions and services.

3 HEAD OF POWER

Local Government Act 2009

Local Government Regulation 2012

4 POLICY STATEMENT

4.1 Principles

The objectives of this policy are:

1. to meet the requirements of the legislation;
2. to ensure that advertising is in the public interest;
3. to ensure appropriate authorisation of advertising expenditure; and
4. to ensure that Council obtains value for money in placing advertising.

Advertising should be used where the purposes of Council or the benefit of the community is advanced.

Council advertising must not be used to influence voters during an election campaign.

4.2 Legislative Requirements

Section 197 of the *Local Government Regulation 2012* states that a local government must prepare and adopt a policy about the local government's spending on advertising.

A local government may spend money on advertising only –

- (a) if—
 - i. the advertising is to provide information or education to the public; and
 - ii. the information or education is provided in the public interest; and
- (b) in a way that is consistent with the local government's advertising spending policy.

Advertising is promoting an idea or goods or services to the public.

4.3 Guidelines

Advertising types

The types of advertising that Council may use include:

- (a) advertisements or public notices on local radio stations;
- (b) advertisements in newspapers;
- (c) distribution of householder leaflets;
- (d) notices on Council's website and other electronic platforms;
- (e) notices on public noticeboards and on Council noticeboards;
- (f) advertisements or editorials in magazines relating to particular events or functions;
- (g) advertisements or editorials in specific industry promotional brochures (e.g. tourist publications);
- (h) promotional segments on television programs; and
- (i) relevant social media.

Public Interest Test

The types of information or education that Council considers are in the public interest to provide include:

- (a) to advise the public of a new or continuing service or facility provided by the Council;

- (b) to advise the public about changes to an existing service or facility provided by Council;
- (c) to increase the use of a service or facility provided by the Council on a commercial basis with a view to profit;
- (d) to change the behaviour of people in Council's area for the benefit of all or some of the community or to achieve the objectives of the Council;
- (e) to advise the public of the time, place and content of scheduled meetings of Council;
- (f) to advise the public of the decisions made by Council at its meetings;
- (g) to request comment on proposed policies or activities of the Council;
- (h) to advertise matters required by legislation to be advertised;
- (i) to advertise for the acquisition or disposal of property, plant and equipment;
- (j) to advertise for employees;
- (k) to advertise or promote events within the Council's area; and
- (l) to advertise for tenders or expressions of interest under Council's Procurement Policy.

Election Caretaker Period

Council must not, during the local government election caretaker period:

- (a) place advertisements relating to future plans unless, and only to the extent that those plans have been formally adopted by Council;
- (b) advertise the activities of Council other than in the manner and form it is customary for Council to advertise its activities;
- (c) place advertisements which seek to influence support for particular candidates, groups of candidates or potential candidates in the election; and
- (d) bear the cost of advertisements featuring one or more councillors or containing quotations attributed to individual councillors.

Approval Process

All advertising expenditure must be approved in advance by the Chief Executive Officer or Deputy Chief Executive Officer.

Sufficient budget funds within a financial year must be available for any advertising expenditure.

All advertising must be undertaken in accordance with this Policy and the Procurement Policy.

5 ASSOCIATED DOCUMENTS

F025 Procurement Policy

CS003 Community Engagement Policy

POLICY NAME:	Community Grants Policy
POLICY NUMBER:	F006
ADOPTED:	17 November 2010
AMENDED:	31 May 2022 17 July 2019 15 January 2014
PURPOSE:	To improve the quality of life for the community by assisting community organisations to provide projects, activities or events to benefit local residents.

Scope

Section 195 of the *Local Government Regulation 2012* requires Council to prepare and adopt a policy about grants to community organisations (a Community Grants Policy), which includes the criteria for a community organisation to be eligible for a grant from Council.

Section 194 states that Council may give a grant to a community organisation only if the local government is satisfied:

- a. the grant will be used for a purpose that is in the public interest and
- b. the community organisation meets the criteria stated in the community grants policy and in a way that is consistent with the local government's community grants policy.

The total amount of financial assistance allocated for this Policy will be determined each year within Council's annual budget process.

Concessions for general rates and other charges is determined during the budget process and is not part of this policy.

Policy Statement

1. Objective

This policy is to recognise and support the efforts of volunteers by providing assistance to projects, activities and events of community organisations.

2. Eligibility

- a. The community organisation must be incorporated or be sponsored by an incorporated body.
- b. The grant must be for a project, activity or event within the Barcaldine Regional Council area or provide a direct benefit to the Barcaldine Regional Council community.
- c. The organisation must not have outstanding debts to Barcaldine Regional Council.

3. Assessment Criteria

Each application for assistance will be assessed by applying the following criteria:

- a. the benefit of the project, activity or event to the community (30)
- b. the benefit of the project, activity or event to the community organisation (30)
- c. the support of the project, activity or event for local businesses (10)
- d. the ability of the organisation to fund the project, activity or event from other sources (20)
- e. the amount of grants previously received in the financial year (10)

4. Types of Grants

- a. Cash Donation
- b. Plant Hire: provision of plant on the condition that the plant is operated by appropriately qualified Council personnel
- c. In-kind Assistance: provision of venues, equipment, delivery etc at no cost
- d. Fee waiver: waiver of fees and charges or Council on-costs

5. Procedures

a. Assessment:

- Applications for assistance must be in writing on the approved form and include a copy of the most recent bank statement.
- If the amount of the application is within delegated authority, a Council Officer will assess the application and advise the applicant of the outcome.
- An application must score greater than 50% to be supported.
- If the application is above the delegated authority, the application with the assessment, will be presented to the next meeting of Council for assessment.

b. Delegations:

The Chief Executive Officer, Deputy Chief Executive Officer or District Manager may authorise the following grants:

- Cash donation – up to \$500 per annum
- Plant hire – up to the value of \$1,000 per annum
- In-kind assistance – up to the value of \$1,000 per annum
- Fee waiver – up to the value of \$500 per annum

Any request above the above limits or above a combined amount of \$1,500 per annum must be presented to Council for approval.

c. Appeals:

- An organisation may appeal against a decision made by a Council Officer. The application will then be presented to the next Council Meeting for assessment of the appeal. Council's decision is final.
- There is no right to appeal against a decision made by Council.

6. Acknowledgement

Organisations must acknowledge the Barcaldine Regional Council's contribution to their project, activity or event by:

- a. Including Council's approved logo in brochures, newsletters and/or advertising

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- b. acknowledging Council at the activity or event through public announcements
- c. displaying Council supplied banners at the activity or event
- d. Providing feedback to Council on the outcome of the project, activity or event

Responsibilities:

Policy Owner: Chief Executive Officer
Operations Officers: Chief Executive Officer
Deputy Chief Executive Officer
District Managers

POLICY NAME: **Community Grants Policy**

POLICY NUMBER: **F006**

ADOPTED: **16 July 2025**

POLICY OWNER **Corporate and Financial Services**

PURPOSE: Funds provided to Community organisations support their capability to conduct activities, create opportunities for community capacity building, develop and maintain sustainable community infrastructure and build strong partnerships for community benefit.

1 SCOPE

This Policy relates to all expenditure by Council to eligible applicants, in the form of cash or in-kind support, through the annual Community Grants Program.

2 POLICY OBJECTIVE

To ensure that a transparent merit based framework for applicants and assessors that enables Council to effectively and efficiently allocate annual grant funding support to community initiatives. This policy also assists Councillors and Council employees to achieve consistency in corporate processes and procedures when developing, assessing, monitoring and acquitting community grants.

3 HEAD OF POWER

Local Government Act 2009

Local Government Regulation 2012

4 POLICY STATEMENT

4.1 Community Grants Policy Context

Council is required under Section 195 of *the Local Government Regulation 2012* to adopt a Community Grants Policy. Community grants provide a mechanism by which Council can allocate funding to eligible applicants for projects and purposes which are in the public interest and provide local community benefit within the Barcaldine region.

Section 194 states that Council may provide a grant to a community organisation only if the local government is satisfied:

- a) the grant will be used for a purpose that is in the public interest; and

- b) the community organisation meets the criteria stated in the community grants policy and in a way that is consistent with the local government's community grants policy.

The total amount of financial assistance allocated for this Policy will be determined each year via Council's annual budget process.

Pensioner, general rate and other charge concessions are determined during the annual budget process and are not part of this policy.

4.2 Outcomes Sought Under this Policy

Council invests significant budget funds into the community each year via the Community Grants program. The specific outcomes being sought through this investment include:

- Providing financial support to community projects that meet identified social community needs;
- Building community connection, skills and resilience;
- Providing opportunities for community projects to leverage Council's funding assistance to obtain funding from other sources e.g. co-funding; and
- Supporting the community to deliver on Council's strategic goals and identified key initiatives.

4.3 The Community Grants Program

Council will provide financial support to applicants who meet the specified eligibility criteria, for projects and initiatives which are in the communities interest, and provide local community benefit within the Barcaldine region. The grants specifically program excludes any requests for assistance under \$500, which will be separately considered on a case by case basis under delegation by the Chief Executive Officer or delegate.

4.4 Categories of Grant Funding

Funding through Councils Community Grants program is divided into the following categories:

1. **Cash Grants** – competitive funding available for a specific project or initiative that demonstrates a positive impact for the Barcaldine region. Funding available in this category will be determined by any external funding partners and Council's annual budget.
2. **In-kind support** – competitive funding available for a specific project or initiative that has requested in kind support only from Council, which may include a waiver of a Council fees or charge, Council staff resource support,

the use of Council plant and equipment, or a combination of both. The amount of funding available in this category is determined in Council's annual budget.

3. **Combination of a cash grant and In-kind support** – a request for funding from an applicant that includes both a cash grant and in-kind support.

4.5 Grant Funding Rounds

To ensure an equitable and even playing field regarding the distribution of grant funding each year, the opportunity to apply for grants will be made available quarterly in 2025–26, and will be promoted through Social Media, Council's website, the Galilee Gazette and community email groups.

Funding will be advertised in advance of each funding round, to ensure that the Barcaldine community has sufficient opportunity to apply for funding. Applicants will be advised of the success or otherwise of their application following assessment of the application and consideration by Council at the next available ordinary meeting.

Consideration will also be given to grants outside of the advertised grant rounds, only where funding remains available following the completion of each funding round. This will be considered on a case by case basis. Applicants will be strongly encouraged to apply during the advertised grant periods.

4.6 Grant Application Assessment

The Community Grants program is a competitive application process. The process for awarding grants will be assessed on a merit basis against eligibility and assessment criteria. Assessment criteria may change to meet the needs of the program. Assessment Criteria will be based on an examination of:

- Evaluation of previous years grants program effectiveness,
- Council's corporate objectives and strategies,
- Arising trends and issues in the community,
- Gaps in existing service provision within the community, and
- The amount of funding available for disbursement.

4.7 Who Can Apply

At a minimum, applicants must:

- Be an incorporated not-for-profit community organisation, or have an auspice arrangement with an incorporated, not-for-profit organisation. An individual, business or unincorporated not for profit organisation can only apply for a grant provided that the application is auspiced and administered by an

incorporated not for profit community organisation. An incorporated not for profit organisation may auspice one or more individuals or community groups which are not incorporated. The auspicings organisation can also lodge applications on its own behalf.:

- Be applying for a project or event which directly benefits the Barcaldine region.
- Be able to demonstrate current and ongoing financial viability.
- Owe no debt to Council, (unless an agreed payment arrangement with Council is satisfactorily being met).
- Have appropriate insurances; and
- Where relevant have successfully acquitted any previous Council grants

4.8 Who Cannot Apply

Ineligible applicants include but are not limited to:

- Local, State or Federal Government agencies/departments.
- Commercial businesses and enterprises.
- Foreign entities, such as a charity formed or incorporated outside of Australia, even if it is registered to carry on business in Australia.
- Political organisations.

4.9 Application Eligibility Criteria

To be eligible for funding a project or initiative must:

- Have evidence of prior approval of the landholder where an event or initiative is being held on either private or public land;
- Have necessary insurances, approvals and licences;
- Include cofounding contributions or other external funding; and
- Be in the public interest.

4.10 Ineligible Projects, Initiatives and Expenses

Applications for projects and initiatives that request funding for the following will be considered ineligible for any cash grant or in kind support:

- Core education or curricula activities;
- Payment of debt; and
- Items or services purchased or any project activities delivered prior to notification of the grant outcome.

Applications including the following expenditure types will have those expense types considered ineligible for any cash grant or in kind support:

- Prize money;
- Trophies;
- International travel costs;

- Vehicles and related costs;
- Alcohol;
- Any goods for resale (such as merchandise), and
- Any clothing that will become the property of individuals.

4.11 Grant Applications

The Community Grants Application must be completed in full with copies of required certificates and documents provided as stated in the Application Form. Only applications received on the current Community Grants Application Form will be accepted.

Applications will be registered in Council's Records Management System and an acknowledgement will be sent to the applicant on receipt.

4.12 Grant Allocations

Council will make an annual provision in the budget for the Community Grants program, with the annual provision set taking into account financial sustainability considerations. Community Grant applications will be considered and allocated in an open and equitable manner.

No applicant can be guaranteed funding nor can any applicant be guaranteed to receive the full amount requested.

Applicants will be advised of the application outcome as soon as practicable following approval. Grant allocations will be fully paid on receipt of a signed funding agreement.

The grant recipient must obtain all appropriate insurance covers, permits/approvals etc. relating to the event or initiative.

4.13 Grant Acquittals

Recipients of community grants are required to provide an acquittal report. An acquittal form will be issued with Council's payment and will request the applicant to return the form within 30 days of the completion date as outlined in the application.

The acquittal form will require proof of payment, copies of invoices or other documentary evidence. No further funding can be applied for until funds are fully acquitted or any remaining funds returned to Council.

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5 DEFINITIONS

Acquittal	The process by which a recipient provides written proof that grant funds were used according to the funding agreement, ensuring efficient and effective use or demonstrating community value.
Auspice	An organisation that takes responsibility for ensuring grant funds are used as specified, including signing the funding agreement, managing funds, overseeing the project, and ensuring timely acquittal.
Business	An entity engaged in commercial, industrial, or professional activities for profit, including sole traders, companies, or partnerships.
Community	A group of people residing within the Barcaldine Regional Council area.
Funding Agreement	A legal agreement entered into by the successful applicant and Council noting the obligations of both parties.
Grant	Funds awarded through a formal program for a specific purpose aligned with Council policy, based on merit and subject to a written agreement outlining accountability.
Individuals	A single person engaged in activities that benefit the community.
Not-for-profit community organisation	An incorporated organisation focused on providing community services, operating without direct or indirect profit for its members, both during operations and upon winding up.
Organisations	Incorporated Associations (under state legislation, often with 'Association,' 'Incorporated,' or 'Inc.' in their name); Incorporated Cooperatives (under state legislation, typically with 'Cooperative' in their name); Companies (under the <i>Corporations</i>

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	<i>Act 2001, either proprietary or public); and Aboriginal Corporations (under the Corporations (Aboriginal and Torres Strait Islander) Act 2006).</i>
Public Interest	The welfare of the general public, as opposed to the interests of an individual or group.

6 ASSOCIATED DOCUMENTS

Nil

BARCALDINE REGIONAL COUNCIL POLICY

SYSTEM:	Finance
POLICY TITLE:	Council Credit Cards
ADOPTED:	13 October 2010
AMENDED:	20 March 2019
POLICY NUMBER:	FS014

PURPOSE: To ensure transparency in Council's operations concerning the use of Council Credit Cards and to ensure Council's resources are managed with integrity and diligence.

1. Scope

- 1.1 This Policy applies to all employees and elected members of the Barcaldine Regional Council who are assigned a Council Credit Card.
- 1.2 The conditions set out in this Policy, the Barcaldine Regional Council's Procurement Policy, Delegations of Authority and the Cardholder Agreement govern the use of Council credit cards.
- 1.3 Cardholders and their supervisors are responsible for ensuring that they adhere to the Credit Card policy, thereby ensuring adequate controls are exercised to minimise the risk that Council Credit Cards are used for fraudulent purposes.

2. Eligibility

- 2.1 The Mayor, Chief Executive Officer, Deputy Chief Executive Officer and District Managers are eligible for a Council issued credit card.
- 2.2 Any other employee may only be issued with a Council credit card with the approval of the Chief Executive Officer.
- 2.3 To be eligible for a Council Credit Card, an employee must either:
 - Travel frequently in the course of their duties; or
 - Incur regular frequent expenses of a kind appropriately paid by credit card.

3. Limits

- 3.1 The maximum limit on any Council credit card will be \$10,000.

4. Conditions of Use

- 4.1 Cardholders must sign a Conditions of Use Agreement for the Council credit card.
- 4.2 The Council credit card must not be used to obtain cash advances.
- 4.3 The Council credit card is to be used only for official Barcaldine Regional Council business.
- 4.4 Charging personal transactions to Council Cards is not acceptable under any circumstances (except as per 4.4 below).
- 4.5 Travel expenses may unavoidably include a private component (eg spouse travel, meals). The private component of travel expenses is to be notified to the Finance Officer. The Finance Officer will then issue a debtors invoice to the Cardholder for the amount of the private expenditure.
- 4.6 Breaching of the conditions of this Policy may result in cancellation of the card and withdrawal of Council Credit Card privileges.
- 4.7 Breaching of this policy may lead to disciplinary action against the employee concerned. In all cases of misuse, the Barcaldine Regional Council reserves the right to recover any unauthorized expenditure from the cardholder.

BARCALDINE REGIONAL COUNCIL POLICY

5. Monthly Council Card Statements

- 5.1 Council credit card expenditure must be reconciled monthly. Cardholders must submit tax invoices supporting all expenditure on the card prior to the due date for payment.
- 5.2 Cardholders who do not acquit their monthly expenditures by the due date may have their credit card privileges cancelled by the Chief Executive Officer.

6. Cardholder Responsibilities

- 6.1 Cardholders must retain a tax invoice to support all charges on their Credit Card.
- 6.2 Card purchases without receipts or tax invoices are ultimately the responsibility of the user. A failure to provide receipts or a credible explanation for the unsupported expenditure will result in an invoice being issued to the cardholder for reimbursement of the expenses.
- 6.3 Reimbursement for return of goods and/or services must be credited directly to the credit card account.
- 6.4 Lost or stolen cards must be reported immediately to the bank and to the Chief Executive Officer.
- 6.5 Officers issued with a Council credit card are in a position of trust in regard to use of public funds. Improper or unauthorised use of the Card may result in the cardholder being held liable for the expenditure and potential legal or disciplinary action being taken.
- 6.6 Cardholders are responsible for ensuring that their purchases meet the purchasing criteria outlined in the Barcaldine Regional Council's Procurement Policy.

7. Management and Supervisory Responsibilities

- 7.1 Each cardholder's supervisor is to verify and sign off that all transactions on the statement are incurred on behalf of the Barcaldine Regional Council. Any unusual transactions must be followed up with the cardholder immediately.
- 7.2 The Chief Executive Officer's credit card statement must be countersigned by the Mayor or Deputy Chief Executive Officer.
- 7.3 The Mayor's credit card statement must be countersigned by the Chief Executive Officer.

8. Termination of Employment

- 8.1 The Council credit card must be returned immediately upon termination of employment.

POLICY NAME: Council Credit Card Policy

POLICY NUMBER: F014

ADOPTED: 16 July 2025

POLICY OWNER Corporate and Financial Services

PURPOSE: To provide guidance on the provision and use of Council issued credit cards, to ensure effective probity, accountability and transparency regarding their issue and use in accordance with legislative, contractual and policy requirements.

1 SCOPE

This Policy applies to the Mayor and all Council staff issued with a Corporate Credit Card.

2 POLICY OBJECTIVE

To ensure that the operational costs and risks associated with credit card use are minimised while providing cardholders with an alternative, efficient and practical method of purchasing goods and services on behalf of Council.

3 HEAD OF POWER

Local Government Act 2009

Local Government Regulation 2012

4 POLICY STATEMENT

4.1 Council Credit Card Roles, Responsibilities and Obligations

Council will provide Credit Cards to staff and if deemed appropriate delegates for the purchase of low value, low risk goods and services, where the issuing of a Council purchase order would not be accepted, or it is more efficient to use a card in lieu of the raising of a purchase order.

Card usage must be in accordance and compliance with Council's Procurement Policy, Delegations of Authority and the associated Credit Cardholder Agreement.

The Chief Executive Officer has delegated authority to authorise the issue of Council Credit Cards. The Director of Corporate & Financial Services is responsible for the issuance of Credit Cards to authorised personnel.

A Council Credit Card can be issued to a Council staff member who has a demonstrated operational need. The use of a Council Credit Card is limited to:

- the staff member issued with the Council Credit Card;
- the specific transaction and monthly Card financial limits and the financial delegation applicable to the cardholder's position;
- the terms and conditions set out in this Policy and the Council Credit Card Procedure; and
- the purchase of goods and services for official Council purposes only.

4.2 Council Credit Card Benefits

The use of a Council Credit Card by staff is considered an efficient purchasing method with the following benefits accruing to Council:

- Improved expense management** – Credit Cards offer a centralised payment system, making it easier for Council to track and manage expenses. This assists in reducing the administrative burden of reconciling expenses from multiple sources and the likelihood of fraudulent transactions;
- Increased control** – Credit Cards come with a variety of controls to manage use, such as spending limits and merchant category restrictions, which allow Council to regulate spending. This assists to prevent and limit overspending and any unauthorised purchases;
- Cash flow management** – with Council Credit Cards, Council enjoys a higher degree of flexibility and control over its cash flow. Rather than waiting for invoices to be paid, Council uses Credit Cards to make purchases and pay them off later, often with more favourable payment terms;
- Streamlining procurement** – Council Credit Cards can be used to expedite the procurement of low value, low risk goods and services, and also assist in streamlining the process of procuring goods and services via online platforms; and
- Improved financial reporting accuracy** – Council Credit Cards provide detailed transaction balances and data which can be entered in summary form into Council's enterprise resource system, ensuring expenditure incurred is reflected in Council's monthly and end of financial year reporting.

5 MONITORING & REPORTING

All credit card statements and transactions will be inspected/internally audited at regular intervals and it is the responsibility of each cardholder to verify items of expenditure, by way of ensuring all invoices/receipts are provided to Finance in a timely manner, or via an explanation if required in order to satisfy the accountability requirements of Council and internal / external audit.

6 ASSOCIATED DOCUMENTS

F025 Procurement Policy

F026 Fraud Policy and Fraud Control Plan

Financial Delegations Register

HR005 Code of Conduct

Council Credit Card Procedure

BARCALDINE REGIONAL COUNCIL POLICY

SYSTEM:	Finance
POLICY TITLE:	Procurement Policy
ADOPTED:	15 August 2017
AMENDED:	20 September 2017 12 December 2018 15 September 2021
POLICY NUMBER:	F025
PURPOSE:	To obtain the most advantageous outcome for Council and the community through the application of sound principles and procedures for the acquisition of goods and services.

1. Introduction

Procurement is the process of obtaining goods and services required by Barcaldine Regional Council.

This policy provides Council and its employees with clear guidelines for the procurement of goods and services in a consistent and accountable manner.

For the purpose of this Policy, **Senior Management** means the Chief Executive Officer, Deputy Chief Executive Officer, Director of Works or District Manager.

2. Legal Requirements

Local Government Act 2009

Section 104 requires Council to adopt sound contracting principles when entering into a contract.

The *sound contracting principles* are—

- (a) value for money; and
- (b) open and effective competition; and
- (c) the development of competitive local business and industry; and
- (d) environmental protection; and
- (e) ethical behaviour and fair dealing.

Council is not required to give equal consideration to each of the sound contracting principles.

Local Government Regulation 2012

Section 198 requires Council to prepare and adopt a policy about procurement (a *procurement policy*). The Council must review its procurement policy annually.

Sections 216 to 238 of the *Local Government Regulation 2012* explains the requirements for Council in relation to making a contract for supply of goods and services

Section 237 requires that Council must, as soon as practicable after entering a contract worth \$200,000 or more (excluding GST)—

- (a) publish relevant details of the contract on the Council's website; and
- (b) display relevant details of the contract in a conspicuous place in the Council's public office.

3. Compliance

All Council procurement activities shall be conducted in accordance with *Local Government Act 2009*, *Local Government Regulation 2012* and this Policy.

4. Ethics and Probity

All procurement activities must be undertaken in accordance with the highest standard of ethics and probity.

If an employee has a conflict of interest in a procurement activity, whether real or perceived, they must declare that interest to Senior Management and must manage that conflict in the best interests of Council.

Where there is more than one local business providing goods or services on similar terms, the procurement officer must ensure that they are not unreasonably favoring one business over another business in the procurement process.

The acceptance of gifts or hospitality benefits from Council suppliers must be treated in accordance with Council's Gifts and Benefits Policy.

An officer shall not break down the procurement of goods or services into components or reduce quantities or take any other action in order to avoid complying with this Policy.

Any breaches or suspected breaches of this Policy must be reported immediately to the Chief Executive Officer or Deputy Chief Executive Officer.

5. Procurement Process

General

At least two officers shall be involved in all procurement transactions.

Officers must maintain appropriate records to satisfy audit requirements and to establish that the principles and procedures contained in this Policy have been complied with.

Any variation from this Policy must be approved by the Chief Executive Officer.

Delegations

All expenditure must be within the delegated authority to Council officers in accordance with the Delegations Register.

Step 1 - Requisitions

Requisitions for the procurement of goods or services must contain all the information required to enable procurement officers to call quotes or tenders including evaluation criteria including weightings and accompanying definitions for each criteria rating where applicable. Where an exception is sought, an exception approval must accompany the requisition.

Potential suppliers must be advised that their quote information may be made publicly available.

Step 2 - Tenders and Quotes

a. Tenders

Procurement from a supplier over the value of \$200,000 (excluding GST) must be conducted by a tender process unless an exception (section 7) is approved by the Chief Executive Officer or Deputy Chief Executive Officer.

b. Quotes

VendorPanel must be used for the obtaining of all quotes with an estimated value greater than \$1,000 unless an exception (section 7) is approved by Senior Management.

Step 3 - Evaluation of offers

When evaluating offers, Council officers shall have regard to the five sound contracting principles including support for local business and industry as outlined in **Appendix A**.

The evaluating officers must evaluate each tender against the nominated evaluation criteria and accept the tender or quote most advantageous to Council.

Council must approve all purchases in excess of \$200,000 (excluding GST).

Council or officers may decide not to accept any tender or quote.

All contractors and suppliers of goods or services shall ensure that the work undertaken or goods supplied complies with Council's Workplace Health and Safety requirements.

Officers may give preference to suppliers with a Quality Management System, Risk Management System and Environmental Management System, where applicable.

Details of the evaluation process for contracts over \$200,000 may be publicly available whilst complying with the Information Privacy Act.

Step 4 - Purchase orders

The issue of a purchase order represents the acceptance of an offer, thereby establishing a contract between Council and the supplier.

Council purchase orders must be raised before the supply of all goods and services except for ongoing services (eg subscriptions, memberships, registrations, fees, telephone, electricity).

Purchase orders must contain a quoted price or estimated price apportioned to the relevant job costing accounts.

Purchase orders must be signed by an officer other than the requisitioning officer.

All suppliers providing a tender or quote for a procurement request will be advised of the outcome of the tender or quote within 48 hours of being determined.

The name and amount of the successful tender or quote will be provided to unsuccessful suppliers only upon request.

As soon as practicable after entering a contract worth \$200,000 or more (excluding GST) the officer responsible for the contract must ensure that the details are published on Council's website and in each administration office noticeboard.

Step 5 - Receipt of goods or services

The procuring officer must reconcile the goods or services received with the order specifications and quantities.

The supplier must be immediately notified of any returns or shortfalls or damage to the goods received. Credit requests and shortages must be noted on the delivery documents or invoice to ensure that Council only pays for the quantities received.

Step 6 - Payment

The procuring officer must sign the invoice to acknowledge proof of satisfactory receipt of the goods or services and forward the invoice to the accounts payable officer for payment.

For ongoing services without a purchase order, the approving officer must attach a signed approval form to the invoice.

6. Specific Procurement Categories

Trade Services Panel

Council will maintain a panel of local suppliers for trade services in each category of plumbing, building, electrical, fencing, rural service, quarry products, tractor slashing, cleaning, maintenance, or as requested by the Chief Executive Officer.

Suppliers will be placed on the panel by request and only after supplying the appropriate qualifications and being assessed as meeting Council's requirements.

Fuel

Council will maintain a *Preferred Supplier Register* for fuel.

Suppliers will be placed on the Register after conducting a full tender process. Tenders for the Fuel Preferred Supplier Register will be called every 12 months with suppliers remaining on the Register for 24 months.

The price that Council will pay to purchase fuel will be the delivered cost to the Supplier plus the Council Allocated Margin. Council will determine the Margin in January each year.

Where there is only one preferred supplier in a community, the relevant depot must procure fuel from that supplier. Where there is more than one preferred supplier in a community, the procurement officer must call quotes from the preferred suppliers in that community and procure fuel from the supplier with the lowest quote.

Plant Purchases

Suppliers of plant valued at more than \$5,000 (excluding GST) must provide after sales support as requested by the procurement officer in the quote documentation.

Plant and Equipment Parts and Servicing

The procurement of parts and servicing for plant and equipment owned by Council may be made with the authorised agent or another supplier providing genuine parts for that plant and equipment, without obtaining more than one quote.

Wet and Dry Plant Hire Panel

Council will maintain an *Approved Contractor Register* for plant hire. Suppliers will be placed on the Register after conducting a full tender process and only after supplying the appropriate qualifications and documentation and being assessed as meeting Council's requirements.

Plant hire contracts will be issued for a specific job wherever possible. Where there is ongoing work on multiple jobs, contracts will be approved for a maximum of 6 months at a time.

Plant hire quotes will be assessed using the following criteria:

- **Conformance** = the quote fully and meets all requirements
- **Availability** = the contractor is able to start when required and is available for the full period of job
- **Machine Size** = the machine is comparable to the size requested and is suitable to perform the job

- **Adjusted Price** = quoted price, adjusted for the local business weighting and carrying capacity (where applicable)
- **Operator Experience** = assessment of the operator's proven work experience and local knowledge of soils, terrain and conditions
- **Documented Work History** = assessment of the operator's and owner's work history including environmental issues, reliability, condition of machines. Evidence of unsatisfactory work history must be documented
- **Incumbent** = currently successfully working for Council on that particular job

Community Care Services

Community Care Services funding guidelines take precedence over this Policy in particular circumstances where consumers have a choice of supplier. Council officers must comply with this Policy for the procurement of goods and services in all other situations.

7. Quote and tender exceptions

Council officers may enter into a procurement contract without obtaining written quotes or tenders in the following circumstances and **only with the approval of the Chief Executive Officer or Deputy Chief Executive Officer**.

Approved Contractor List

The contractor is on Council's Approved Contractor List.

Localbuy

The procurement is conducted under a Localbuy contract.

Only one supplier available

The procuring officer is satisfied that there is only one supplier who is reasonably available.

Specialised nature

Because of the specialised nature of the services that are sought, it would be impractical or disadvantageous for Council to invite quotes or tenders.

Confidential nature

Because of the confidential nature of the services that are sought, it would be impractical or disadvantageous for Council to invite quotes or tenders.

Genuine emergency

A genuine emergency exists. A genuine emergency includes actual or potential flood damage, storm damage, bushfire, accident etc and where action must be taken to protect public assets by immediate action.

Auction

The contract is for the purchase of goods and is made by auction.

Second hand goods

The contract is for the purchase of second-hand goods.

Government agency

The contract is made with, or under an arrangement with, a government agency.

Emergent works

When services are required at short notice (in less than 7 days from the calling of quotes) an officer may obtain quotes from a suitably qualified supplier without using VendorPanel.

APPENDIX A

Development of Competitive Local Business and Industry

The Council shall support local business and industry by procuring goods and services locally within the Barcaldine Regional Council area where possible and when in accordance with this Policy. This will be achieved by:

- (a) actively seeking out known local suppliers and supplies
- (b) ensuring quotes include freight to point of delivery
- (c) ensuring that purchases and projects are not structured to exclude local suppliers
- (d) avoiding non-standard specifications which local suppliers cannot meet
- (e) improving the local community's understanding of the Council's procurement policy
- (f) where the estimated value of the goods or services to be purchased is less than \$1,000, the goods or services may be obtained from a local business without obtaining more than one quote
- (g) designating businesses into categories (as described below) and applying the following weightings:

Value of Goods or Services	Category	Weighting
\$0 - \$20,000	Cat 1	15%
\$20,001 - \$200,000	Cat 1	8%
\$200,001 - \$1,000,000	Cat 1	4%
\$1,000,001 or greater	Cat 1	0%
Any value contract	Cat 0	0%

(When assessing price, the local business price is to be reduced by the applicable percentage prior to the allocation of an adjusted price score in the assessment matrix).

Local Business Categorisation

A register of categorised local businesses will be compiled and maintained by the Chief Executive Officer.

A **Category 0 Business** is a business which is not a local business as defined below.

A **Category 1 Business** is a local business which complies with all of the following:

1. The business owns or leases a business premises or depot located within the Barcaldine Regional Council area and
2. The business employs or subcontracts people residing in the Barcaldine Regional Council area (*the owners are treated as employees for the purpose of this clause*) and
3. The business and/or its owners are ratepayers of, or lease a property in, or are a permanent resident of, Barcaldine Regional Council.

POLICY NAME: Procurement Policy

POLICY NUMBER: F025

ADOPTED: 16 July 2025

POLICY OWNER Corporate and Financial Services

PURPOSE: To establish a framework that allows for the efficient and effective procurement of goods and services while ensuring adherence to the sound contracting principles and established internal controls.

1 SCOPE

The Procurement Policy sets out Council's policy for the procurement of goods and services which applies to the procurement of all goods, equipment and related services, construction and service contracts (including maintenance). It is the responsibility of all Council officers to understand the meaning and intent of this policy and comply with its provisions.

This policy is supported by Council's Purchasing Procedure, which establishes sound procurement practices based on the prudent use of public resources, to achieve Council's strategic and operational objectives.

2 POLICY OBJECTIVE

To provide Council and its officers with a framework to undertake procurement activities that ensures compliance with the requirements of the *Local Government Act 2009* (the Act) and the *Local Government Regulation 2012* (the Regulation).

3 HEAD OF POWER

Local Government Act 2009.

Local Government Regulation 2012.

4 POLICY STATEMENT

4.1 Sound Contracting Principles

The sound contracting principles (S104 of the Act) must be regarded when entering into a contract for the supply of goods or services or the disposal of assets.

The sound contracting principles are:

- a) *Value for money* – ensure that all procurement and contracting activities represent the best return on money spent from a whole-of-life cost perspective;
- b) *Open and effective competition* – procurement must be open and result in effective competition in the provision of goods and services. Council must give fair and equitable consideration to all prospective suppliers.
- c) *The development of competitive local business and industry* – the development of competitive local business and industry seeks to create benefits for council, local suppliers, and the Barcaldine economy through purchasing locally by using local suppliers where benefits exist to all stakeholders. Therefore, as well as price, performance, quality and suitability Council may also consider:
 - the number of local jobs supported or employment opportunities provided by the procurement activity;
 - the use of local contractors, manufacturers, and supply chain directly relating to the supply or manufacture of goods/services;
 - the number of local apprenticeships and traineeships supported by the procurement activity; or
 - other benefits that enhance economic growth for the region.
- d) *Environmental protection* – ensure procurement and contracting activities conserve resources, save energy, minimize waste, allows the reuse of recovered materials, protect human health and maintain environmental quality and safety;
- e) *Ethical behaviour and fair dealing* – Council staff involved in purchasing must behave with impartiality, fairness, independence, openness, integrity, and professionalism in their discussions and negotiations with suppliers and their representatives.

4.2 Conflicts of Interest

Council Officers participating in planning, procurement and contracting activities must comply with the requirements of Council's Code of Conduct. Officers must declare any conflicts of interest related to any procurement or contracting activity.

4.3 Local Supplier Preference

Council is committed to supporting and prioritising local suppliers in all procurement activities. Council recognises the vital role that local business plays in maintaining and fostering economic growth, including jobs, which ensures the ongoing well being and sustainability of the Barcaldine community.

For the purposes of this policy a local supplier" is one who is a ratepayer and/or has business premises and/or lives in the Shire.

To support local businesses, Council will provide a local price and benefit weighting advantage when assessing price quotations and tenders. The following table outlines the benefits to be applied:

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Local Price Advantage	Local Benefit Tender Weighting Advantage
Up to \$15,000 – 15%	20% maximum local benefit weighting
\$15,001-\$199,999 – 10%	

Examples on how the local supplier preferences are applied are provided in Appendix 1.

4.4 Procurement Arrangements

Buying arrangements will be created through a register of Pre-Qualified Suppliers, Local Buy Arrangements and Preferred Supplier Arrangements. Establishing buying arrangements will reduce the administrative efforts in procurement while adhering to the sound contracting principles.

Preferred Supplier Arrangements and Pre-Qualified Suppliers will be created via a public tender process. Vendorpanel will be the preferred method of inviting quotes for the procurement of goods and services when quotes are required under Preferred Supplier and Pre-Qualified Supplier Arrangements .

4.5 Quotation Thresholds

Council is required to apply minimum quotation thresholds as per the Regulation with exceptions to these minimum quotations thresholds being governed by Council's Procurement Policy. Quotes must be sought prior to raising a purchase order. Quotation thresholds for small, medium and large value purchases are as follows:

	Amount (GST exclusive)	Default Quotation Requirements
Small	\$0-\$3,000	<ul style="list-style-type: none">• Single quote• Local suppliers must be given preference (if available)
	\$3,001-\$15,000	<ul style="list-style-type: none">• Invite a minimum of 2 quotes• Local suppliers must be invited to quote (if available)
Medium	\$15,001-\$199,999	<ul style="list-style-type: none">• Invite a minimum of 3 quotes• Local suppliers must be invited to quote (if available)
Large	\$200,000+	<ul style="list-style-type: none">• Tender• Local suppliers must be invited to tender (if available)

Purchases of goods and services expected to be worth less than \$3,000 must be acquired locally where available.

When quotes are invited, all quotes received are to be in writing and retained in Council's records management system. Once the minimum number of quotes are invited, this satisfies the procurement requirement even if less than the minimum number of responses are received (i.e. 2 quotes were invited and only one response was received).

Council officers must have the appropriate financial delegation to approve any purchase on behalf of Council. The financial delegations register includes the financial approval thresholds according to delegation tiers and specific roles.

At least two Council officers must be involved in all procurement transactions.

4.6 Small Purchases (up to and including \$15,000)

Authorised Council Officers may use Council credit cards for small value purchases up to their credit card individual purchase limit. Any purchase made on a credit card will not require purchase orders to be raised. All card holders must follow Council's Credit Card Policy when using cards for any payments.

For all other small value contracts, a purchase order must be raised and if required a copy of the quote/s attached or a note added to the purchase order.

4.7 Medium Purchases (\$15,001 – \$199,999)

Council cannot enter into a medium-sized contractual arrangement unless it first invites written quotes for the contractual arrangement.

The invitation must be to at least three (3) persons who Council considers can meet Council's requirements, at competitive prices. Council may decide not to accept any of the quotes it receives.

However, if Council does decide to accept a quote, it must accept the quote most advantageous to it having regard to the Sound Contracting Principles identified in S104 of the Act.

Council Officers will have access to Buying Arrangements which provide for alternative minimum quote requirements.

4.8 Large Purchases – Greater than \$200,000

Council cannot enter into a large-sized contractual arrangement unless Council first invites written tenders in accordance with the requirements of S228 of the Regulation.

Council must either invite written tenders under S228(4) or invite expressions of interest under S228(5) before considering whether to invite written tenders under S228(6)(b).

The invitation for tender must:

- a) be published in a local newspaper or publication (if deemed appropriate to reach the target audience);
- b) be published on Council's website for at least 21 days; and / or
- c) be published on an appropriate Council social media page, in an industry publication or on Vendorpanel for at least 21 days.

Council must comply with the requirements in S228(7) of the Regulation if it wants to invite tenderers to change their tenders to take account of a change in the tender specifications.

Council Officers must invite written tenders unless:

- 1) there is a Preferred Supplier Arrangement in place, in which case no quotes are required (S233 of the Regulation); or
- 2) invitations for quotes are sent to Council pre-qualified suppliers via Vendorpanel (S232 of the Regulation); or
- 3) a Local Buy Arrangement is accessed (S234 of the Regulation); or
- 4) the Chief Executive Officer (CEO) authorises an exception under Chapter 6, Division 3 of the Regulation, which can include the unavailability of competitive or reliable suppliers, urgent requirements due to unforeseen events, continuation of existing contracts for additional goods or services, specialised or confidential services, and genuine emergencies).

If an exception to a tender process is authorised, the CEO will document the decision justifying the use of any exception to ensure transparency and accountability.

Once the purchase order is raised after a successful tender, the tender reference must be noted on the purchase order.

All procurement documentation and records of quotes and tender responses received must be retained in Council's records management system.

4.9 Other Exceptions

The CEO may authorise exceptions to this policy if circumstances require it.

5 ASSOCIATED DOCUMENTS

F029 Asset Disposal Policy

F004 Advertising Spending Policy

F006 Community Grants Policy

F014 Council Credit Card Policy

Purchasing Procedure

Code of Conduct

Appendix 1 – Local Supplier Preference Examples

1. Local price advantage example

This example shows how a local price advantage of 10% is applied to local supplier quotes for some works required by Council. The price advantage of 10% is applied as the quotes are higher than \$15,000 (where a 15% advantage would apply).

Supplier A (local supplier) – quotes \$40,000

Supplier B (non local supplier) – quotes \$38,000

Supplier C (local supplier) – quotes \$42,000

Apply the 10% price advantage to local suppliers A and C

Supplier A (local supplier) – quotes \$40,000 less 10% advantage = \$36,000

Supplier B (non local supplier) – quotes \$38,000 (no advantage)

Supplier C (local supplier) – quotes \$42,000 less 10% advantage = \$37,800

Outcome and Ranking

1. Supplier A (local supplier) – \$36,000

2. Supplier C ((local supplier) – \$37,800

3. Supplier B (non local supplier) –\$38,000

Supplier A is the preferred supplier and is awarded the works.

2. Local Benefit Tender Weighting Advantage Example

This example shows how a local benefit weighting of up to 20% can advantage local suppliers in tender evaluations, even if their price is higher. The price score is calculated using the formula:

Price Score = (Lowest Price / Tenderer's Price) x Maximum Price Weighting

Maximum Price Weighting = 60%

Supplier	Tendered Price	Price Score (60%)	Local Benefit Score (20%)	Capability & Experience (10%)	Delivery & Timeframes (10%)	Total Score (100%)
Local supplier A	\$320,000	54	18	9	8	89
Regional supplier B	\$300,000	58	10	9	8	85
Non local supplier C	\$290,000	60	4	8	8	80

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In this example:

Non local supplier C offers the lowest price and therefore scores full price points (60%).

Local supplier A is more expensive but gains a significant advantage from the local benefit weighting (18% out of 20%).

Despite not having the lowest price, Local Supplier A achieves the highest total evaluation score and is awarded the tender.

Example Local Benefit Scoring Breakdown

Local Benefit Factor	Maximum Score (%)	Example Scoring Criteria
Local Labour Usage	8%	Percentage of workforce based in Barcaldine region
Local Subcontractors or Partners	4%	Percentage of work delivered by local businesses
Local Materials / Local Suppliers	4%	Percentage of goods sourced within Barcaldine region
Local Business Presence	4%	Permanent office, depot, or operational site in the region
Total	20%	

POLICY NAME:	Asset Disposal Policy
POLICY NUMBER:	F029
ADOPTED:	15 February 2022
PURPOSE:	To provide an accountable and transparent method for the disposal of Council assets.

Scope

This policy applies to the disposal of any land, buildings, structures, plant or equipment owned by Council including obsolete items.

The *Local Government Regulation 2012* prescribes the requirements for the disposal of a *valuable non-current asset*. A *valuable non-current asset* is:

- a. land; and
- b. any asset valued at more than \$5,000.

This policy does not apply to operational items or the sale of any item in Council's Register of Commercial, Statutory and Cost Recovery Fees.

Policy Statement

Council may dispose of assets which are either obsolete or surplus to requirements.

1. Objectives

Council priorities for disposing of assets are to:

- Maximise the sale price of asset sales
- Reduce the cost of maintaining obsolete or unused assets
- Consider the impact of the disposal on the environment
- Minimise the impact of the disposal on the community
- Ensure open and transparent behaviour.

2. Disposal of land

Council must, by resolution, authorise the sale of land, after either conducting an auction or inviting written tenders.

Alternatively, Council may authorise the disposal of land through an exemption listed in the *Local Government Regulation 2012*.

If the land is not sold at auction or by tender, then the Chief Executive Officer may sell the land at a price equal to or more than its market value and more than the highest bid or tender.

3. Disposal of other valuable non-current assets greater than \$5,000

Council may dispose of other non-current assets valued at greater than \$5,000 by either:

- a. selling the asset at an auction
- b. inviting written tenders for the sale of the asset
- c. if not sold at auction or tender, selling at a price more than the highest tender or auction bid
- d. disposing the asset to a government agency or community organisation or
- e. trading the asset on the purchase of a new asset.

The disposal of the asset must be authorised by either inclusion in the adopted budget or through a Council resolution.

4. Disposal of assets valued at less than \$5,000

The Chief Executive Officer may sell a Council asset valued at between \$1,000 and \$5,000 by:

- a. selling the asset at an auction
- b. inviting written tenders for the sale of the asset
- c. if not sold at auction or tender, selling at a price more than the highest tender or auction bid
- d. selling the asset to a government agency or community organisation or
- e. trading the asset on the purchase of a new asset.

The disposal of an asset valued at between \$1,000 and \$5,000 must be authorised by either inclusion in the adopted budget or through a Council resolution.

The Chief Executive Officer may sell a Council asset valued at less than \$1,000 by the most efficient method appropriate for the type of asset.

5. Disposal of obsolete assets

Council assets, determined by Council officers to be obsolete, may be:

- a. disposed to the local waste landfill or
- b. sold for a nominal price set by the Chief Executive Officer.

6. Documentation

An asset disposal form must be completed for the disposal of a Council asset and must be signed by the Finance Officer or Assets Officer to ensure the disposal is properly treated in Council's accounting system.

Any conflict of interest in relation to the disposal process must be declared and recorded in accordance with Council's code of conduct.

7. Authorisation

The disposal of any Council asset must be authorised by the Chief Executive Officer.

Responsibilities:

Policy Owner: Corporate Services

POLICY NAME: **Asset Disposal Policy**

POLICY NUMBER: **F029**

ADOPTED: **16 July 2025**

POLICY OWNER **Corporate and Financial Services**

PURPOSE: To provide an accountable and transparent method for the disposal of Council assets and materials.

1 SCOPE

This policy applies to the disposal of any land, buildings, structures, plant or equipment owned by Council including obsolete items.

The *Local Government Regulation 2012* (Regulation) prescribes the requirements for the disposal of a valuable non-current asset. A valuable non-current asset is:

- a) land; and
- b) any asset valued at more than \$5,000.

This policy does not apply to any process of selling land for arrears of rates and charges or selling of stock in the normal course of operations.

2 POLICY OBJECTIVE

To provide a structured and transparent framework for the responsible, efficient, and lawful disposal of surplus, obsolete, or underutilised Council assets.

3 HEAD OF POWER

Local Government Act 2009.

Local Government Regulation 2012.

4 POLICY STATEMENT

4.1 Objectives

Council priorities for disposing of assets are to:

- 1. Ensure value for money is achieved;
- 2. Reduce the cost of maintaining obsolete or unused assets;

3. Consider the impact of the disposal on both the community and the environment;
and
4. Ensure open and transparent behaviour.

4.2 Recommendation to dispose

Before any asset is disposed of, it is necessary to determine that it is appropriate for disposal. Once determining the estimate or carrying value of the asset (refer to 4.3 below), employees must consider the following common criteria for determining whether assets may be suitable for disposal:

- a) No longer required;
- b) Unable to be used elsewhere;
- c) Unserviceable or beyond economic repair;
- d) Technologically obsolete;
- e) Operationally inefficient;
- f) Surplus to current or immediately foreseeable needs;
- g) Waste products;
- h) Part of an asset replacement program; and/or
- i) Contains any environmentally sensitive or hazardous material.

In deciding and recommending an asset for disposal, the relevant officer should consider the needs of other departments, sections or units. This could take the form of an internal notice communicating surplus assets available.

4.3 Carrying value of the asset

When disposing of an asset, the relevant value is that of the carrying value in Council's Non-Current Asset Register. Written approval to dispose of an asset must be given by an employee who has the appropriate financial delegation at the level of the carrying value of the asset to be disposed.

If a carrying value is not available for the asset, an estimation of value of the asset should be made having regard to:

- a) The potential to sell the asset;
- b) The perceived value of the asset to a buyer;
- c) Its age and condition;
- d) Potential for obsolescence; and
- e) Usefulness for future needs.

4.4 Conflict of Interest

The relevant officer responsible for the disposal of any council assets and the relevant Supervisor or Manager must ensure that no conflict of interest occurs in or as a result of the asset disposal process.

4.5 Disposal of land

Council must, by resolution, authorise the sale of land, after either conducting an auction or inviting written tenders.

Alternatively, Council may authorise the disposal of land through an exemption listed in the Regulation.

If the land is not sold at auction or by tender, then the Chief Executive Officer (CEO) may sell the land at a price equal to or more than its market value and more than the highest bid or tender.

4.6 Disposal of other valuable non-current assets greater than \$5,000

Council may dispose of other non-current assets valued at greater than \$5,000 by either:

- a) selling the asset at an auction;
- b) inviting written tenders for the sale of the asset;
- c) if not sold at auction or tender, selling at a price more than the highest tender or auction bid;
- d) disposing the asset to a government agency or community organisation; or
- e) trading the asset on the purchase of a new asset.

The disposal of the asset must be authorised by either inclusion in the adopted budget or through a Council resolution..

4.7 Disposal of assets valued between \$1,000 and \$5,000

The CEO may sell a Council asset valued at between \$1,000 and \$5,000 by:

- a) selling the asset at an auction;
- b) inviting written tenders for the sale of the asset;
- c) if not sold at auction or tender, selling at a price more than the highest tender or auction bid;
- d) selling the asset to a government agency or local community organisation; or
- e) trading the asset on the purchase of a new asset.

However the method used for the disposal of assets must maximise the return to Council.

4.8 Disposal of assets valued less than \$1,000

The CEO may authorise the sale of a Council asset valued at less than \$1,000 using the most efficient method appropriate for the asset type. However, selling a Council asset valued at less than \$1,000 to a Council officer without first offering it through a public tender process is not permitted.

4.9 Disposal of obsolete assets

Council assets, determined by Council officers to be obsolete, may be:

- a) disposed to the local waste landfill or
- b) sold for a nominal price set by the CEO.

4.10 Documentation

The *asset disposal form* must be completed for the disposal of a Council asset and must be authorised by the Finance Manager to ensure the disposal is properly treated in Council's accounting system, and any insurance register updates can be made.

Any conflict of interest in relation to the disposal process must be declared and recorded in accordance with Council's code of conduct.

4.11 Infrastructure assets disposed as part of a capital project

In respect of replacement and upgrade infrastructure capital projects, the carrying value of the asset will be reduced to reflect that component of the asset that is no longer providing economic benefit.

These adjustments are recorded as a write off of non-current assets in Council's financial system and also recognised as a capital expense in the annual financial statements.

Capital replacement or upgrade write offs will be considered inherent in the approval of a new or upgrade capital project in the annual budget capital works program.

4.12 Buyers risk

Irrespective of the disposal method applied, all prospective buyers must be advised in writing that items are disposed of, with any faults, at the buyer's risk ('as is where is').

Buyers are to rely on their own investigations regarding the condition and workability of the items and Council will not be responsible for any repairs or maintenance of the related asset.

4.13 Authorisation

The disposal of any Council asset must previously have been authorised in writing by the CEO or delegate.

5 ASSOCIATED DOCUMENTS

F025 Procurement Policy

F030 Non Current Asset Accounting Policy

I003 Asset Management Policy

Code of Conduct

POLICY NAME: **NON CURRENT ASSET ACCOUNTING POLICY**

POLICY NUMBER: **F030**

ADOPTED: **16 July 2025**

POLICY OWNER **Corporate & Financial Services**

PURPOSE: To provide a framework to regulate and provide guidance regarding the identification, recognition and measurement of non-current assets to ensure compliance with the *Local Government Act 2009*, *Local Government Regulation 2012* and applicable Australian Accounting Standards.

1 SCOPE

This policy applies to all Council asset accounting related activities for items of property, plant and equipment and intangible assets considered non-current assets which are disclosed within Council's Statement of Financial Position.

This policy applies to all Council employees and relevant contractors and is directly applicable to Asset Custodians and Council officers who have asset management and asset accounting responsibilities.

This policy will be applicable when performing the following functions:

- Acquiring, constructing or developing a non-current asset;
- Accounting for costs incurred in maintaining a non-current asset;
- Renewing, replacing or upgrading the service potential of a non-current asset;
- Revaluing of non-current assets;
- Disposal of non-current assets;
- Accounting for the depreciation or amortisation of non-current assets;
- Reporting and disclosing non-current assets;
- Establishing the useful life and residual values of non-current assets; and
- Testing non-current assets for impairment.

2 POLICY OBJECTIVE

This policy guides the appropriate accounting treatment of non-current assets that provide future economic benefit to Council and its community. This policy is also

necessary to assist in the process of capturing meaningful data for strategic planning purposes (i.e. Asset Management Plans and the Long-Term Financial Plan).

The objectives of this policy are to:

- Ensure compliance with Australian Accounting Standards and the Act and Regulation;
- Ensure all processes undertaken in relation to the content of this policy are appropriately documented and defensible to external audit;
- Ensure all asset movements are recorded in the financial asset register on a timely basis;
- Stipulate how an asset is accounted for on acquisition (including construction and contribution) at initial recognition stage for accounting and reporting purposes;
- Prescribe how to account for costs post initial asset recognition including when to expense or capitalise asset renewal, upgrade or expansion expenditure;
- Ensure the effective management and minimisation of capital work in progress balances;
- Stipulate the valuation methodology and timeframes to be used in valuing non-current assets for accounting and reporting purposes; and
- Prescribe the circumstances as to when an asset can be derecognised from the financial asset register.

3 HEAD OF POWER

Local Government Act 2009.

Local Government Regulation 2012.

4 POLICY STATEMENT

4.1 Asset Classes

A 'class' of non-current assets is a grouping of assets of a similar nature and use in Council's operations and which, for the purposes of disclosure, is shown as a single item in Council's general-purpose financial statements. The classes of property, plant and equipment assets are:

Asset Class	Asset Class Examples
Buildings and Other Structures	Community, cultural and commercial buildings, housing, sheds, public amenities.
Intangibles	Software and licences where Council have exclusive

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Asset Class	Asset Class Examples
	rights to use the software or hold ownership of the intellectual property for the customised software. Software that meets the criteria as SaaS (Software as a Service Arrangement) must be expensed as utilised and reported in the Statement of Comprehensive Income.
Land	Council owned land.
Plant and Equipment	Earthmoving and other major plant (trucks, loaders, graders, tractors, machinery, trailers, forklifts), light vehicles, minor plant.
Roads, Drainage and Bridge Network	Sealed, unsealed and formed roads, bridges, carparks, floodways, culverts, grids, pipes, drains.
Sewerage Infrastructure	Treatment plants, pump stations, rising mains, reticulation mains, manholes.
Water Infrastructure	Treatment plants, reservoirs, bores, pump stations, reticulation mains.
Capital Work in Progress	Property, plant and equipment, and intangible assets under construction or in progress, which are not yet in a location and condition necessary for it to be capable of operating in the manner intended by management.

4.2 Asset Recognition

An asset is recognised as a non-current asset in Council's financial asset register if it meets all of the following criteria:

- Council has control over the asset;
- It is probable that future economic benefits associated with the item will flow to Council (including non-cash service benefits);
- The cost or fair value of the asset can be reliably measured;
- The cost or fair value of the asset exceeds Council's asset recognition threshold; and
- The asset is expected to be used for more than one financial year.

Australian accounting standard AASB 116(10) states that under the recognition principle, an asset is to be recognised when costs are incurred. An item that meets the definition of an Asset shall be measured at cost in accordance with AASB 116. The cost of an asset will include both the purchase price less deductions (rebates, discounts etc.) and any costs directly attributable to bringing the asset to a location where it can be used as intended.

The table below provides examples of costs that can be directly attributable to the cost of the asset and is capitalised (i.e. capital expenditure) and recorded into the financial

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asset register. In addition, it also includes examples of costs that are deemed as non-capitalisable costs (operational expenditure) as they are not directly attributable to the cost of an asset and not recorded in the financial asset register.

Capital Expenditure	Operational Expenditure
<ul style="list-style-type: none"> Contract costs for the purchase, construction or development of an asset; Labour costs for employees directly involved in the construction, development or acquisition of an asset. This includes any directly attributable labour on-costs; Project management costs; Costs of site preparation; Detailed design costs; Initial delivery and handling costs; Installation and assembly costs; Costs of commissioning the asset; Directly attributable real estate fees, legal costs and associated professional fees; Tender costs; Costs for relocating or reinstating existing assets controlled by Council where: <ul style="list-style-type: none"> They are material in value; and The asset being relocated is replaced, upgraded or subject to major renewal works as part of the relocation and reinstatement process. Leasing costs in accordance with AASB 16 comprising the following: <ul style="list-style-type: none"> The amount of the initial measurement of the lease liability; For Right-Of-Use assets recognised post adoption of AASB 16, any lease payments made at or before the commencement date of the lease less any lease incentives received; and For Right-Of-Use assets recognised post-adoption of AASB16, any initial direct costs. 	<ul style="list-style-type: none"> Costs associated with feasibility studies, research studies, master plans, concept plans and investigations <u>up to the point when Council formally decides</u> that a capital project will be undertaken; Costs of opening a new facility; Costs associated with operating an existing asset (refer below commentary regarding operating expenditure); Costs associated with decommissioning an existing asset when it is removed from service; Costs of introducing a new product or service (including advertising and publicity); Periodic software maintenance and licence agreement charges; Costs for relocating or reinstating existing assets controlled by Council where: <ul style="list-style-type: none"> They are not material in value; or The asset being relocated is not being replaced, upgraded or subject to major renewal works as part of the relocation and reinstatement process. Costs associated with the reinstatement of assets not controlled by Council. For example, reinstating the surface and pavement of State controlled roads as part of stormwater works; Inspection costs where no physical upgrade, refurbishment or replacement of an asset is undertaken. This includes any outlay associated with the assessment of asset condition; and Interest charged on borrowings to fund asset purchases.

4.3 Operating Expenditure

Operational expenditure encompasses all costs associated with general maintenance and operations of an asset. These costs should be expensed when incurred. The useful life of an asset used for depreciation purposes is determined assuming appropriate levels of general maintenance expenditure at appropriate intervals. Cleaning carpets, building repainting, pothole maintenance in roads and clearing drains are all examples of general maintenance.

A similar principle applies to minor repairs such as treating cracking in road seals or replacing an oil filter in a motor vehicle. As such, general maintenance and repair work is comparatively minor in nature and does not significantly renew service potential, expand service potential or extend life expectancy beyond that originally intended.

Similarly, the cost of operating an asset is not capitalised but expensed when it is incurred. The cost of staff to run a facility, fuel and power, overheads and any asset inspection costs are additional examples of operational expenditure.

4.4 Asset Components

Council componentises certain asset classes for determining fair value of infrastructure, property, plant and equipment. This assists with asset condition assessment processes and ensures a greater level of accuracy when undertaking depreciation expense calculations.

4.5 Contributed or Donated Assets

All council assets that qualify for recognition are to be measured initially at cost. Where Council acquires an asset at nil cost or nominal value the asset is called a contributed or donated asset. This can occur by way of contracts with developers, State Government arrangements or bequests to Council.

If the contributed asset is land, Council takes ownership when the title passes to Council. If the contributed asset is infrastructure, Council takes ownership when a practical completion inspection has been undertaken and the asset becomes "on Council maintenance". The cost of a contributed asset is the fair value at the date of acquisition as assessed by a suitably qualified person and is not considered a revaluation of the asset.

4.6 Intangible Assets

Intangible assets that include software predominantly purchased from external providers, internally developed or purchased software transferred from a state or federal government agency shall be recognised at cost, including all costs directly

attributable in preparing the asset for its intended use. This will include purchase, fees to register a legal right, systems configuration and costs incurred in testing the system pre-production in accordance with AASB 138 Intangible Assets.

4.7 Asset Recognition Capitalisation Thresholds

Recognition capitalisation thresholds to be applied on initial acquisition of an asset (includes network assets) are as follows:

Asset Class	Threshold
Buildings and Other Structures	\$5,000
Intangibles	\$5,000
Land	No Threshold
Plant and Equipment	\$5,000
Road Infrastructure	\$5,000
Sewerage Infrastructure	\$5,000
Water Infrastructure	\$5,000

4.8 Capital Costs on Assets after Initial Recognition

Once an asset is in the location and condition necessary for it to be capable of being operated in the manner intended, costs will no longer be of a capital nature. However, costs on assets incurred after initial recognition are to be capitalised whenever the associated work either renews, extends or upgrades the asset's underlying service potential.

4.9 Asset Valuation Method

On initial recognition financial assets will be measured at fair value based on the cost of the asset. Where an asset is acquired at no cost (i.e. gifted assets) or for nominal consideration, the value is deemed to be its fair value at the date of acquisition. Fair value is deemed to be either:

- Market Value if there is market evidence; or
- Depreciated Current Replacement Cost if there is no market evidence.

Where an asset was acquired in prior financial years and has yet to be recorded in Council's financial asset register, the asset is to be brought to account at the fair value as at the date of recognition.

The valuation method, cycle and frequency applicable to each asset class subsequent to initial recognition is as follows:

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Financial Asset Class	Planned Revaluation Cycle	Measurement Model	Maximum Frequency of Revaluations	
			Comprehensive	Interim
Buildings and Other Structures	2025-26	Revaluation	5 years	1 year
Intangibles	n/a	Cost	n/a	n/a
Land	2028-29	Revaluation	5 years	1 year
Plant and Equipment	n/a	Cost	n/a	n/a
Roads, Drainage and Bridge Network	2027-28	Revaluation	5 years	1 year
Sewerage Infrastructure	2026-27	Revaluation	5 years	1 year
Water Infrastructure	2026-27	Revaluation	5 years	1 year

Cost model – Assets are carried at their initial cost, less any accumulated depreciation and any accumulated impairment losses.

Revaluation model – Assets that are in their first year of capitalisation are carried at their initial cost, less any accumulated depreciation and any accumulated impairment losses. Subsequent to their first year of capitalisation, assets are carried at their depreciated current replacement cost. For assets that have not yet been subject to a formal appraisal, depreciated current replacement cost increment or decrement factors will be applied to the initial asset cost.

4.10 Depreciation

Depreciation is the allocation of the depreciable amount (cost) of an asset over its useful life to reflect the consumption, or using up, of the asset. The method and rate of depreciation will be based on accepted patterns of consumption by local government, the experience of localised conditions and verification from an independent valuer.

Council uses the straight-line method to depreciate tangible non-current assets (other than land which are not subject to depreciation or amortisation). The straight-line depreciation approach is where consumption of benefits is in a uniform manner over the useful life of the asset, calculated on asset cost less residual value.

Asset depreciation and amortisation parameters, useful lives, asset condition (used to assess remaining useful lives) and residual values are to be reviewed with sufficient regularity to ensure that they are representative of current conditions and expectations at the end of each financial year. The remaining useful life of an asset should be reassessed whenever a major addition or any significant partial disposal is processed.

4.11 Asset Revaluations

To ensure financial information relating to assets continues to satisfy the criterion of relevance, periodic revaluations are required to be performed. The frequency of revaluations relies on striking a balance between presenting relevant and timely information and the cost benefit of obtaining such information. To strike this balance periodic comprehensive revaluations are combined with interim desktop reviews.

The Act or Regulation does not prescribe a generic asset revaluation threshold limit. Sampling techniques may be used to revalue classes of assets for both interim and comprehensive valuations. Sampling techniques must be statistically valid.

4.11.1 Frequency of Comprehensive Revaluations

A full revaluation of all applicable Council asset classes will be undertaken at least once every five years. However, when an asset class displays significant and volatile changes in fair value a revaluation may be undertaken on a more frequent basis. The concept of materiality contained in AASB 1031 Materiality should be considered in determining whether the change is significant or volatile and whether only those material assets in the class should be revalued.

If an item of property, plant and equipment is revalued, the entire class of property, plant and equipment to which that asset belongs shall be revalued. Complex asset components are measured on the same basis as the assets to which they relate, e.g. the building asset class is valued at fair value therefore each building component is valued at fair value.

Full revaluations should be completed within one financial year; however, it is permissible to complete the process over two concurrent financial years whenever deemed necessary due to resource or data management limitations.

4.11.2 Interim Valuations

If there has been no material movement of fair value requiring consideration of a full revaluation for an asset class, indices/desktop updates, either supplied by a qualified valuer or internal qualified staff, may be applied for the intervening years until a full

revaluation is undertaken. There must be sufficient evidence retained that the index used is robust, valid and appropriate to the asset class. If an index is not applied in the prior year the index will then be cumulative.

Interim valuations should reference relevant Australian Bureau of Statistics price indices or other reliable measures that can be used to estimate the current values of the asset class. Council will consider the cost benefit of recognising interim valuation changes each year on a case by case basis taking into consideration materiality and financial sustainability considerations.

4.11.3 Materiality

Materiality plays an essential part in the decision-making process and preparation of the general-purpose financial statements. This is because information contained or omitted can impair its usefulness to users. Materiality is a concept which requires professional judgment. An omission or misstatement of an item is material if, individually or collectively, it would influence the economic decisions of users of the financial statements or the accountability of management or governing body.

In assessing materiality, the size and nature of the omission or misstatement are usually evaluated together. The surrounding circumstances will also be considered.

The annual level of materiality will be aligned with the thresholds agreed with Council's external auditor each year.

4.11.4 Annual Non-Current Asset Reviews

Asset depreciation rate, remaining useful life, impairment and residual value are to be reviewed at least on an annual basis by asset custodians and management to ascertain if any amendments are required.

4.11.5 Revaluation Increments and Decrements

Revaluation increments and decrements must be accounted for in accordance with AASB 116. The application of fair value concepts is accounted for in accordance with AASB 13.

If the fair value of the asset class increased as a result of the revaluation, the net increment must be credited to the asset revaluation surplus for that asset class. However, when the net revaluation increase reverses a previous decrement that was recognised in the profit and loss as an expense for that asset class, the net revaluation increase must be recognised in the profit and loss as income to the extent of the previous decrement.

Net revaluation decrements for each asset class must be recognised in the profit and loss, except to the extent it reverses a previous increment for that asset class which was recognised in the asset revaluation surplus and there is a positive balance in the asset revaluation surplus to absorb the new decrement.

Increments and decrements for individual asset revaluations are offset within the relevant asset class revaluation surplus.

4.11.6 Valuation Sampling Techniques

Sampling techniques may be used to revalue classes of assets for both interim and comprehensive valuations, ensuring that sampling techniques are statistically valid.

4.11.7 Intangible Assets

If an intangible asset is revalued, only the accumulated amortisation at the date of the revaluation is restated proportionately with the change in the gross carrying amount of the assets. The carrying amount of the assets after revaluation will equal the revalued amounts.

If an intangible asset (which has never been revalued) cannot be revalued because there is no active market for the asset, the asset is to be carried at its cost less any accumulated amortisation or impairment losses.

If the fair value of a revalued intangible asset can no longer be determined by reference to an active market, the carrying amount of the asset is to be its revalued amount at the date of the last revaluation by reference to the active market less any subsequent accumulated amortisation and any subsequent impairment losses.

The fact that an active market no longer exists for a revalued intangible asset may indicate that the asset may be impaired and that it needs to be tested in accordance with AASB 136 Impairment of Assets.

If the fair value of the asset can be determined by reference to an active market at a subsequent measurement date, the revaluation model is applied from that date.

4.11.8 Reporting Disclosures

The following disclosures shall be made in the financial statement in respect of asset revaluations:

- The effective date of the revaluation;

- Whether that valuation was completed internally or by an independent external party;
- The method and significant assumptions underlying the valuation;
- The extent to which the item's fair values were determined directly by reference to observable prices in an active market or recent market transactions on arm's length terms or were estimated using other valuation techniques;
- The net amount of asset revaluation increments less decrements for each class of non-current assets; and
- Details of the basis on which interim revaluations are made.

4.12 Non-Current Asset Derecognition

A financial asset is to be derecognised and removed from the financial asset register whenever:

- The asset is destroyed, abandoned or decommissioned with no future economic benefit expected to be generated from its use;
- The asset is scrapped, sold or traded;
- The asset is lost or stolen; or
- Control of the asset is transferred to another entity.

All assets derecognised from the financial asset register require authorisation by the respective Asset Custodian.

Partial disposal of an infrastructure asset is to occur whenever:

- A significant component or section of an infrastructure asset is destroyed, abandoned or decommissioned with no future economic benefit expected to be generated from its use; or
- Major renewal works have been undertaken resulting in a significant component or section of an infrastructure asset being replaced.

Derecognition should be accounted for in the same financial year in which the asset was removed from service.

4.13 Capital Work in Progress

Capital work in progress balances are to be regularly reviewed to ensure that they are actioned no later than six months after practical completion or prior to full revaluation of the pertinent asset class, whichever occurs first.

4.14 Minor Assets

The acquisition of minor assets lower than the relevant asset recognition threshold is treated as an expense. Where practical, attractive items registers will be maintained

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with registers to be in common format and include description, details of location, responsible officer, serial numbers, acquisition and disposal or transfer details. Items in an attractive items register are to be identified by marking or engraving to reduce the likelihood of theft or aid police recovery.

5 DEFINITIONS

TERM	DEFINITION
Amortisation	The systematic allocation of the cost of an intangible asset (less any residual value) over its useful life to reflect patterns of periodic consumption of the asset.
Asset	Future economic benefits controlled by Council as a result of past transactions or other past events.
Asset Class	Grouping of non-current assets of a similar nature and the lowest level of information on non-current assets included within Council's financial statements.
Asset Custodian	Relevant Council officer accountable for management of an asset.
Asset Recognition	The process whereby a non-current asset is included in the financial asset register and therefore recognised on Council's Statement of Financial Position.
Capital Expenditure	Costs incurred over the life of an asset of a nature that either renew, extend or upgrade the asset's underlying service potential.
Carrying Amount	The amount at which an asset is recorded (either at cost or fair value) within the financial asset register after deducting any accumulated depreciation and accumulated impairment losses. This is the same as an asset's written down value or net book value.
Council	Barcaldine Regional Council.
Cost	Amount of cash or cash equivalent paid or the fair value of any other consideration given to acquire an asset at the time of its acquisition or construction.
Control	Ability of Council to obtain benefits flowing from the asset and to restrict the access of others to those benefits.

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TERM	DEFINITION
Decommissioning	Removal, demolition, or elimination of an asset's service potential, resulting from a specific management decision.
Depreciable Amount	The cost of an asset, or other amount substituted for cost, less it's residual / salvage value.
Depreciation	The systematic allocation of the depreciable amount of an asset over its useful life to reflect patterns of periodic consumption of the asset.
Design Life	Expected period of time an asset can be used based on its design characteristics. Can be greater than the period of time Council intends to use an asset.
Economic Life	The period over which an asset is expected to be economically useful to Council. For example, a vehicle may be replaced after 2 years for economic reasons even though its design life may exceed 15 years.
Fair Value	The price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.
Financial Asset Register	Repository of financially recognised non-current assets and related information used primarily for financial accounting purposes.
Full Revaluation	The process whereby the fair value of all assets within an asset class are updated in line with current market values or replacement cost and remaining useful life along with residual value are reassessed.
Future Economic Benefits	In respect to not for profit entities such as Council, future economic benefits refer to the ability of an asset to provide goods or services in accordance with the organisation's objectives.
Gross Carrying Amount (aka Gross Value)	The amount at which an asset is recorded (either at cost or fair value) within the financial asset register, excluding any deduction for accumulated depreciation or accumulated impairment losses.
Intangible Asset	An identifiable non-monetary asset without physical substance.

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TERM	DEFINITION
Interim Valuation	Desktop review of asset values recorded in the financial asset register, whereby all assets within an asset class are adjusted by an indexation factor.
Impairment	Decrease in service potential of an asset as a consequence of an irregular event or catastrophe, resulting in its recoverable amount being less than its carrying amount.
Infrastructure	Typically, large, interconnected networks or programs of composite assets. The components of these assets may be separately maintained, renewed, replaced or disposed of, so that the required level and standard of service from the network of assets is continuously sustained. Generally, the components and hence the assets, have long lives. They are fixed in place and rarely have any market value.
Maintenance Expenditure	Recurrent planned and unplanned expenditure, which is periodically or regularly required as part of Council's maintenance plan to ensure that the asset is kept in an operational state, achieves its useful life and provides the required level of service.
Market Value	The price that would be received to sell an asset in an orderly transaction between market participants, excluding transaction costs but inclusive of any transport cost.
Non-Current Asset	An asset held by Council for use rather than exchange and which provides an economic benefit for a period greater than one year.
Operating Expenditure	Encompasses all costs associated with operating an asset (i.e. electricity, fuel, staff, plant and equipment on costs and corporate overheads)
Recognition Threshold	Value, which an asset should exceed on acquisition before it is recognised within the financial asset register and Council accounts.
Recoverable Amount	The higher of an asset's fair value less costs to sell and its value in use.
Remaining Useful Life	The remaining operational life of an asset in service, irrespective of the period an asset has been in use or its design life or initial useful life when first recognised.

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TERM	DEFINITION
Renewal Works (Asset Renewal)	Capital works that reinstates some or all of the original service potential of an asset
Replacement Cost	The current cost to replace or reproduce an asset based on similar operating conditions.
Residual Value (i.e. Salvage Value or Scrap Value)	The estimated amount that would be obtained today from the disposal of an asset, after deducting the estimated costs of disposal, if the asset were already of the age and in condition expected at the end of its useful life.
Service Potential	The capacity to provide goods and services in accordance with Council's objectives.
The Act	Local Government Act 2009
The Regulation	Local Government Regulation 2012
Useful Life	The period of time an asset is intended to be used by Council, which is estimated when the asset is initially put into service. The range of useful lives adopted by Council for each asset class and asset component are outlined in Council's annual financial statements notes.
Written Down Value	The amount at which an asset is recorded (either at cost or fair value) within the financial asset register after deducting any accumulated depreciation and accumulated impairment losses. This is the same as an asset's carrying amount or net book value.

6 ASSOCIATED DOCUMENTS

F029 Asset Disposal Policy

Q103 Asset Management Policy

I008 Road Segmentation Policy

AASB 5 – Non-current Assets held for Sale and Discontinued Operations.

AASB 13 – Fair Value Measurement.

AASB 101 – Presentation of Financial Statements.

AASB 116 – Property, Plant and Equipment.

AASB 117 – Leases.

AASB 136 – Impairment of Assets.

AASB 138 – Intangible Assets.

AASB 108 – Accounting Policies, Change in Accounting Estimates and Errors.

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AGENDA FOR GENERAL MEETING 16 JULY 2025

Council Meeting Date: 16 July 2025

Item Number: 3.2.5

Subject Heading: Qld Music Trails – The Outback 2026 Barcaldine Bush BBQ
(Further Report)

Author and Title: Jenny Lawrence, District Manager Barcaldine

Classification: (if confidential)

Summary: This report is presented to Council for consideration to host the Qld Music Trails – The Outback 2026 on Tuesday 28 April 2026.

Officer's Recommendation: That Council agrees, in conjunction with Queensland Music Festival to host Qld Music Trails – The Outback 2026 Barcaldine Bush BBQ (the Trail) on Tuesday 28 April 2026 in Barcaldine, providing in-kind support to the value of \$3,000.00.

Background

In January 2025 Council put in an Expression of Interest (Eoi) to participate in Qld Music Trails – The Outback 2026. Qld Music Festival (QMF) received an overwhelming response to the EOI from numerous Councils in the outback and after careful consideration QMF would like to bring the Trail to the township of Barcaldine. The Trail that Barcaldine would be included in commences on 24 April 2026 in Charleville and concludes on 9 May 2026 in Mount Isa.

The location of the function in Barcaldine will be either the Tree of Knowledge or Australian Workers Heritage Centre, to be decided in consultation with Council.

They have put together a comprehensive proposal for the Barcaldine leg of the Trail for consideration by Council.

Following the tabling of a report and discussion by Council at the June meeting, a further discussion was held with the organisers and the requested cash contribution has been withdrawn; with in-kind assistance now requested consisting of venue hire, preparation and post event cleaning, generator hire, staff assistance to bump in and bump out and traffic management if required.

Given the economic benefit associated with hosting an event such as this in the region, it is recommended that in-kind support is provided.

About Qld Music Trails (QMT)

Qld Music Trails brings Australia's favourite music artists and places them in the most beautiful locations in the State.

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QMT is a cultural tourism adventure offering audiences itineraries that celebrate Queensland's people, places and culture through the lens of music. Unlike commercial promoters who take a 'band on the road', QMT takes the 'audience on the road' programming content and talent that is unique and unrepeatable in each location.

QMF work with the community to create meaningful local content that is showcased as part of the program – generating local community pride.

Link to Corporate Plan

Theme 1: Community

1.7 Provide facilities and support for travelling shows, exhibitions, sports and recreation.

Consultation (internal/external)

- District Managers
- Acting Director Corporate and Financial Services
- Queensland Music Festival

Policy Implications

Nil

Budget and Resource Implications

If endorsed, the event would be funded from the 2025-26 budget for community events which would use 12% of the total \$25,000 budget.

Risk Management Implications

Low risk as attendance at previous music events have demonstrated that people are willing to attend, travelling from adjoining local government areas and this event has its own following of people.

Asset Management Implications

Nil

Legal Implications

Appropriate insurance will be required by the event organiser to undertake the event.

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AGENDA FOR GENERAL MEETING 16 JULY 2025

Council Meeting Date: 16 July 2025

Item Number: 3.2.6

Subject Heading: Sale of 94 Lord Street, Muttaborra

Author and Title: Amber Coulton, Acting District Manager – Aramac and Muttaborra

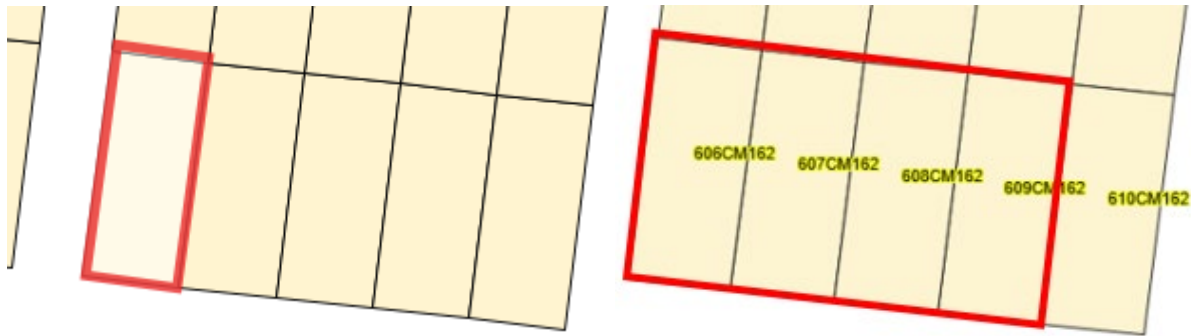
Classification: (if confidential)

Summary: Council has received an offer of \$3,500 to purchase 94 Lord Street, Muttaborra (L607 CM162).

Officer's Recommendation: That Council accepts the offer of \$3,500 to purchase 94 Lord Street, Muttaborra (L606 CM162).

Background

An interested party has submitted an offer of \$3,500 for the purchase of 94 Lord Street, Muttaborra (L606 CM162).



In 2019, Council offered the vacant land at 82-94 Lord Street, Muttaborra for tender. While interest was received and a contract was drafted, it was not finalised. Under the *Local Government Act*, Council is now able to sell the land if an acceptable price is offered.

In 2023, Council received and accepted an offer of \$7,500 for Lots 608 and 609 CM162. In 2025, Council received and accepted an offer of \$3,500 for Lot 607 CM162.

Lot 606 CM162 remains with Barcaldine Regional Council.

The current rates for 94 Lord Street, Muttaborra are \$446.10 per half year. The property is a vacant land parcel of 4,047m² with no sewerage or water services connected. However, water is available and the property is in a septic area, making it the responsibility of the landowner.

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Recent sale prices for vacant land in Muttaborra include:

- \$3,500 for one block on Lord Street, Muttaborra (2025)
- \$15,000 for one block on Lord Street, Muttaborra (2024)
- \$7,500 for two blocks on Lord Street, Muttaborra (2023)
- \$4,000 for one block on Lord Street, Muttaborra (2023)
- \$2,500 for one block on Lord Street, Muttaborra (2022).

Council contacted Ray White Barcaldine for a valuation of 94 Lord Street, Muttaborra which was agreed at \$8,000. After negotiations, the highest offer from the interested party remains at \$3,500.

Link to Corporate Plan

Theme 3: Economy – Identify and sell surplus parcels of land; both urban and rural.

Consultation (internal/external)

- Interested party
- Acting District Manager – Aramac and Muttaborra
- Ray White Barcaldine

Policy Implications

Nil

Budget and Resource Implications

The net sale proceeds less applicable legal and other settlement costs will be funded through Council's current 2025–26 budget. Council will receive rates income once the land is transferred.

Risk Management Implications

Council will procure legal support to manage any risk associated with the land sale process.

Asset Management Implications

The land is currently included in Council's asset register at a value of \$15,000. The sale of the land will be recorded as a loss on sale in Council's budget and annual financial statements .

Legal Implications

Legal support will be required to ensure that the settlement process complies with legal requirements and Council's interests are protected.

BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Council Meeting Date: 16 July 2025
Item Number: 3.2.7
Subject Heading: Request for Assistance – Barcaldine Arts Council Incorporated
Author and Title: Jenny Lawrence, District Manager Barcaldine
Classification: (if confidential)

Summary: This report is presented to Council for consideration to provide assistance to Barcaldine Arts Council Incorporated for a cash donation for the annual art exhibition.

Officer's Recommendation: That Council approves the request for assistance to Barcaldine Arts Council Incorporated of cash donation to the value of \$3,000.00 for annual art exhibition.

Background

Barcaldine Arts Council Incorporated (Arts Council) have been hosting an annual art show for 33 years with Barcaldine Shire Council and now Barcaldine Regional Council (Council) being a major sponsor over many of these years. During this period Council has acquired numerous pieces of art which hang in our offices, chambers and various Council facilities.

Council's annual sponsorship of \$3,000.00 is for acquisition of artwork. Representatives from Council are invited to the sponsor's evening prior to the opening night to select artwork.

This annual event showcases work from many local artists; including work from school children, along with artists from around the state. Some artists have been entering since the event started. The Arts Council pride themselves on supporting new and established artists and providing the wider community with an opportunity to experience art in many forms.

All sponsors are recognised in the exhibition's advertising and marketing materials in the lead up and duration of the exhibition.

Link to Corporate Plan

Theme 1: Community

1.7 Provide support mechanisms for not-for-profit organisations to reduce reliance on Council funding.

Consultation (internal/external)

District Manager Barcaldine

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Policy Implications

Nil

Budget and Resource Implications

No effect on budgeted amount of \$197,500.00 for donations at this early stage of financial year

Risk Management Implications

Nil

Asset Management Implications

Nil

Legal Implications

No implications to Council

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AGENDA FOR GENERAL MEETING 16 JULY 2025

Council Meeting Date: 16 July 2025
Item Number: 3.2.8
Subject Heading: 2025 Australian Outback Rowing Regatta Media Proposal
Author and Title: Debbie Young, Executive Support Coordinator
Classification: (if confidential)

Summary: Council is in receipt of a proposal from the Outback Rowing Association to record media coverage of the 2025 Australian Outback Rowing Regatta, including an inaugural Bush Kids Rowing Camp – in conjunction/shared costs with Longreach Regional Council.

Officer's Recommendation: That Council pay Peter Murray Holdings Pty Ltd (Outback Marketing Group) \$4,900 (excluding GST) for media/event coverage during the 2025 Australian Outback Rowing Regatta.

Background

The 2025 Australian Outback Rowing Regatta will be held over two days on 4 and 5 October with an inaugural Bush Kids Rowing Camp scheduled for 2 and 3 October 2025.

The media proposal (attached) outlines the media coverage:

- Filming prior to the event – following the journey of teams travelling to the event along a designated route, the road trip and the people involved – where they have come from and why they are undertaking this journey.
- Event coverage in both Barcaldine and Longreach – land based and aerial drone footage.
- Ground crew/s will cover the racing, conduct interviews and all necessary B roll footage to provide a comprehensive documentation of the events.
- Primary focus is to provide content to broadcasters with footage and story content across all broadcast platforms – print, radio and television, press releases and facilities for all interested media.

Outback Marketing Group (OMG) is a strategic partnership specialising in all facets of promoting and bringing exposure to the Queensland Outback. With a combined total of over 50 years of experience in television and video production. OMG are a one stop shop in crafting effective strategies and campaigns in showcasing the outback to the greater audience. OMG create impactful and relevant campaigns which highlight the beauty, culture and liveability of regional and remote Australia.

Expenses will be shared with Longreach Regional Council.

BARCADDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Link to Corporate Plan

Theme 1: Community

Consultation (internal/external)

- Dr Toby Ford
- Mayor

Policy Implications

Nil identified

Budget and Resource Implications

\$4,900 from economic development funding

Risk Management Implications

Low risk that the events may be cancelled

Asset Management Implications

Increased use of Barcaldine Rec Park

Legal Implications

Public liability insurance covered by event organiser

Media Proposal



2025 Australian Outback Rowing Regatta

Media strategy



Strategy Outline



ENGAGEMENT

Storytelling has evolutionary roots. Humans think in stories, our brains gravitate toward narratives.

Engaging video & photographic content, creates a special ability to share incredible stories, stimulating our imagination & learning faculties.

This also fosters highly engaged audiences, who are interested in a topic, and who have a willingness to view & engage.

We create a media landscape by engaging across multiple platforms.

We have a strong history utilising traditional media – TV, radio & print news media. Additionally, we can create engaging content across the various social media platforms, giving our clients an ability to reach out to new audiences globally.

This quickly builds a relationship with the public, key stakeholders and agencies ... creating an environment where the viewer gets to know the places, attractions & local people.

EXECUTION



This proposal covers the filming prior to the event – following the journey of teams travelling to the event along a designated route, the road trip & the people involved. Where they have come from & why they are undertaking this journey.

Event coverage in both Barcaldine & Longreach.

This would involve both land based and aerial drone footage, undertaken by a highly experienced, insured CASA licenced drone pilot. All flight plans and logs will be lodged with CASA prior to the event.

Our ground crew/s will cover the racing, conduct interviews and all necessary B roll footage to provide a comprehensive documentation of the events.

Our primary focus is to provide content to broadcasters with footage & story content across all broadcast platforms – Print, Radio & TV. We would provide press releases and facilities for all interested media.

We will also provide live cross facilities with our own dedicated satellite uplink and media communication and Dejero broadcast unit – providing the capability to deliver high quality content live & direct to broadcasters.

Additionally, we can supply any & all unedited footage to your engaged media supplier – The Media Society with whatever raw footage they may require for social media content for the duration of the event

Who We Are.

Outback Marketing Group is a strategic partnership specialising in all facets of promoting and bringing exposure to the Queensland Outback.

With a combined total of over 50 years of experience in Television and Video production, we are a one stop shop in crafting effective strategies and campaigns in showcasing the outback to the greater audience.

We create impactful and relevant campaigns which highlight the beauty, culture and liveability of regional and remote Australia.

We are passionate about everything we do and love presenting the outback's rugged charm, and drawing visitors far and wide to explore and enjoy our regions

We achieve this in a variety of ways utilising the power of social media, TV & radio advertising, Media liaison and content distribution, coupled with decades of both technical and logistical experience in the commercial Television sector - to gain maximum exposure for our clients.

We are THE specialists in event coverage across outback Queensland!

Our Clients:



BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Council Meeting Date: 16 July 2025
Item Number: 3.3.1
Subject Heading: Financial Performance Report
Author and Title: Michael Shave, Acting Director Corporate and Financial Services
Classification: (if confidential)

Summary: Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to prepare a finance report to present at each monthly meeting of the local government. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

The purpose of the report is to meet legislative requirements and promote good financial governance by presenting the Council's budget performance for the 2024-25 financial year.

Officer's Recommendation: That Council receives the report by the Acting Director Corporate and Finance relating to the interim June year-to-date financial performance against budget.

Background

Council adopted its 2024-25 Budget in June 2024, with subsequent budget reviews endorsed by Council at its November and March general meetings.

This report outlines Council's financial performance for the 2024-25 financial year including revenue, expenditure and cash position. Year-to-date (YTD) performance against the current budget (Budget Review 2) is showing an operating surplus position of \$800k. Operating expenditure and revenue is expected to change due to accrued revenue and expenditure coming in until the end of July 2025. Note that year-end adjustments are continuing and the final financial position will differ from the interim position reported.

2024-25 Financial Year	Actual (\$,000)	YTD Budget (BR2) (\$,000)	Variance (\$,000)	Variance %
Operating Revenue	54,650	50,788	3,862	8%
Operating Expenses	53,841	52,423	1,418	3%
Operating Result	809	(1,653)	2,444	(149%)
Capital Revenue	1,903	6,997	(5,094)	(73%)
Capital Works	4,761	13,216	(8,455)	(64%)

BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

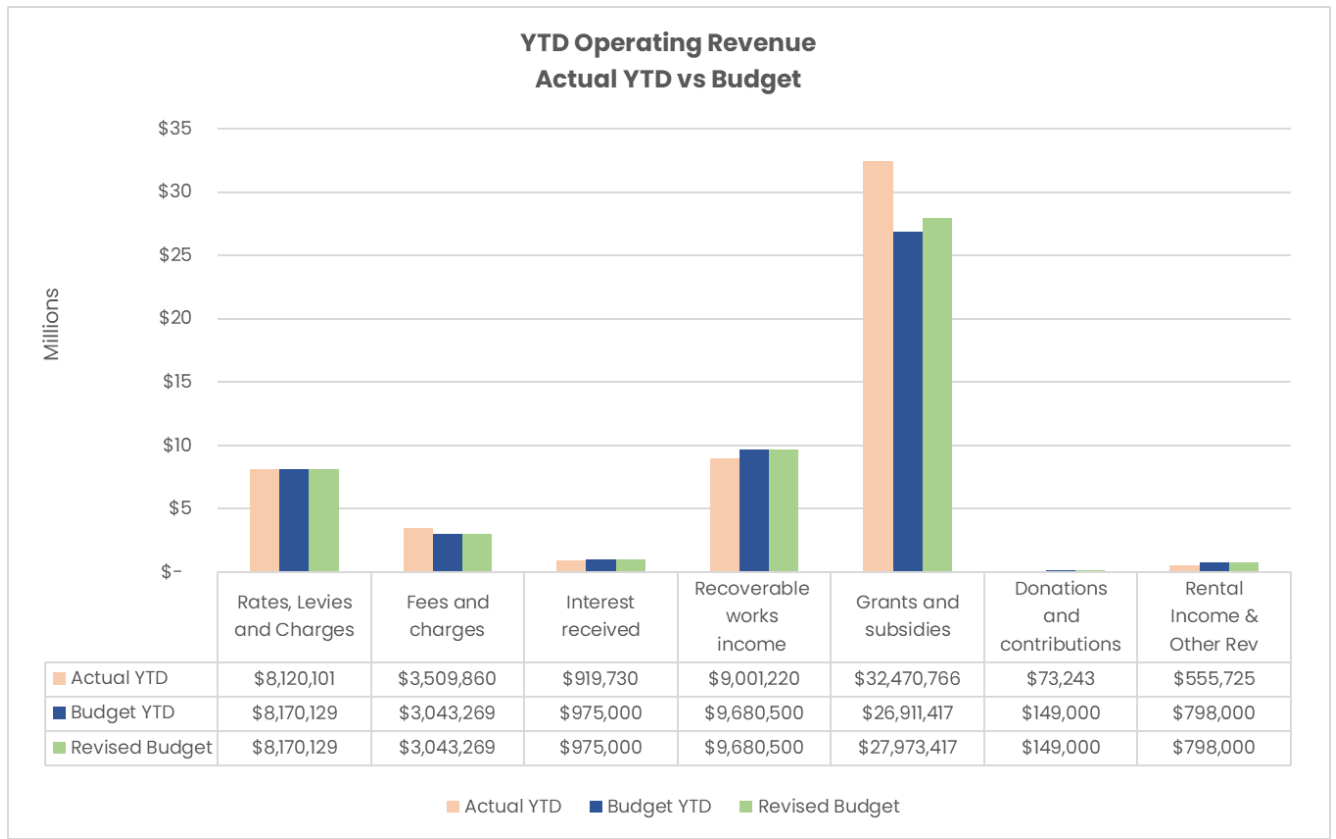
Financial statements including Statement of Income and Expenditure, Statement of Financial Position (balance sheet) and Statement of Cash Flows are included as attachments for further information.

Operating Revenue (YTD Benchmark 108% – 12 months through the financial year)

Council has received 108% (\$55 million) of its operating revenue budget (\$50.8 million) as at 30 June 2025. Commentary on each revenue category is provided below:

Revenue Category	Summary	Comments
Rates, Levies and Charges	\$8.1 million (100%) of the annual budget of \$8.2 million has been earned	Rates revenue achieved is marginally under budget for the year.
Fees and Charges	\$3.5 million (102%) of the annual budget of \$3 million has been earned	Community Care revenue ahead of YTD budget offset by additional expenditure.
Rental Income	\$521k (94%) of the annual budget of \$728k has been earned	Rental Income did not achieve budget. Forecasts were adjusted for 2025–26.
Interest Received	\$920k (94%) of the annual budget of \$975k has been earned	Interest revenue did not achieve budget due to diminishing cash balances.
Recoverable Works Income	\$9 million (93%) of the annual budget of \$9.7 million has been earned	Recoverable Works Income did not achieve budget. There will be further claims to be made for RMPC and TMR Flood Damage.
Grants, Subsidies, Contributions	\$32.5 million (116%) of the annual budget of \$28.1 million has been earned	Operating grants revenue came in ahead of budget due to the FAG prepayment (\$6.8m) offset by budgets not achieved due primarily to timing across other programs (emergent flood damage, CCS, disaster management).
Other Revenue	\$34k (49%) of the annual budget of \$70k has been earned	Minor income associated with insurance claims and refunds.

BARCALDINE REGIONAL COUNCIL
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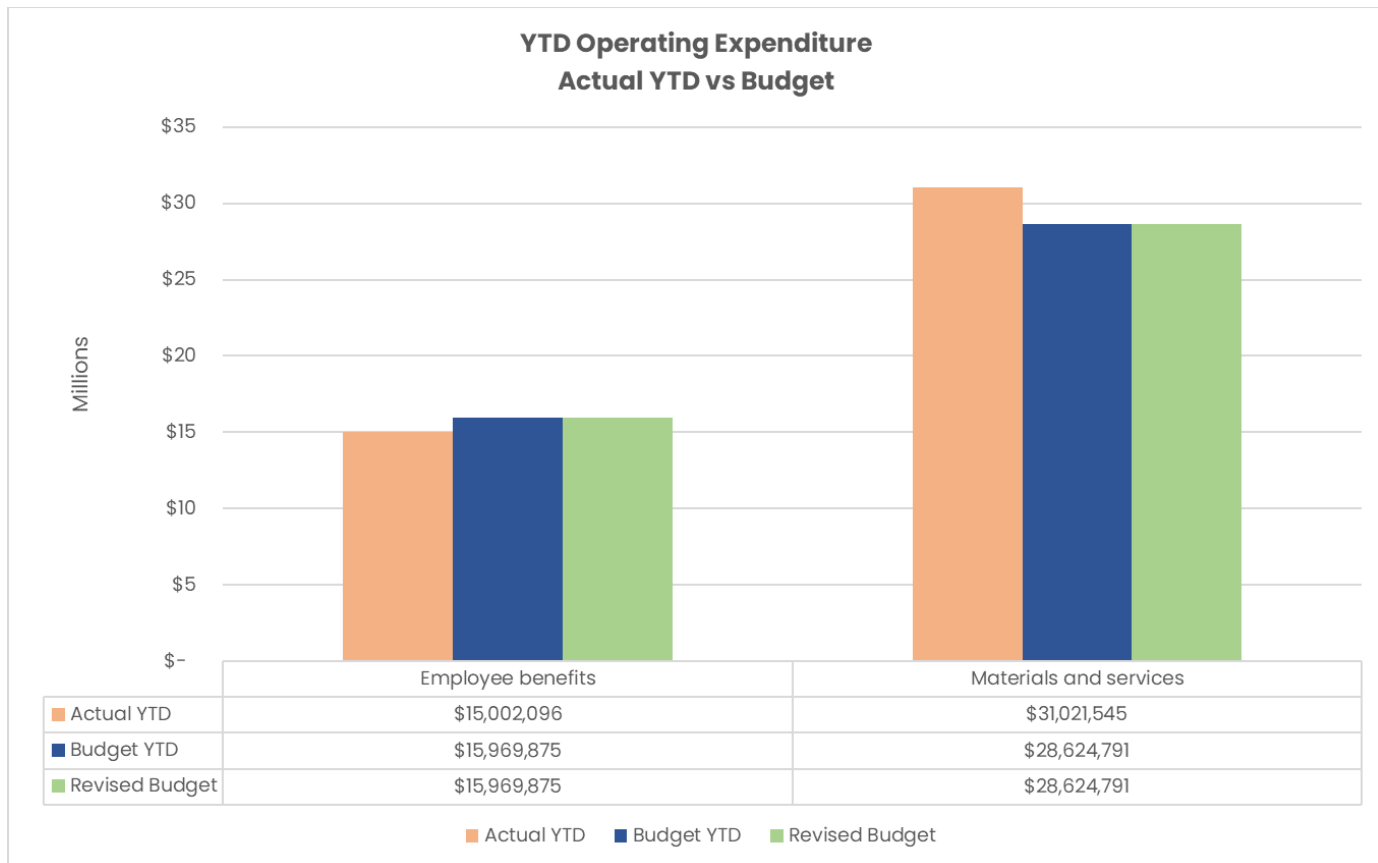
Operating Expenditure (YTD Benchmark 100% – 12 months through the financial year)

Council has expended 103% (\$53.8 million) of its operating expenditure budget (\$52.4 million) as at 30 June 2025. Commentary on each expenditure category is provided below:

Expenditure Category	Summary	Comments
Employee Benefits	\$15 million (94%) of the annual budget of \$15.9 million has been spent	Employee costs did not achieve budget due to ongoing vacancies and staff turnover. The total amount will increase slightly once accruals have been processed.
Materials and Services	\$31 million (108%) of the annual budget of \$28.6 million has been spent	Materials and Services associated with state road works are above budget due to both project variations and the timing of project delivery (and will be largely recovered through revenue). Other material budget variances are associated with community care, parks, public amenities, swimming pools, building services, cemeteries, water and sewerage, showgrounds and fleet (above YTD budget) and town streets and rural roads maintenance (below YTD budget).

BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

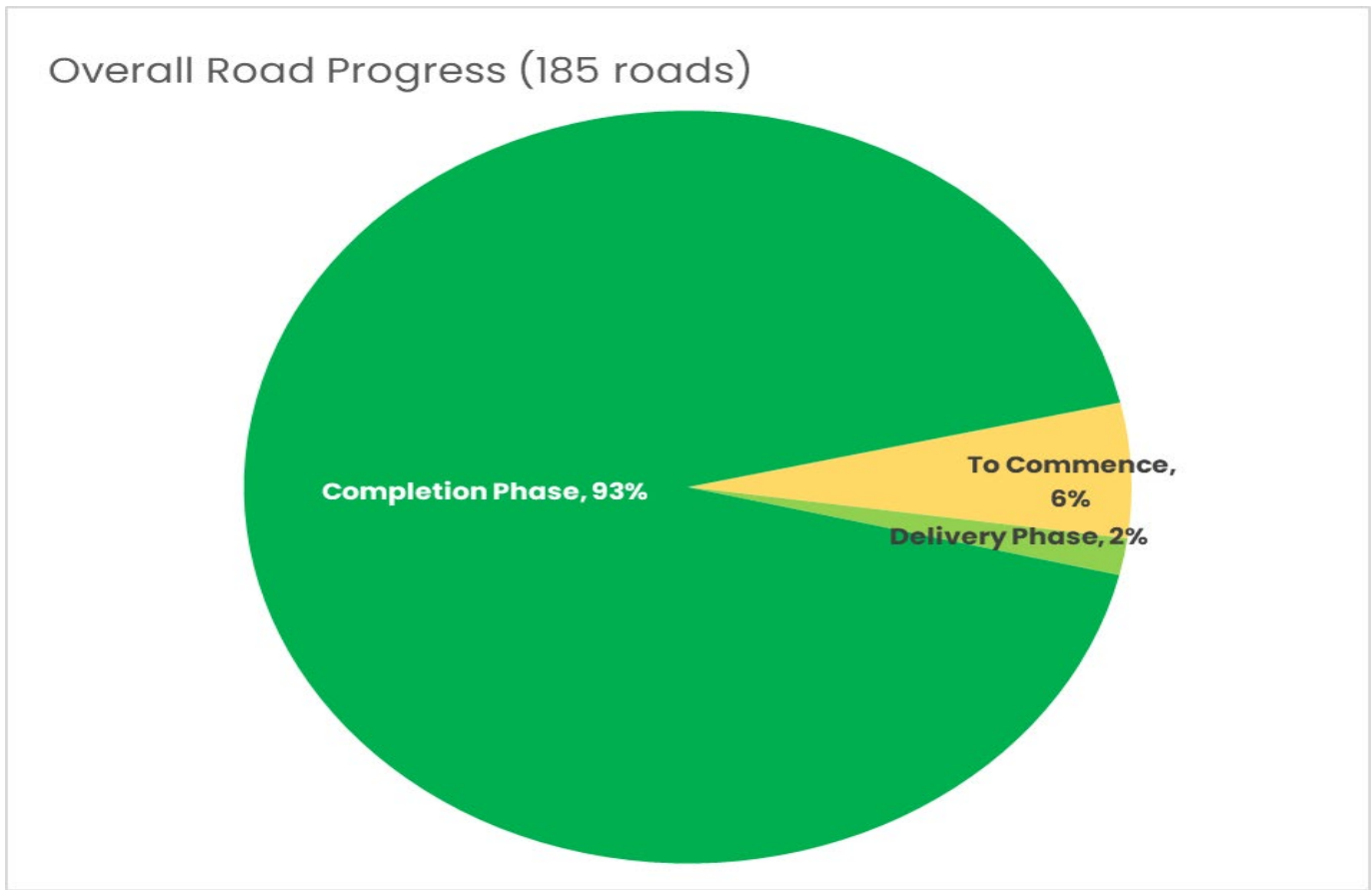
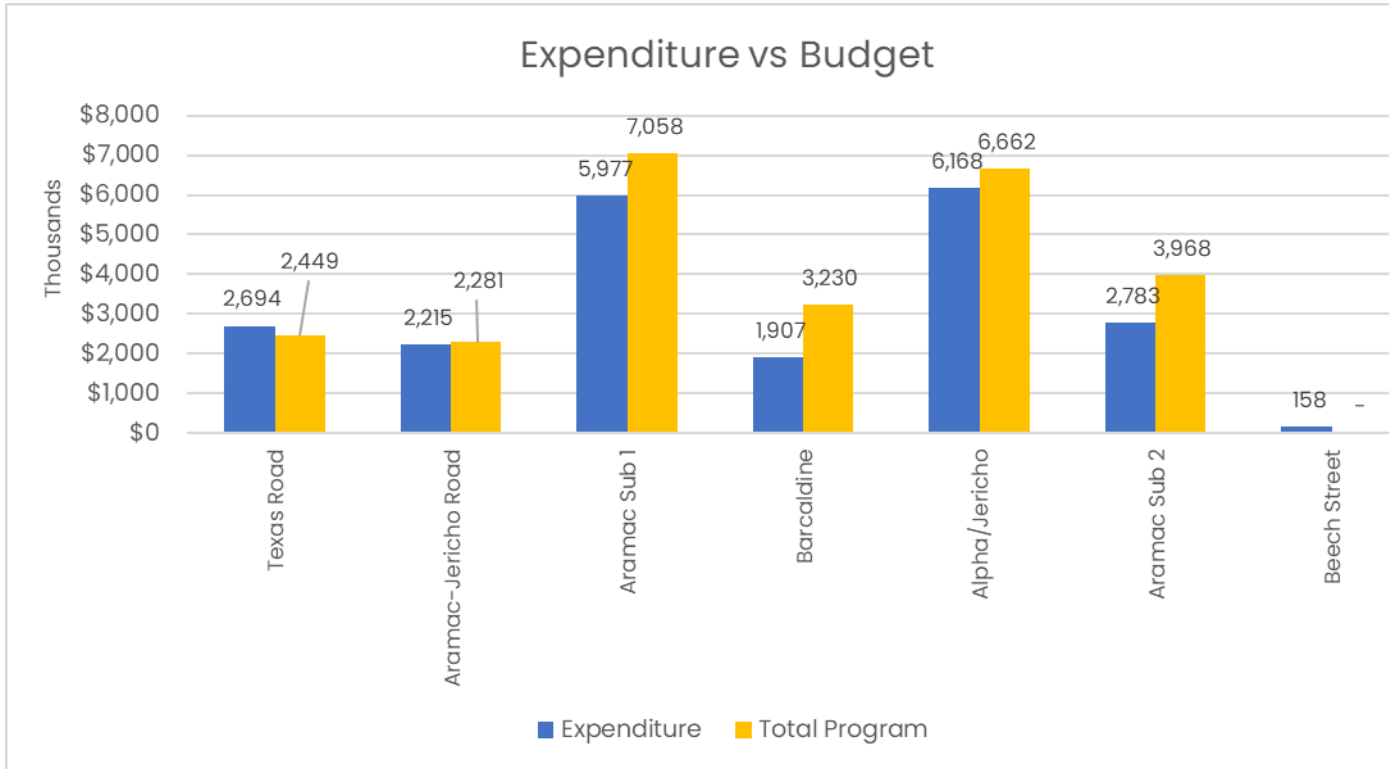
Expenditure Category	Summary	Comments
Finance Costs	\$32k (53%) of the annual budget of \$60k has been spent	Relates to the timing of quarterly QTC debt payments.
Depreciation	\$7.8 million (100%) of the annual budget of \$7.8 million has been spent	On track.



Flood Recovery Works – Council Road Network

Below is a financial and delivery summary of the 2023 flood recovery work program. Of the total program budget of \$46.7 million, expenditure of \$22 million has been expended, with Texas Road and Aramac-Jericho work packages completed, with acquittals lodged with the Qld Reconstruction Authority (QRA). Of the 185 roads under the program; 171 are complete, with the remaining 14 roads in either delivery phase or were re-damaged in the recent 2025 flood event.

**BARCALDINE REGIONAL COUNCIL
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BARCADDINE REGIONAL COUNCIL
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Other Relevant Service Activities

State Road Network	Revenue		%	Expenditure		%
	Actual	Current Budget		Actual	Current Budget	
Road construction contracts	\$3,638,436	\$3,000,000	121%	\$3,480,805	\$2,900,000	120%
Note: Barcaldine – Aramac Road Widening Contract and Alpha School Footpath.						
RMPC	\$3,544,992	\$4,900,000	72%	\$4,068,124	\$4,750,000	86%
Note: \$750k of works accrued to 23-24 revenue. There will be a final claim to come for RMPC 24-25 contract once all expenses have been accrued.						
TMR Flood Damage	\$408,142	\$508,000	80%	\$1,001,745	\$508,000	197%
Note: Relates to contract CN-22375 & CN-22547. A final claim was negotiated with TMR for CN-22375 of \$200k (also links to the \$600k variation) and was recovered through RMPC. A claim has been submitted for \$80k for January 25 event (25J) and a claim for the March 25 event (25O) will be submitted once work is finalised.						
Total	\$7,591,571	\$8,408,000	90%	\$8,550,674	\$8,158,000	105%

Caterpillar RM400 Road Reclaimer (Stabiliser).	Life to Date
Revenue	\$357,500
Expenditure	\$360,682
Profit / (Loss)	(\$3,182)
Utilisation (Days)	65
Revenue per day	\$5,500
Cost per day	\$5,549

Community Donations Expenditure	Actual	YTD Budget	Current Full Year Budget
Aramac	\$35,322		
Barcaldine	\$12,996		
Alpha	\$78,561		
Regional	\$36,260		
Total	\$163,139	\$112,000	\$112,000

Note: Total BR2 budget \$259,500 – however \$147,500 of the budget relates to one donation and is considered committed.

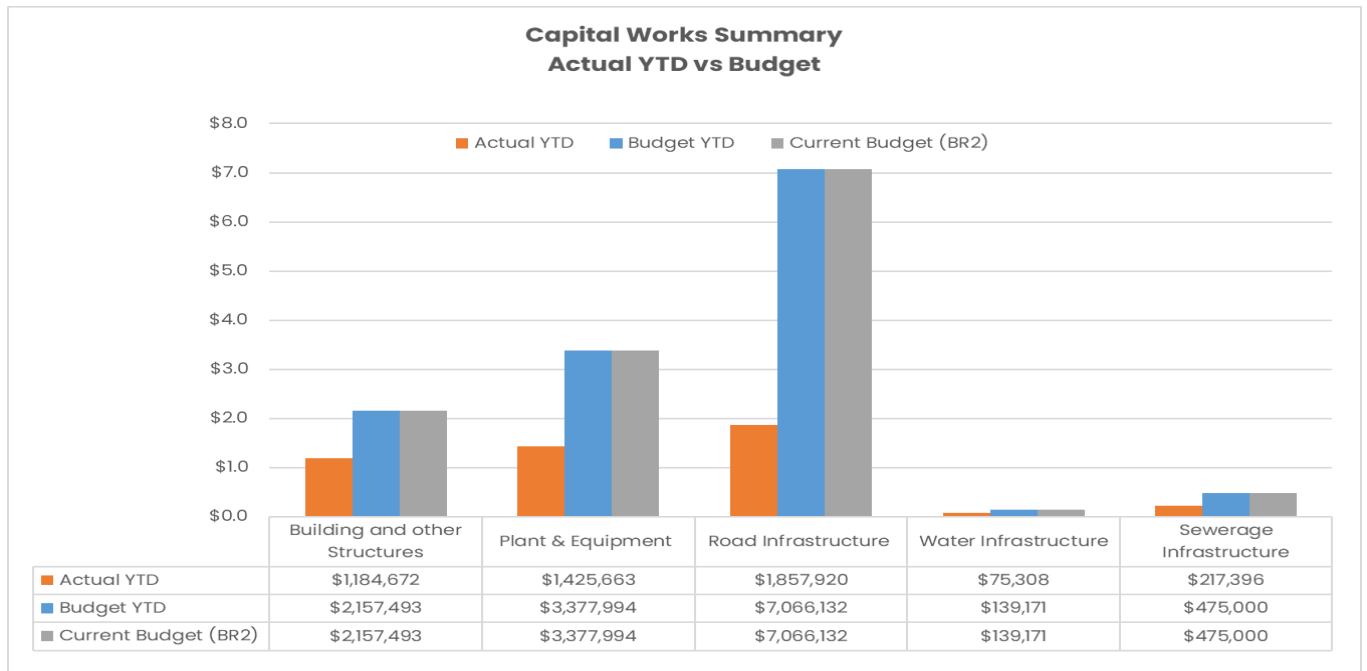
BARCALDINE REGIONAL COUNCIL
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Capital Revenue

Year to date capital revenue of \$1.9 million received comprises of capital grants relating to various grant funded infrastructure projects. Note that the timing of capital grant receipts are generally dependent on grant conditions and also the timing of capital works delivery, which can impact comparisons to YTD budget.

Capital Works

2024-25 interim capital expenditure is \$4.8 million compared to the YTD budget of \$13.2 million, (36% of full year budget spent).



Cash Management and Investment Performance

Total cash on hand at the end of June was \$12.9 million, an increase of \$4.4 million from May 2025 due to receiving 50% (\$6.8 million) of the 2025-26 Financial Assistance Grant in June. Included in the cash balance are funds held in for restricted purposes (e.g. unexpended grant funds).

BARCALDINE REGIONAL COUNCIL **AGENDA FOR GENERAL MEETING 16 JULY 2025**

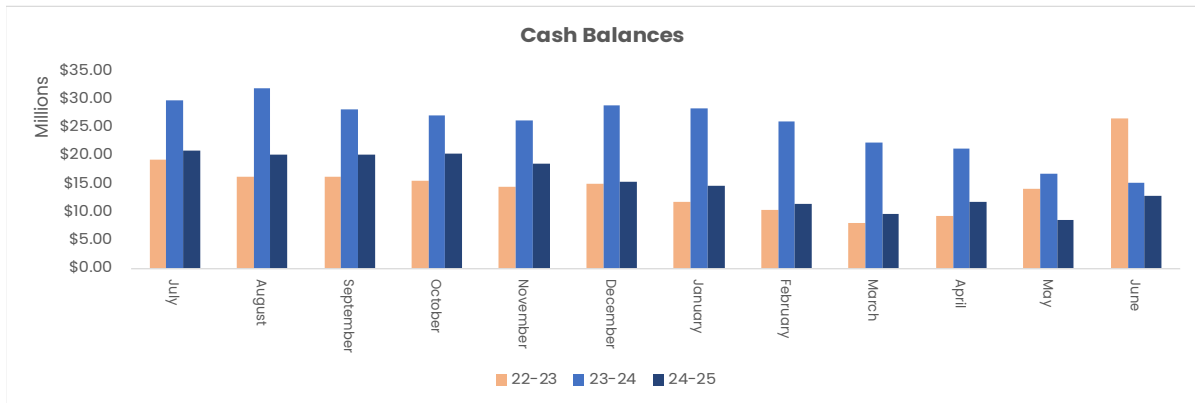
Financial Report to a Meeting of Barcaldine Regional Council

Held on 16 July 2025

Cash Position as at 30 June 2025

Cash at Bank

		Jun-25	May-25
Operating Accounts- BOQ	\$	118,316	\$ 446,852
QTC Investments Acc	\$	12,766,979	\$ 8,078,795
	\$	12,885,295	\$ 8,525,647



Financial Sustainability – Cash Expense Coverage

The Unrestricted Cash Expense Cover Ratio is a financial sustainability measure that estimates the unconstrained liquidity available to Council to meet its ongoing and emergent financial demands. The target is measured in terms of months of cash available, with the state government requiring Council to have a minimum of four months unrestricted cash cover available to ensure that it has appropriate short-term working capital and can meet any unexpected financial commitments as they may arise.

As at the end of June, Council has a **cash expense cover ratio of 2.29 months**, representing \$8.8 million in unrestricted cash. The restricted cash component of the current cash balance (\$4.1 million) is primarily made up of advance and unspent funding from the QRA relating to Flood Damage packages, Roads to Recovery 2019-24 program and Works for Queensland 2024-27 prepaid funds. Finance will continue to monitor Council liquidity closely to ensure that short term financial sustainability risk can be managed.

BARCALDINE REGIONAL COUNCIL
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Month	Cash	Restricted	Unrestricted	Operating Expenses excl Depreciation & Finance Costs YTD	Ratio (Months)
Jul-24	\$22,324,331	\$14,334,971	\$7,989,360	\$4,215,058	1.90
Aug-24	\$20,185,535	\$12,903,720	\$7,281,814	\$6,534,228	2.23
Sep-24	\$20,134,009	\$11,652,392	\$8,481,616	\$10,016,361	2.54
Oct-24	\$20,290,024	\$10,342,791	\$9,947,232	\$14,490,727	2.75
Nov-24	\$18,616,257	\$8,821,541	\$9,794,715	\$19,031,350	2.57
Dec-24	\$15,406,829	\$6,109,343	\$9,297,486	\$22,952,466	2.43
Jan-25	\$14,628,378	\$5,447,958	\$9,180,420	\$25,423,574	2.56
Feb-25	\$11,382,372	\$3,656,126	\$7,726,247	\$29,960,690	2.16
Mar-25	\$9,579,255	\$3,079,034	\$6,500,221	\$34,189,564	1.71
Apr-25	\$11,729,147	\$4,202,086	\$7,527,061	\$37,045,842	2.03
May-25	\$8,525,647	\$4,118,532	\$4,407,115	\$40,926,693	1.18
June-25	\$12,885,295	\$4,089,578	\$8,795,717	\$46,022,071	2.29

Note: A higher unrestricted cash expense cover ratio indicates that a council has sufficient free cash available to contribute to the cost of future planned and unplanned expenditures such as infrastructure investment or disaster recovery. An excessively high ratio may be indicative of cash hoarding, poor cash management, or large upcoming capital investment requirements.

A low ratio suggests limited unconstrained liquidity available to council to use for capital investment or in an emergency. For councils with efficient cash management practices and strong borrowing capacity, this is not a concern. Where a council also has a negative operating cash ratio, a very low or negative unrestricted cash expense cover ratio is an indicator of potential solvency concerns.

Link to Corporate Plan

Theme 5: Governance

We will have a safe, engaged, proud and performing council and workforce that is inclusive, innovative, ethical and trusted by all levels of government.

Consultation (internal/external)

Acting Director Corporate and Financial Services

Policy Implications

Nil

Budget and Resource Implications

There are a number of matters highlighted in this report which can have an impact on the overall financial position and sustainability of Council.

BARCALTINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Risk Management Implications

Regular monitoring of financial performance against budget assists with understanding any emergent financial opportunities and risks that may impact Council's ongoing financial sustainability.

Asset Management Implications

Nil

Legal Implications

This report is a requirement as set out in the Local Government Regulation 2012.

Attachments – Financial Statements

BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

YTD Benchmark **100.0%**

Statement of Income and Expenditure as at 30 June 2025

	YTD Actual	YTD Budget (BR2)	Variance			Current Budget (BR2)	Budget Earned / Spent
	\$'000	\$'000	\$'000	%		\$'000	%
Operating Revenue							
Rates, Levies and Charges	8,120	8,170	(50)	(1%)		8,170	99%
Fees and Charges	3,510	3,043	467	15%	▲	3,043	115%
Rental Income	521	728	(207)	(28%)	▼	728	72%
Interest Received	920	975	(55)	(6%)	▼	975	94%
Recoverable Works Income	9,001	9,680	(679)	(7%)	▼	9,680	93%
Grants, Subsidies, Contributions	32,544	28,122	4,422	16%	▲	28,122	116%
Other Revenue	34	70	(36)	(51%)	▼	70	49%
Total Operating Revenue	54,650	50,788	3,862	8%		50,788	108%
Operating Expenses							
Employee Benefits	15,002	15,969	(967)	(6%)	▼	15,969	94%
Materials and Services	31,022	28,624	2,398	8%	▲	28,624	108%
Finance Costs	32	60	(28)	(47%)	▼	60	53%
Depreciation	7,785	7,770	15	0%		7,770	100%
Total Operating Expenses	53,841	52,423	1,418	3%		52,423	103%
Operating Surplus / (Deficit)	809	(1,635)	2,444	(149%)	▼	(1,635)	
Capital Revenue and Expenses							
Capital Revenue	1,903	6,997	(5,094)	(73%)	▼	6,997	27%
Capital Expenses	-	46	(46)	(100%)	▼	46	0%
Net Capital Income/(Loss)	1,903	6,951	(5,140)	(74%)	▼	6,951	
Net Result	2,712	5,316	(2,696)	(51%)	▼	5,316	

BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Statement of Financial Position as at 30 June 2025

	<i>Apr-25</i>	<i>May-25</i>	<i>Jun-25</i>	<i>Monthly Movemen t</i>	<i>Current Budget (BR2)</i>
	<i>\$'000</i>	<i>\$'000</i>	<i>\$'000</i>	<i>\$'000</i>	<i>\$'000</i>
Current Assets					
Cash	11,729	8,526	12,885	4,359	7,158
Receivables	1,522	1,790	3,108	1,318	2,909
Inventories	574	498	500	2	413
Contract Assets	2,237	2,729	2,898	169	766
Other	150	130	339	209	
	16,212	13,673	19,730	6,057	11,246
Non-Current Assets					
Property, plant & equipment	417,006	416,805	416,715	(90)	435,262
Capital works in progress	9,495	9,662	9,652	(10)	
Right of use assets	522	522	522	-	
	427,023	426,989	426,889	(100)	435,262
Total Assets	443,235	440,662	446,619	5,957	####
Current Liabilities					
Trade and other payables	464	400	2,202	1,802	1,945
Contract Liabilities	4,203	4,119	4,089	(30)	2,282
Borrowings	129	129	-	(129)	549
Provisions	3,216	3,204	3,300	96	3,149
Lease Liabilities	295	295	295	-	295
	8,307	8,147	9,886	1,739	8,220
Non-Current Liabilities					
Borrowings	1,780	1,780	1,756	(24)	1,231
Provisions	734	734	734	-	780
Lease Liabilities	230	230	230		230
	2,744	2,744	2,720	(24)	2,241
Total Liabilities	11,051	10,891	12,606	1,715	10,461
Net Community Assets	432,184	429,771	434,013	4,242	436,047
Community Equity					
Capital	-	-	-	-	-
Retained surplus/(deficit)	190,522	188,107	191,898	3,791	194,384
Asset revaluation surplus	241,664	241,664	241,664	-	241,663
Total Community Equity	432,186	429,771	433,562	3,791	436,047

BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Statement of Cash Flow as at 30 June 2025

	<i>Actual</i>	<i>YTD Budget (BR2)</i>	<i>Variance</i>	<i>Current Budget (BR2)</i>
YTD cash flows				
Cash flows from operating activities	\$'000	\$'000	\$'000	\$'000
Receipts from customers	44,351	41,046	3,305	41,046
Payments to suppliers and employees	(45,947)	(44,595)	(1,352)	(44,595)
Interest paid	(33)	(60)	27	(60)
Interest received	920	975	(55)	975
Net cash inflow (outflow) from operating activities	(709)	(2,634)	1,925	(2,634)
Cash flows from investing activities				
Payments for property, plant and equipment	(6,051)	(13,216)	7,165	(13,216)
Proceeds from sale of property, plant and equipment	2,572	1,400	1,172	1,400
Grants, subsidies, contributions and donations	2,493	6,997	(4,504)	6,997
Net cash inflow (outflow) from investing activities	(986)	(4,819)	3,833	(4,819)
Cash flows from financing activities				
Proceeds from borrowings	-	-	-	-
Repayment of borrowings	(576)	(530)	(46)	(530)
Net cash inflow (outflow) from financing activities	(576)	(530)	(46)	(530)
Net increase (decrease) in cash held	(2,271)	(7,983)	5,712	(7,983)
Cash at beginning of reporting period	15,156	15,142	14	15,142
Cash at end of reporting period	12,885	7,159	5,726	7,159

BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Council Meeting Date: 16 July 2025
Item Number: 3.3.2
Subject Heading: Capital Projects Report
Author and Title: Daniel Bradford, Chief Executive Officer
Classification: (if confidential)

Summary: Council has adopted a Capital Works Program for 2024-2025 financial year at its budget meeting in June 2024. In 2024-2025, Council is aiming to deliver \$12.6 million of new projects along with completing a further \$2.8 million in carried forward projects from 2023-2024. This report is a progress summary of each project to the end of

Officer's Recommendation: That Council receive and note the report.

Background

Attached is a report on the progress towards completion of the 2024-2025 Capital Works Program. Capital Projects from the 2024 financial year that have been carried forward are reflected in this report as well. There is also an online dashboard on Council's website at: <https://performance.envisio.com/dashboard/barcaldine-regional-council3578>.

During the month of June, Council closed out the following projects:

- Barcaldine – The Globe Screens
- Jericho – Showgrounds Water
- Jericho – Showgrounds Upgrade of Power
- Muttaborra – Community Enhancement Program
- Barcaldine – Rec Park Enhancement Program
- Regional – IT Renewal Program
- Regional – Starlink Installation
- Regional – Council Housing Renewals

So far in 2024-2025, 36 projects have been completed out of the 64 in total. This sees we have completed 56% of planned projects for the year. All of the remaining projects are now being rolled over into the 2025/2026 program. Some of these projects include:

- Regional Solar Power for High Power Use Locations – this project is proceeding but unlikely to be completed this financial year. It is year one of a three year funded program so it could be rolled into year two if required.
- Alpha Cross Loader Facility – project is moving forward as noted in attached project update.
- Various road projects are unlikely or not going to be completed by 30 June. Many of these projects will be carried forward into next financial year. Some of these projects to have external funding deadlines and these have been prioritised for now.

BARCALDINE REGIONAL COUNCIL
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All projects deferred until 2025/2026 will be rescheduled based on updated works programs from the budget.

Link to Corporate Plan

Theme 5: Governance

We will have a safe, engaged, proud and performing council and workforce that is inclusive, innovative, ethical and trusted by all levels of government.

Consultation (internal/external)

- Executive Management Team
- District Managers
- Project Managers

Policy Implications

Nil

Budget and Resource Implications

Projects are itemised and budgeted accordingly.

Risk Management Implications

The recommendation in this report has no direct impact on enterprise risk, however, does provide information that is a control for project management risks. This report provides oversight, ongoing monitoring and management of projects.

Asset Management Implications

Capital Works projects result in the asset constructed or purchased being added to Council's asset register. This then flows on to costs of ongoing maintenance and depreciation.

Legal Implications

Nil



Project update report

Capital Works 2024-25

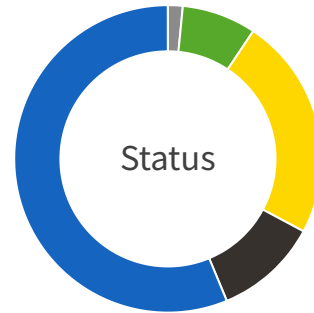
July 01, 2024 - June 30, 2025

Report Created On: Jul 10, 2025

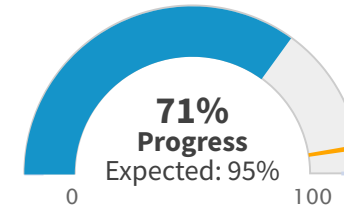
64

Project

Overall Summary



● Status Pending	2
● On Track	8
● At Risk	23
● Discontinued	11
● Completed	56



Project update report

Capital Works 2024-25

Report Created On: Jul 10, 2025

Report Legend  Priority  No Update  Overdue

Program 1.1
Carryovers (2023/24)

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 1.1.1	<p>Project Name: Barcaldine - Rec Lake upgrade</p> <p>Description:</p> <p>The Barcaldine Regional Council (BRC) are intending to install:</p> <p>Shade structures along the beach front at the Barcaldine Ski Park</p> <p>Concrete footpath along the beach front</p> <p>Lighting around the building and car park</p> <p>Sealed walking track around the rec lake (Please note this aspect of the original scope will be removed as part of the variation submission to the funding agreement)</p> <p>Budget: \$433,377.00</p> <p>Expenditure: \$399,816.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Mar 04, 2024	Mar 31, 2025	Project has been completed with lights all now installed the last element of this project.
Project 1.1.2	<p>Project Name: Aramac - Town Hall Upgrades</p> <p>Description:</p> <p>Aramac requires a disability toilet and upgrades to the kitchen</p> <p>Budget: \$50,615.00</p> <p>Expenditure: \$50,614.52</p> <p>Project Phase: Closed</p>	Completed	100%	Jul 01, 2024	Jun 30, 2025	<p>Highlights/Announcements:</p> <p>Risks/Issues:</p> <p>Next Steps:</p>

Program 1.2

Community Buildings Program

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 1.2.1	<p>Project Name: Barcaldine - Library - Air Conditioning Upgrade</p> <p>Description:</p> <p>During the summer period when there is a large number of parents and children in the library taking part in First 5 Forever Program current systems are inadequate.</p> <p>Budget: \$0.00</p> <p>Expenditure:</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Sep 30, 2024	Nov 30, 2024	Project will not progress as maintenance of the current units has improved performance.
Project 1.2.2	<p>Project Name: Aramac - Bowls Club Air Conditioning</p> <p>Description:</p> <p>To install split system air conditioning system into the dining areas of the Aramac Bowls Club and fans in the kitchen area.</p> <p>Budget: \$11,593.00</p> <p>Expenditure: \$11,593.00</p> <p>Project Phase: Closed</p>	Completed	100%	Jul 01, 2024	Jun 27, 2025	Project has been completed
Project 1.2.3	<p>Project Name: Aramac - Town Hall Upgrades</p> <p>Description:</p> <p>Aramac requires a disability toilet and upgrades to the kitchen</p> <p>Budget: \$50,615.00</p> <p>Expenditure: \$50,614.52</p> <p>Project Phase: Closed</p>	Completed	100%	Jul 01, 2024	Jun 30, 2025	<p>Highlights/Announcements:</p> <p>Risks/Issues:</p> <p>Next Steps:</p>

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 1.2.4	<p>Project Name: Muttaborra - Town Hall Upgrades</p> <p>Description:</p> <p>Muttaborra requires repairs to flooring, new stove, replace serving benches, repairs to back stairs and general maintenance inside and out. Cement pathway from the MIC to the Hall.</p> <p>Budget: \$20,000.00</p> <p>Expenditure: \$18,091.00</p> <p>Project Phase: Closed</p>	Completed	100%	Jul 01, 2024	Jun 30, 2025	<p>Highlights/Announcements:</p> <p>Risks/Issues:</p> <p>Next Steps:</p>
Project 1.2.5	<p>Project Name: Alpha - Town Hall - Air Conditioning</p> <p>Description:</p> <p>Remove the evaporative cooler and install a new air conditioning system at the Alpha Town Hall is required. This project is prep work to get us through until funding can be sourced for the larger project.</p> <p>Budget: \$0.00</p> <p>Expenditure: \$0.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Jul 01, 2024	Jun 30, 2025	<p>Budget Review 2 by Council in March 2025 confirmed no capital investment is required during this financial year. Maintenance work has provided the short term fix for the air-conditioning at the facility.</p>
Project 1.2.6	<p>Project Name: Alpha - Showground - Kitchen Upgrade</p> <p>Description:</p> <p>To upgrade the kitchen at the Alpha Showgrounds due to termite damage</p> <p>Budget: \$50,000.00</p> <p>Expenditure: \$44,968.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Oct 01, 2024	Jun 30, 2025	<p>Highlights/Announcements:</p> <p>Risks/Issues:</p> <p>Next Steps:</p>
Project 1.2.7	<p>Project Name: Alpha - Town Hall - Kitchen Upgrade</p> <p>Description:</p> <p>Kitchen upgrade at the Alpha Town Hall</p> <p>Budget: \$50,000.00</p> <p>Expenditure:</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Oct 01, 2024	Jun 30, 2025	<p>Highlights/Announcements: Investigations found stove to be working. No requirement to be replaced.</p> <p>Risks/Issues:</p> <p>Next Steps: Works not required.</p>

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 1.2.8	<p>Project Name: Alpha - Showgrounds Grandstand Flooring Replacement</p> <p>Description:</p> <p>Replace damaged flooring at Alpha Showgrounds Grandstand</p> <p>Budget: \$0.00</p> <p>Expenditure: \$0.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Feb 01, 2025	Jun 30, 2025	Budget Review 2 in March 2025 resolved to not allocated any capital funds to this project. Work to repair any damage to flooring will be completed under a maintenance program. This maintenance has been completed.
Project 1.2.9	<p>Project Name: Aramac - Cattle Yards</p> <p>Description:</p> <p>Cattle rail required to replace remaining wooden yards and panels.</p> <p>Budget: \$5,678.00</p> <p>Expenditure: \$5,678.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Jul 01, 2024	Jun 30, 2025	<p>Highlights/Announcements:</p> <p>Risks/Issues:</p> <p>Next Steps:</p>
Project 1.2.10	<p>Project Name: Barcaldine - Showground Replace Doors Goods Shed</p> <p>Description:</p> <p>Replace large roller doors (4) and tracks on good shed building. Doors are damaged and do not roll well. This work will complete upgrade to this building.</p> <p>Budget: \$25,000.00</p> <p>Expenditure: \$27,073.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Aug 05, 2024	Mar 28, 2025	<p>Highlights/Announcements: Work has been completed. Cost greater than original budget. Have contacted Westech seeking further contribution, increase from \$10,000.00 to \$15,000.00.</p> <p>Risks/Issues:</p> <p>Next Steps:</p>
Project 1.2.11	<p>Project Name: Barcaldine The Globe - Screens</p> <p>Description:</p> <p>Installation of screens around open area of verandah to deter birds from nesting and creating hazards.</p> <p>Budget: \$20,000.00</p> <p>Expenditure: \$18,816.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Jan 20, 2025	Jun 30, 2025	<p>Highlights/Announcements:</p> <p>Completed under budgeted amount.</p> <p>Risks/Issues:</p> <p>Next Steps:</p>

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 1.2.12	<p>Project Name: Jericho - Showgrounds - New Bar</p> <p>Description:</p> <p>Replacement of Bar at the Jericho Showgrounds so that it can be better utilised by events and be used in future events that might develop.</p> <p>Budget: \$9,622.00</p> <p>Expenditure: \$9,622.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Jul 01, 2024	Jun 30, 2026	Highlights/Announcements: Project completed.
Project 1.2.13	<p>Project Name: Jericho - Showgrounds water</p> <p>Description:</p> <p>Replace existing Water Lines to Camping area at the Jericho Showgrounds. This is due to the constant Water line breaks and deteriorating pipework.</p> <p>Budget: \$60,000.00</p> <p>Expenditure: \$57,441.00</p> <p>Project Phase: Closed</p>	Completed	100%	Jul 01, 2024	Jun 30, 2025	Highlights/Announcements: COMPLETED Risks/Issues: Next Steps:
Project 1.2.14	<p>Project Name: Jericho - Showgrounds - Upgrading of Power</p> <p>Description:</p> <p>Due to the large amount of tourists we receive at the Jericho Showgrounds, the tourists overload the power board due to the large voltages that are drawn each winter with all the heating elements that are used. Urgent Safety issue, Now being needed as a requirement rather than a want.</p> <p>Upgrading of the power source into the Jericho Showgrounds to handle the increasing of tourists & events that are held at the showgrounds. This will assist with the overloading of power and constant problems that are occurring there. This would also allow us to upgrade our switchboards so that we are back in line with the electrical requirements, and future proofing our facilities</p> <p>Budget: \$130,000.00</p> <p>Expenditure: \$141,408.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Jul 01, 2024	Jun 30, 2026	Highlights/Announcements: completed Risks/Issues: Next Steps:

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 1.2.15	<p>Project Name: Aramac - Town Fencing</p> <p>Description:</p> <p>Aramac boundary fencing around the township has partly been replaced. We are looking to complete the project in 2 more stages.</p> <p>Budget: \$30,000.00</p> <p>Expenditure: \$11,765.00</p> <p>Project Phase: Closed</p>	Completed	100%	Jul 01, 2024	Jun 27, 2025	Highlights/Announcements: Complete
Project 1.2.16	<p>Project Name: Alpha - Settlers Park Shade Sail</p> <p>Description:</p> <p>Replacement of damaged shade sail following storms.</p> <p>Budget: \$30,000.00</p> <p>Expenditure: \$29,795.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Jul 01, 2024	Jan 31, 2025	Shade Sail has been replaced.
Project 1.2.17	<p>Project Name: Jericho - Skate Park Seating</p> <p>Description:</p> <p>Covered seating area at Jericho Skate Park</p> <p>Budget: \$5,868.00</p> <p>Expenditure: \$5,868.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Jul 01, 2024	Aug 31, 2024	Project has been completed

Program 1.3

Community Initiatives Program

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 1.3.1	<div>Project Name: Barcaldine - Library - Interactive Television Update</div> <div>Description:</div> <div>Interactive television requires latest version update.</div> <div>Budget: \$4,000.00</div> <div>Expenditure: \$4,000.00</div> <div>Project Phase: Closed</div>	Completed	100%	Aug 01, 2024	Dec 31, 2024	project has been completed
Project 1.3.2	<div>Project Name: Muttaborra - Community Enhancement Program</div> <div>Description:</div> <div>Tables and chairs for main street and other high use areas with cement slabs.</div> <div>More solar lighting in Muttaborra (Jubilee Park and caravan park).</div> <div>Repairs to fencing around Jubilee Park (or remove)</div> <div>Relocate swing set from Skate Park to Jubilee Park with possible soft fall underneath.</div> <div>Budget: \$30,000.00</div> <div>Expenditure: \$25,070.00</div> <div>Project Phase: Closed</div>	Completed	100%	Nov 01, 2024	Jun 01, 2025	<div>Highlights/Announcements:</div> <div>Risks/Issues:</div> <div>Next Steps:</div>

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 1.3.3	<p>Project Name: Regional - Solar Power for high power use locations</p> <p>Description:</p> <p>Try and reduce the cost of power to our facilities and make our facilities more cost effective and feasible. Locations such as Alpha Depot - Stores Shed, Jericho Showgrounds, Alpha Showgrounds, Alpha & Jericho Town Halls, both Water Treatment Plants. This may not reduce the costs completely, but it may help with some of the cost.</p> <p>Budget: \$100,000.00</p> <p>Expenditure: \$0.00</p> <p>Project Phase: Carried Forward</p>	<div>At Risk</div>	<div><div></div>15% (34%)</div>	Jul 01, 2024	Jun 30, 2027	Currently investigating high use power locations and developing the priority sites.
Project 1.3.4	<p>Project Name: Barcaldine - Rec Park Enhancement</p> <p>Description:</p> <p>Line marking of carparking including disability parking area and install of general signage, entry/exit signs carpark, general directional signage, bollards, and retaining wall.</p> <p>Budget: \$50,000.00</p> <p>Expenditure: \$21,711.00</p> <p>Project Phase: Closed</p>	<div>Completed</div>	<div><div></div>100%</div>	Nov 01, 2024	Jun 30, 2025	<p>Highlights/Announcements:</p> <p>Risks/Issues:</p> <p>Next Steps:</p> <p>Watering system extension at lawn cemetery.</p>
Project 1.3.5	<p>Project Name: Muttaborra - Freedom Park Dump Point</p> <p>Description:</p> <p>Installation of the Caravan and Campervan Dump point at the Muttaborra Freedom Park. Project is to include and additional sewerage works to connect into existing sewerage infrastructure</p> <p>Budget: \$40,000.00</p> <p>Expenditure: \$570.00</p> <p>Project Phase: In Progress</p>	<div>At Risk</div>	<div><div></div>20% (100%)</div>	Jan 01, 2025	Jun 30, 2025	<p>Highlights/Announcements:</p> <p>Risks/Issues:</p> <p>Next Steps:</p>

Program 2.1
Carryovers (2023/24)

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 2.1.1	<p>Project Name: Regional - Plant and Fleet Replacement 2023/2024</p> <p>Description:</p> <p>FY 2023/2024 fleet replacement program</p> <p>Budget: \$4,286,000.00</p> <p>Expenditure: \$3,846,524.00</p> <p>Project Phase: Closed</p>	Completed	100%	Jul 01, 2023	Jun 30, 2025	<p>Officers are merging the carried forward plant into a single plant renewal program. This will see now funds carried forward, but the items already ordered to be funded out of the 24/25 plant program.</p> <p>two trucks and two utes remain undelivered to complete this program. additionally the disposal and auction of old plant needs to be finalised in some cases.</p>
Project 2.1.2	<p>Project Name: Regional - Water Mains Renewal</p> <p>Description:</p> <p>Periodic replacement of water mains.</p> <p>Budget: \$200,000.00</p> <p>Expenditure: \$0.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Jul 01, 2024	Jun 30, 2025	<p>No works planned for 2024/2025. Funding will be carried forward to 2025/2026</p>

Program 2.2
Water Services Program

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 2.2.1	<p>Project Name: Alpha/Jericho - Water Treatment Plant Chlorinators</p> <p>Description:</p> <p>Alpha and Jericho WTP chlorinators. \$80,000</p> <p>Units were changed out to calcium hypo units. Since installation these have been very problematic and unreliable.</p> <p>High failure rate resulting in unreliable disinfection of the water supply (CCP) (coupled with scada issues poses significant risk).</p> <p>Budget: \$0.00</p> <p>Expenditure: \$0.00</p> <p>Project Phase: Carried Forward</p>	At Risk	<div><div>50%</div><div>(100%)</div></div>	Jul 01, 2024	Dec 31, 2024	Council is working with the manufacturers to move this project forward
Project 2.2.2	<p>Project Name: Barcaldine - Pomona Reservoir</p> <p>Description:</p> <p>Pomona Reservoir Roof superstructure and sheeting</p> <p>Stage 1, investigate and design replacement \$60,000</p> <p>Rational. Originally noted in a Report to Council in 2019 roof purlins had surface rust evident.</p> <p>Limited and brief inspection via inspection hatch (April 2024) showed significant section loss on surrounding purlins.</p> <p>RAPAD reservoir clean and inspection program needs to include Pomona Res for more detailed report.</p> <p>Budget: \$60,000.00</p> <p>Expenditure: \$4,290.00</p> <p>Project Phase: Design</p>	At Risk	<div><div>0%</div><div>(100%)</div></div>	Feb 03, 2025	Apr 30, 2025	<p>Highlights/Announcements:</p> <p>The consultant attended site in April and completed pre-investigation activities that have allowed the Project Plan to be progressed. The consultant provided updated Project Plan.</p> <p>The project management plan has been approved and the consultant is going out to market for the design on Council's behalf.</p> <p>Risks/Issues:</p> <p>Nil at this time</p> <p>Next Steps:</p> <p>Evaluate the Tenders.</p>

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 2.2.3	<p>Project Name: Jericho - School Oval Upgrade</p> <p>Description:</p> <p>A raw water main is being piped from the washdown bay bore across to the Jericho State School. The school has been successful in upgrading infrastructure to allow for watering of the school oval.</p> <p>Budget: \$28,000.00</p> <p>Expenditure: \$24,808.85</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Oct 01, 2024	Jan 31, 2025	Completed

Program 2.3
Sewerage Service Program

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 2.3.1	<p>Project Name: Barcaldine - Sewerage Treatment Plant</p> <p>Description:</p> <p>Options Study and Design</p> <p>Budget: \$230,000.00</p> <p>Expenditure: \$25,375.00</p> <p>Project Phase: Design</p>	At Risk	<div><div></div>3% (51%)</div>	Jul 01, 2024	Jun 30, 2026	<p>Highlights/Announcements:</p> <p>Design Development Phase commenced in June 2025. Anticipated completion design development phase is April 2026. Design Consultant to be requested to tender in July 2025.</p> <p>Risks/Issues:</p> <p>It has been difficult to obtain historical data for the existing plant. This caused some initial delays to the initiation phase. Data has now been sourced, and work is proceeding.</p> <p>Emergent works are underway with a new roof installed on the Secondary Clarifier. Reticulation from Pond 1 to the inlet works is planned.</p> <p>Next Steps:</p> <p>The Master Plan is due to completion by the end of 25/26 FY. The deliverable will include packages of construction works.</p>
Project 2.3.2	<p>Project Name: Regional - SCADA Rectification</p> <p>Description:</p> <p>Correct, amend and augment GEOSCADa - Phase 1</p> <p>not started ready to approach to market - Dee 3/12/2024</p> <p>Budget: \$150,000.00</p> <p>Expenditure: \$48,938.00</p> <p>Project Phase: In Progress</p>	On Track	<div><div></div>50% (31%)</div>	Feb 01, 2025	Jun 30, 2026	<p>Highlights/Announcements:</p> <p>The Contractor continues work through the defects / improvements identified in the SCADA report "GOTO". Assets worked on are pump stations, alarms, pumps, resetting trigger points and across the region.</p> <p>Risks/Issues:</p> <p>None at this time</p> <p>Next Steps:</p> <p>Work continues as per the Report.</p>

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 2.3.3	<p>Project Name: Aramac - Sewerage Treatment Plant Design</p> <p>Description:</p> <p>Yet to be determined</p> <p>Budget: \$95,000.00</p> <p>Expenditure: \$57,325.00</p> <p>Project Phase: Design</p>	<div>On Track</div>	<div><div>40%</div><div>(100%)</div></div>	Jul 01, 2024	Jun 30, 2025	<p>Highlights/Announcements:</p> <p>Brandon & Associates the Consultant was engaged by Barcaldine Regional Council to upgrade the Aramac Sewerage Treatment Plant to produce effluent of a quality suitable for sustainable irrigation and to establish an irrigation system which will accept all the effluent from plant and stop discharge or wastewater to environment. Phase 1 - Scoping Assessment of the project was completed in December 2024. The project is currently in Phase 2 which is the "Planning Study", at this phase the Consultant evaluated the Aramac Sewerage Treatment Plan proposed upgrade and verify that it is an appropriate means of achieving the required water quality and evaluate the feasibility of using the STP site for effluent irrigation. A draft copy of the "Planning and Concept Design Report" is forwarded to BRC on 4th June 2025 for Council review/comment and discussion with the Consultant.</p> <p>Risks/Issues:</p> <p>Project is currently on hold awaiting feedback from the Council on the draft report. Due to the Council staff turnover on this area of operation the progress of this project has been delayed but Council Engineering Team is doing the best to progress with this project.</p> <p>Next Steps:</p> <p>Council Engineering Team is currently reviewing the Planning and Concept Design Report provided by Crucible Engineering and Brandon & Associates and get back with the comments and discuss further with the Consultant. Once the draft Planning and Concept Design Report is accepted by the Council the project will be progress to Phase 3 which is "Design and Documentation" which is the preparation of a design suitable for obtaining D&C tenders for the STP upgrade and effluent irrigation system. Scope and fees for Phase 3 will be discussed and provided to Council at the completion of Phase 2, subject to Council approval and Consultant availability Phase 3 can commence soon.</p>

Program 2.4
Plant and Fleet Services

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 2.4.1	<p>Project Name: Regional - Plant/Fleet Replacement 2024/2025</p> <p>Description:</p> <p>FY 24/25 fleet replacement program</p> <p>Budget: \$3,347,474.00</p> <p>Expenditure: \$1,360,562.00</p> <p>Project Phase: In progress</p>	At Risk	<div><div>80% (100%)</div></div>	Jul 01, 2024	Jun 30, 2025	Various Utes are continuing to arrive as planned. we are continuing to experience delays in the delivery of yellow plant and trucks. Ordering for the 2025/2026 plant items has commenced.
Project 2.4.2	<p>Project Name: Alpha - Vehicle hoist x2</p> <p>Description:</p> <p>Procure an addition vehicle hoist for Alpha workshop.</p> <p>Budget: \$30,520.00</p> <p>Expenditure: \$30,520.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	<div><div>100%</div></div>	Jul 01, 2024	Jun 30, 2025	Items have been received.
Project 2.4.3	<p>Project Name: Alpha - Workshop Scan Tool</p> <p>Description:</p> <p>Replace Alpha workshop scan tool due to age as it is no longer able to be updated due to age.</p> <p>Budget: \$0.00</p> <p>Expenditure: \$0.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	<div><div>100%</div></div>	Jul 01, 2024	Jun 30, 2025	Budget Review 2 in March 2025 confirmed that this item has been sourced at a price that is less then \$5,000. this then becomes an operational item under Council's capitalisation processes. Capital budget has been removed and cost has been absorbed by the operational plant and fleet program.

Program 2.5
Waste Management Program

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 2.5.1	<p>Project Name: Regional - Waste Transfer Station (Waste Reclaiming Initiatives)</p> <p>Description:</p> <p>Add facilities to our transfer stations to meet our environmental responsibilities</p> <p>Budget: \$50,000.00</p> <p>Expenditure: \$0.00</p> <p>Project Phase: Planning</p>	<div>At Risk</div>	<div>3% (100%)</div>	Feb 01, 2025	Jun 30, 2025	<p>Council has a number of responsibilities under the Environmental Protection Act and the Waste Reduction and Recycling Act in the form of the Environmental Authority and General Environmental Duties, (GED) and noncompliance is an "Offence" and may result in enforcement costs.</p> <p>1. Appropriate security cameras with the ability to upload to the cloud and have night capabilities have been ordered.</p> <p>2. Sourcing a subject matter expert on a temporary basis to review the regional waste facilities including a cost benefit analysis of Council vs Contractor managed facilities, recommend quick wins, site layouts and opportunities for recycling and safe storage of the various waste categories.</p>

Program 3.1
Carryovers (2023/24)

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 3.1.1	<p>Project Name: Alpha - Cattle Cross loading Facility</p> <p>Description:</p> <p>Cattle Cross loading Facility</p> <p>Budget: \$200,000.00</p> <p>Expenditure: \$7,690.00</p> <p>Project Phase: Procurement</p>	At Risk	<div><div></div>30% (100%)</div>	Feb 01, 2024	Jun 30, 2025	<p>Highlights/Announcements:</p> <p>Have received an update from the LRTAQ regarding the design of the cross loader. The LRTAQ Engineer is meeting with LRTAQ delegates at Roma last Friday 6 June 2025 to discuss the cross loader design. In the coming week further advice will come regarding moving forward.</p> <p>GBA has completed and submitted the design of the access road and estimate. Council is now to review the design and estimate.</p> <p>Risks/Issues:</p> <p>Budget implications and which funding streams to pay for the project.</p> <p>Next Steps:</p> <p>1. Keep in communications with LRTAQ on progress</p> <p>2. Review access road design and estimates and start to plan installation and construction for next financial year budge pending.</p>
Project 3.1.2	<p>Project Name: Aramac - Stagmount Road (Project ID 125138-23)</p> <p>Description:</p> <p>Project ID 125138-23QLD Floodway crossing at chainage 27.07km - R2R</p> <p>Budget: \$100,000.00</p> <p>Expenditure: \$37,829.00</p> <p>Project Phase: Carried Forward</p>	Discontinued		Apr 02, 2024	Dec 31, 2024	<p>Highlights/Announcements:</p> <p></p> <p>Risks/Issues:</p> <p></p> <p>Next Steps:</p> <p></p>

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 3.1.3	<p>Project Name: Aramac - Stagmount Road (Project ID 125145)</p> <p>Description:</p> <p>Floodway crossing chainage 25.98km</p> <p>Project ID 125145</p> <p>R2R</p> <p>Budget: \$100,000.00</p> <p>Expenditure: \$37,829.00</p> <p>Project Phase: Carried Forward</p>	Discontinued		Apr 02, 2024	Dec 31, 2024	<p>Highlights/Announcements:</p> <p></p> <p>Risks/Issues:</p> <p>The total budget for the 3 floodways is insufficient.</p> <p>Next Steps:</p> <p>Work is broken into 3 separate packages. The work is to be delivered internally to save money. Expenditure will be monitored and the project scope extended as appropriate.</p> <p>Project is to roll over into next year's Capital Works Program.</p>
Project 3.1.4	<p>Project Name: Aramac - Stagmount Road - Floodway (Project ID 125146)</p> <p>Description:</p> <p>Floodway crossing chainage 28.11km</p> <p></p> <p>Project ID 125146 Stagmount Road - R2R</p> <p>Budget: \$100,000.00</p> <p>Expenditure: \$37,830.00</p> <p>Project Phase: Carried Forward</p>	Discontinued		Apr 02, 2024	Dec 31, 2024	<p>Highlights/Announcements:</p> <p></p> <p>Risks/Issues:</p> <p>The total budget for the 3 floodways is insufficient.</p> <p>Next Steps:</p> <p>Work is broken into 3 separate packages. The work is to be delivered internally to save money. Expenditure will be monitored and the project scope extended as appropriate.</p> <p>Project is to roll over into next year's Capital Works Program.</p>
Project 3.1.5	<p>Project Name: Aramac - Booker Street Footpaths Aramac</p> <p>Description:</p> <p>Footpaths CH1120 to CH1170 and CH1190 to CH1330 2mt wide</p> <p>Burt st to porter st for wheelchair access at each end</p> <p>Require this job due to a few trips and falls as the ground is very uneven and is cracking. This is a safety issues for the town residents and visitors This is Infront of all the shops in Aramac</p> <p>Budget: \$120,000.00</p> <p>Expenditure: \$108,000.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Jul 01, 2024	Dec 31, 2024	

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 3.1.6	Project Name: Alpha - Star Downs - Pave and Seal Description: Star Downs Pave and Seal. Budget: \$1,236,729.00 Expenditure: \$1,330,684.00 Project Phase: Closed	Completed	100%	Apr 02, 2024	Dec 31, 2024	Final seal has been completed.
Project 3.1.7	Project Name: Barcaldine - Willow St K&C Description: Road rehabilitation and upgrade with Kerb and Channel between the sections of Fir Street to Boree Street. Budget is made up of - \$350 R2R from last year money, \$350 R2R from this years money and \$200 TMR (TIDS) this years money Budget: \$900,000.00 Expenditure: \$376,560.00 Project Phase: In Progress	At Risk	35% (100%)	Apr 02, 2024	Dec 31, 2024	Highlights/Announcements: Willow Street concrete footpath is completed. The road upgrade works including kerb and channel are expected to be completed by the end of the year subject to Council's resources availability. Risks/Issues: Some sections of concrete footpath are unconstructed (cnr Gidyea St/Willow St and Acacia St/Willow St) and will be completed as part of the road upgrade works. The scheduled completion of this project may be delayed due to other Council high priority projects. Next Steps: Preparation for Willow Street Road upgrade works is currently on-going such as procurement of required materials, testing and other project documentations. This is to ensure that once the BRC Construction Team become available this project can commence immediately.
Project 3.1.8	Project Name: Barcaldine - Box St K&C Description: Box St K&C from Ash street to Elm Street Budget: \$200,000.00 Expenditure: \$233,780.00 Project Phase: Work Completed 24/25	Completed	100%	May 09, 2024	Jul 09, 2024	Project Completed in July 2024

Program 3.2
Rural Roads Projects and Program

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 3.2.2	<p>Project Name: Regional - Road Resheeting Program</p> <p>Description:</p> <p>Adding gravel to Council's deteriorating gravel roads</p> <p>Budget: \$1,000,000.00</p> <p>Expenditure: \$0.00</p> <p>Project Phase: Carried Forward</p>	<div>On Track</div>	<div><div></div>6% (100%)</div>	Feb 01, 2025	Jun 30, 2025	<p>The 2024-25 Gravel Road Resheeting Program to be rolled over into the 2025-26 financial year to create a larger gravel resheeting program to be delivered by contract.</p> <p>Once the sections of road have been identified under the 2025-26 Flood Damage submission it will be more cost effective to include additional gravel top up to areas identified for reconstruction in the first instance.</p>

Program 3.3

Town Streets Upgrade and Renewals

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 3.3.1	<div>Project Name: Muttaborra - Klugh Street Rehabilitation</div> <div>Description:</div> <div>.</div> <div>Budget: \$250,000.00</div> <div>Expenditure:</div> <div>Project Phase: Carried Forward</div>	<div>Discontinued</div>		Jan 01, 2025	Jun 30, 2025	<div>Highlights/Announcements:</div> <div>This project was the result of a request coming from Community Consultations.</div> <div>The site was visited, no evidence was found matching the request.</div> <div>Risks/Issues:</div> <div>The Muttaborrian community may consider nothing is being completed in the town and feel isolated.</div> <div>Next Steps:</div> <div>Retain funds for work in Muttaborra and identify a project that adds value to the community.</div>
Project 3.3.2	<div>Project Name: Barcaldine - Town Street Rehabilitation</div> <div>Description:</div> <div>Sections of towns street Barcaldine are showing signs of failure. Areas of road in Pine Street (Gidgea to Elm St), Elm Street (Maple to Beech St), Gidgea Street(Myall to Pine St) are the priority with additional streets to be identified.</div> <div>Sections of road to be identified, removed and relaid in damaged areas.</div> <div>Budget: \$200,000.00</div> <div>Expenditure: \$0.00</div> <div>Project Phase: Carried Forward</div>	<div>At Risk</div>	<div>0% (100%)</div>	Feb 01, 2025	Jun 30, 2025	<div>Priority funded projects have seen these projects delayed. the program is identified as being carried forward into 2025/2026 and will be reassessed in this capital program.</div>

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 3.3.3	<p>Project Name: Barcaldine - Willow St K&C</p> <p>Description:</p> <p>Road rehabilitation and upgrade with Kerb and Channel between the sections of Fir Street to Boree Street.</p> <p>Budget is made up of - \$350 R2R from last year money, \$350 R2R from this years money and \$200 TMR (TIDS) this years money</p> <p>Budget: \$900,000.00</p> <p>Expenditure: \$376,560.00</p> <p>Project Phase: In Progress</p>	<div>At Risk</div>	<div><div>35% (100%)</div></div>	Apr 02, 2024	Dec 31, 2024	<p>Highlights/Announcements:</p> <p>Willow Street concrete footpath is completed. The road upgrade works including kerb and channel are expected to be completed by the end of the year subject to Council's resources availability.</p> <p>Risks/Issues:</p> <p>Some sections of concrete footpath are unconstructed (cnr Gidyea St/Willow St and Acacia St/Willow St) and will be completed as part of the road upgrade works. The scheduled completion of this project may be delayed due to other Council high priority projects.</p> <p>Next Steps:</p> <p>Preparation for Willow Street Road upgrade works is currently on-going such as procurement of required materials, testing and other project documentations. This is to ensure that once the BRC Construction Team become available this project can commence immediately.</p>

Program 3.4
Footpaths Improvement Program

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 3.4.1	<p>Project Name: Alpha State School Footpath</p> <p>Description:</p> <p>Concrete footpaths to be installed on:</p> <p>Dryden St (250m)</p> <p>Milton St (250m)</p> <p>Refuge Islands (4-off) Milton St</p> <p>Line marking on Milton St</p> <p>Replacement signage on Milton St</p> <p>Budget: \$275,000.00</p> <p>Expenditure: \$205,832.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Jul 01, 2024	Jan 17, 2025	<p>Highlights/Announcements:</p> <p>Risks/Issues:</p> <p>Next Steps:</p>
Project 3.4.2	<p>Project Name: Muttaborra - Mary St to Cornish St - Footpath</p> <p>Description:</p> <p>New foothpath on the North side of Muttaborra Aramac road from Mary st to Cornish st currently no footpath on that street and everyone just walks along the road</p> <p>Budget: \$120,000.00</p> <p>Expenditure:</p> <p>Project Phase: Carried Forward</p>	Discontinued		Dec 01, 2024	Dec 31, 2024	<p>Highlights/Announcements:</p> <p>Risks/Issues:</p> <p>Limited resourcing and undecided delivery model.</p> <p>Next Steps:</p> <p>Budget to be rolled over into the 2025-26 financial year.</p> <p>Develop a tender and go out to market and deliver by contract.</p>

Program 3.5
Floodways Program

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 3.5.1	<p>Project Name: Alpha - Craven Road Floodway 1</p> <p>Description:</p> <p>Current Concrete Floodway is to low and too steep. It is very Dangerous due to its ride ability and it is continually silting over with sand at times. Area also holds 900mm of Water on Floodway.</p> <p>Remove Existing Slab & Install new slab at correct height 40m X 6m. Ch25.70 - Craven Rd</p> <p>Funding is LRCIP</p> <p>Budget: \$75,000.00</p> <p>Expenditure: \$8,663.00</p> <p>Project Phase: Planning</p>	At Risk	0% (100%)	Feb 03, 2025	Jun 30, 2025	<p>Highlights/Announcements:</p> <p>A Consultant has been engaged to provide a simple control line grade for both Alpha-Craven Road Floodways 1 and 2.</p> <p>Risks/Issues:</p> <p>Both Floodways are funded under the LRCIP funding arrangement. There is a high risk of the project not being completed by the end of the financial year.</p> <p>The Alpha area has been impacted by 2 rain events in early February and mid-March 2025. As a consequence of the rain events council has been involved in Emergent Works on the TMR road network.</p> <p>Next Steps:</p> <p>BRC is to request an extension of time from the LRCIP funding body.</p> <p>Roll the budget into the 2025-26 financial year.</p>
Project 3.5.2	<p>Project Name: Alpha - Craven Road Floodway 2</p> <p>Description:</p> <p>Very Steep Floodway that always scours out. Very dangerous after Rain and is a high maintenance area.</p> <p>Construct Concrete Slab 50m x 6m, along with Rock batter protection down stream. Ch53.30 - Craven Rd</p> <p>Funding is LRCIP</p> <p>Budget: \$75,000.00</p> <p>Expenditure: \$8,663.00</p> <p>Project Phase: Approved</p>	At Risk	0% (100%)	Feb 01, 2025	Jun 30, 2025	<p>Highlights/Announcements:</p> <p>A Consultant has been engaged to provide a simple control line grade for both Alpha-Craven Road Floodways 1 and 2.</p> <p>Risks/Issues:</p> <p>Both Floodways are funded under the LRCIP funding arrangement. There is a high risk of the project not being completed by the end of the financial year.</p> <p>The Alpha area has been impacted by 2 rain events in early February and mid-March 2025. As a consequence of the rain events council has been involved in Emergent Works on the TMR road network.</p> <p>Next Steps:</p> <p>BRC is to request an extension of time from the LRCIP funding body.</p> <p>Roll the budget into the 2025-26 financial year.</p>

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 3.5.3	Project Name: Barcaldine - Braeside Road Floodway Description: R2R ID130317-24QLD-RTR Budget: \$150,000.00 Expenditure: Project Phase: Carried Forward	Discontinued		Feb 01, 2025	Jun 30, 2025	Highlights/Announcements: This project is to be rescoped and options considered to provide a fit for purpose and cost-effective solution. Risks/Issues: Next Steps: <u>Budget to be rolled into 2025-26 financial year.</u>
Project 3.5.4	Project Name: Aramac - Forsyth St Culvert Description: New head walls etc. Budget: \$50,000.00 Expenditure: Project Phase: Planning	Status Pending	0% (100%)	Jan 20, 2025	Jun 30, 2025	
Project 3.5.5	Project Name: Muttaborra - Beryl Road Floodways Description: . Budget: \$100,000.00 Expenditure: Project Phase: Planning	At Risk	0% (100%)	Apr 01, 2025	Jun 30, 2025	Highlights/Announcements: Project is to be rescoped and options considered for a fit for purpose cost effective solution. Risks/Issues: Next Steps: <u>Budget to be rolled over into 2025-26 financial year.</u>
Project 3.5.6	Project Name: Aramac - Balleneety Pipes Description: This project has LRCIP funding Budget: \$110,000.00 Expenditure: Project Phase: Planning	Discontinued		Feb 03, 2025	Mar 31, 2025	Highlights/Announcement: Risks/Issues: Next Steps: <u>Council to seek an Extension of Time from the funding State Department and BRC roll the budget into 2025-26 financial year.</u>

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 3.5.7	<div>Project Name: Muttaborra - Bowen Downs Road</div> <div>Description:</div> <div>Project ID 125148 Bowen Downs Road - R2R</div> <div>gravel crossings along Bowen Downs Road</div> <div>0168-3000-1232</div> <div>Budget: \$40,000.00</div> <div>Expenditure: \$24,683.97</div> <div>Project Phase: Work Completed 24/25</div>	Completed	100%	Nov 19, 2024	Dec 03, 2024	

Program 3.6
2023 - Flood Damage Works

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 3.6.1	<p>Project Name: Aramac - Betterment Works (Aramac Jericho Road)</p> <p>Description:</p> <p>Gray Rock Drainage project</p> <p>Received design from Designers 11/09/2024</p> <p>Budget: \$1,520,000.00</p> <p>Expenditure: \$21,679.00</p> <p>Project Phase: Design</p>	On Track	10% (100%)	Jul 01, 2024	Jun 30, 2025	<p>Highlights/Announcements:</p> <p>GBA has completed a detailed estimate and have procured materials. BRC will continue to engage GBA for project management services.</p> <p>Risks/Issues:</p> <p>A detailed construction estimate was completed and supplied to BRC on 05 June 2025 for review and internal assessment. Once the detailed estimate has been reviewed BRC will approach QRA for further discussions.</p> <p>Next Steps:</p> <p>BRC staff to review GBA detailed estimate and consider resource programming for the year to undertake project.</p>
Project 3.6.2	<p>Project Name: Regional - Flood Damage Works (Capital)</p> <p>Description:</p> <p>Year 2 of the flood damage recovery works</p> <p>Budget: \$2,526,525.00</p> <p>Expenditure: \$2,203,824.00</p> <p>Project Phase: In Progress</p>	At Risk	60% (100%)	Jul 01, 2023	Jun 30, 2025	<p>Highlights/Announcements:</p> <p>GBA on behalf of Council has requested an Extension of Time (EOT) for Eastmere Road and Gray Rock projects. Council is awaiting QRA advice. The EOT is a consequence of the March rain event.</p> <p>Both Beech Street in Barcaldine and Degulla Road at Alpha projects will commence the week of the 8th June 2025. Both these projects need to be completed by the end of the month.</p> <p>Risks/Issues:</p> <p>QRA not approving the EOT and Beech Street and Degulla Road not being completed by the end of the month.</p> <p>Next Steps:</p> <p>Both projects have had sufficient planning and scheduling to be confident the projects will be delivered, both projects are estimated to be completed in 10 days. The plan is to have Beech Street completed in time that the road can be sealed when Boral is completing the final seal on Barcaldine Aramac Road TMR project.</p>

Program 4.2
Major Projects

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 4.2.2	<p>Project Name: Aramac - Gordon Street Revitalisation Stage 1</p> <p>Description:</p> <p>Project to revitlilisation of Aramac main street. Construction of new road, footpaths, and street beautification. Project would be a major community consultation project, concept design, detailed design on to construction staging</p> <p>R2R ID130318-24QLD-RTR</p> <p>Budget: \$420,000.00</p> <p>Expenditure: \$0.00</p> <p>Project Phase: Planning</p>	On Track	<div>0% (100%)</div>	Jul 01, 2024	Jun 30, 2025	Project has been delayed to seek additional funding for the program. This will see Council submitting a grant application to fund the precinct planning phase.

Program 5.1
Carryovers (2023/24)

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 5.1.1	<p>Project Name: Regional - Housing Renewal Program</p> <p>Description:</p> <p>Capital renewals of Council's Housing Program</p> <p>Budget: \$250,000.00</p> <p>Expenditure: \$262,533.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	<div>100%</div>	Jul 01, 2024	Jun 30, 2025	Still some work to be completed at 16A Byron Street in Alpha. however budget has been exhausted under this program.

Program 5.2
Governance Program

Plan Label And Number	Description	Status	Progress	Start Date	End Date	Last Update
Project 5.2.1	<p>Project Name: Alpha - Main Office Upgrade</p> <p>Description:</p> <p>New Sign at front of building for Main office & CCS Building. Flagpole for the out the front of the office.</p> <p>Budget: \$10,000.00</p> <p>Expenditure:</p> <p>Project Phase: Closed</p>	Completed	100%	Jul 01, 2024	Jun 30, 2025	Signage has been installed at Alpha Office
Project 5.2.2	<p>Project Name: Regional - IT Renewal Program</p> <p>Description:</p> <p>All our IT equipment is essential to our operations and ensuring we are using a process to continue to update and renew equipment prior to failure is going to create a more streamlined experience for users and provide great security and less down time.</p> <p>Budget: \$90,000.00</p> <p>Expenditure: \$65,662.00</p> <p>Project Phase: In Progress</p>	Completed	100%	Jul 01, 2024	Jun 30, 2025	All planned purchases under this program have been completed
Project 5.2.3	<p>Project Name: Regional - Starlink Installation</p> <p>Description:</p> <p>Installation of Starlink hardware across the region. This will act a critical uplift to connectivity redundancy for Council's internal IT network.</p> <p>Budget: \$0.00</p> <p>Expenditure: \$0.00</p> <p>Project Phase: Work Completed 24/25</p>	Completed	100%	Jul 01, 2024	Jun 30, 2025	Starlink investigation has been completed and the outcomes sort have been delivered within the current programs.

BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Council Meeting Date: 16 July 2025
Item Number: 3.3.3
Subject Heading: Community Care Services Financial Performance
Author and Title: Sara Milligan, Acting Finance Manager
Classification: (if confidential)

Summary: This report provides an update on the Community Care Services financial performance as at 30 June 2025.

Officer's Recommendation: That Council receives the report by the Acting Finance Manager relating to the Community Care Services 2024-25 interim financial performance against budget.

Background

Council provides community care programs across the region. This report provides an update on the financial performance on each program for the first 11 months of the financial year. As of 30 June 2025, the Community Care Service (CCS) Business year-to-date (YTD) performance is recording an operating loss of \$62k. This includes \$65k of 2023-24 unspent grant funding required to be repaid to the Commonwealth. Efforts are being made to recover extra money from providers.

A financial summary of each program is provided below:

- Commonwealth Home Support Program (CHSP) funding has been received for the year and the overall loss to run the program is around \$34k, which excludes the paid back funds from 2023.
- Home Care Package claims are currently being reviewed by CCS to determine if further funds can be recovered. Further claims have been made with more to come. Currently the program is sitting at a \$126k loss.
- Home Assist Secure Funds will need to be reviewed for the year and determine whether or not the unspent funds (approx. \$80k) will need to be returned.
- National Disability Insurance Scheme (NDIS) continues to show good participation with 76 clients supported. Current profit is sitting around \$128k, however we could see some extra invoices and revenue accrued into 2024-25.

Link to Corporate Plan

Theme 2: Services

Our townships continue to be provided with compliance and sustainable water, sewerage and waste services. In the absence of other alternative providers, we continue to provide quality community support services on a cost-neutral basis.

BARCALDINE REGIONAL COUNCIL

AGENDA FOR GENERAL MEETING 16 JULY 2025

Policy Implications

Nil

Budget and Resource Implications

Most of the programs are operated on a cost-recovery basis. Initiatives are underway to improve both business management and financial governance for all Community Care Services provided by council.

Risk Management Implications

ADO & Co Consultancy is currently conducting a financial operations and pricing review of CCS to ensure alignment with Council's Practical system. The goal is to document and clarify processes, helping to prevent revenue and expenditure leakage and ultimately enhance the business's financial performance. Findings will be discussed with Council once finalised.

Asset Management Implications

Nil

Legal Implications

Nil

Community Services Business Unit

Community Care Services	Revenue			Expenditure		
	Actual	Current Budget	%	Actual	Current Budget	%
CHSP	\$935,753	\$850,000	110%	\$1,035,026	\$802,500	129%
Note: \$65k of expenditure relates to unexpended grant money repaid from FY23.						
Home Care Packages	(\$2,181)	\$131,000	n.a.	\$253,732	\$179,000	142%
Note: The negative revenue amount relates to an incorrect contract asset recognised in FY24 of \$168k. Excluding this error, total income for 2024-25 is \$127,855. Further claims still to be made for the 25FY.						
Home Assist Secure	\$400,728	\$152,000	264%	\$110,837	\$169,000	66%
Note: Excess revenue relates to carried forward contract liabilities of \$200k.						
NDIS	\$2,533,123	\$1,830,000	138%	\$2,405,626	\$1,684,318	142%
Note: Difference between revenue and expenditure is due to timing between services paid for and revenue for claims being received.						
Total	\$3,867,423	\$2,963,000	131%	\$3,805,221	\$2,834,818	134%

BARCALTINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Council Meeting Date: 16 July 2025
Item Number: 3.4.1
Subject Heading: General Council Business

Summary: Items to be tabled on the day.

BARCADDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Council Meeting Date: 16 July 2025
Item Number: 3.5.1
Subject Heading: Mayor's Information Report
Author and Title: Councillor Rob Chandler, Mayor
Classification: (if confidential)

Summary: From the Mayor, tabling his information report to Council.

Officer's Recommendation: That Council receive the report.

TOPIC	ACTIVITY
Meetings	<ul style="list-style-type: none">• Qld Beef Corridors Steering Committee• Remote Area Planning and Development Board• Counselling and Youth Program• Barcaldine Local Disaster Management Group• Minister David Littleproud• Barcaldine Renewable Energy Zone• Qld Fire Department
Workshops	<ul style="list-style-type: none">• Councillor
Events	<ul style="list-style-type: none">• Australian Local Government Association National General Assembly

OUTWARDS CORRESPONDENCE		
DATE	RECIPIENT	SUBJECT
2 July 2025	Barcaldine State School Parents and Citizen's Association	Letter of Support for Grant Funding Application
08 July 2025	Doug Smoothy	Happy 100 th Birthday

Link to Corporate Plan

Theme 5: Governance

Policy Implications

Nil

Budget and Resource Implications

Nil

Risk Management and Legal Implications – Low

BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Council Meeting Date: 16 July 2025
Item Number: 3.5.2
Subject Heading: Chief Executive Officer's Information Report
Author and Title: Daniel Bradford, Chief Executive Officer
Classification: (if confidential)

Summary: This report provides a monthly update on the activities of the Chief Executive Officer.

Officer's Recommendation: That the report be received and noted.

Background

The end of financial year brings a wave of activities that see Council needing to close our books for 2024/2025 and kick things off for 2025/2026. Our small finance team has been very active in trying to close out all pre-30 June activities. With the new financial year comes new projects and priorities.

Since the last Council meeting, I and some of the Councillors spent the week in Canberra at the Australian Local Government Association General Assembly. This is a four-day event covering various discussions around Local Government. It is also a time for us to meet with Federal Ministers and their staff to discuss key concerns about our Barcaldine Region. The theme of the conference was about a national focus on local solutions.

The week certainly had a disaster management focus with various talks from Ministers and National Emergency Management Agency staff regarding the spiraling nature of costs over the last five years to reach in the vicinity of \$4billion this year. Bernard Salt, a leading demographer, spoke about the expected continuing trend of people vacating the metropolitan area for more regional bases. Unfortunately for us, this regional move is likely to still be within an hour or two of the metro areas. On the plus side there is a need for the national agriculture industry to grow its production by around 40%. In stark contrast there is a clear movement in a reducing workforce in the agriculture sector. This is offset by major increases in age care, nurses and other jobs in the service industry.

The Mayor and I met with a senior advisor to the Minister for Age Care and Seniors to discuss our situation with services being provided under the Community Home Support Program. Further to this Councillor Rogers also joined us when we took the opportunity to meet with Senator Anthony Chisolm on this matter also. Both meetings were about raising the challenge and working with the government to find a solution to enable a more cost-effective outcome for Council so we can continue to provide the low care support our clients need to live in their own homes longer.

BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Other key actions for the month included:

- Community session in Jericho
- Workplace Health, Safety, Environmental and Quality ISO Audit
- Review of progress of the Organisational Culture Review recommendations actions and to provide the monthly management update
- Enterprise Bargaining meetings
- Grant Funding planning meeting
- District Disaster Management Meeting
- Monthly Toolbox Talks in Alpha and Jericho
- Capital Works Steering Committee meeting.

Recruitment Update

Some other key points of note from our human resource statistics for 2024/2025:

- Currently four positions are being advertised, six are currently being shortlisted and one is currently at the offer stage
- Council currently have 162 staff equating to the 150 full-time equivalent
- 24 staff over the age of 65
- Turnover rate for 2024/2025 was 29%.

Link to Corporate Plan

Theme 5: Governance

- Develop systems to better inform investment decisions (including return and whole of life costs)
- Continue listening to our communities identify opportunities for improvement
- Continue reviewing policies and strategic plans for relevancy and currency.

Policy Implications

Information report only

Budget and Resource Implications

Information report only

Risk Management Implications

Information report only

Asset Management Implications

Information report only

Legal Implications

Information report only

BARCALDINE REGIONAL COUNCIL
AGENDA FOR GENERAL MEETING 16 JULY 2025

Council Meeting Date: 16 July 2025
Item Number: 3.5.3
Subject Heading: District Managers' Report
Author and Title: Paula Coulton, Acting District Manager – Alpha and Jericho
Jenny Lawrence, District Manager – Barcaldine
Amber Coulton, Acting District Manager – Aramac and Muttaborra
Classification: (if confidential)

Summary: This report provides an update on the Council activities that have occurred over the last month, in and around the Barcaldine Regional Council District.

Officer's Recommendation: That the report provided by the District Managers providing an update on the previous months Council activities within each district be received and noted.

Background

This report has been prepared for the purposes of providing Councillors and the community with a summary of the operational activities that have occurred or are to occur across the Barcaldine Regional Council area. The table below outlines recent activities that have occurred, are in progress or will be occurring over the next month.

Quote for the Month: "Great opportunities to help others seldom come, but small ones surround us every day " – Sally Koch.

Barcaldine region

Projects	
Barcaldine Rec Park	Final payment of grant monied received.
Showground – Replace Doors Goods Shed	Completed.
The Globe Screens	Completed.
Operations	
Stock Routes	Two travelling stock permits issued.
Rural Lands Officer	<ul style="list-style-type: none">• Checking waters on stock routes for drovers.• Firebreaks being done on stock route Blackall Road and town common.
Carpenter	<ul style="list-style-type: none">• Placed metal poppies at Returned Services League cemetery.• Concrete work Beech Street.
Local Laws	Checking of overgrown allotments ongoing.

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Library	<ul style="list-style-type: none"> Monthly check with librarian. Check of use of grant funding monies on track for reporting. First 5 Forever program continued to be delivered. School children utilising library over the holiday period.
Sixty & Better	<ul style="list-style-type: none"> Co-ordinator has returned to part time hours as per the program service agreement in 2025-2026. Commenced indoor bowls on Thursday mornings. Aged and Disability Advocacy Australia held an information session for seniors on 24 June. Attended Queensland Rural and Remote Clinical Network (Queensland Health) forum in Brisbane 25 June.
Information Centre	<ul style="list-style-type: none"> Tourist numbers are increasing. New casual employee has commenced.
Housing	Vacant houses to be filled when staff recruitment complete.
Advocacy and Meetings	
Racing Qld	<ul style="list-style-type: none"> Inspection of track with representative from Racing Qld when he was in the area for Alpha Races – in preparation for TAB race meeting on 7 July. There were no issues at the time of inspection.
Barcaldine Rec Park	<ul style="list-style-type: none"> Maintenance contract has been signed. Contractor commenced 1 July 2025.
Barcaldine Saleyards	Met with contractor to sign agreement.

Alpha and Jericho region

Community Events, Donations and Support	
Alpha Rodeo Association	Fee waiver – use of showgrounds and hire of generator.
Projects	
2024-2025	
16a Byron Street – House Renewal	Carpenter internal works complete, waiting on plumber and electrician.
Replace Water Lines at Jericho Showgrounds	Completed.
Upgrade to Power at Jericho Showgrounds	Completed – over budget due to rise in costs for original scope in June 2024.
2025-2026	
Alpha Wash Bay	Not yet commenced.

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Regional Community Enhancement Projects	A number of projects highlighted, yet to be allocated.
Operations	
Housing	Housing vacancies: <ul style="list-style-type: none"> ○ Alpha – 1 x 3 bedroom house ○ Jericho – 1 x 2 bedroom house.
Jericho Post Office/Tourism Centre/Library	<ul style="list-style-type: none"> • New table setting, three single chairs and a freight trolley have arrived which was purchased with a State Library Grant. • New blinds have been installed. • Book exchange.
Alpha Tourist Centre	<ul style="list-style-type: none"> • Travellers have increased. • Golf Tournament in Alpha commencing 10 July has brought many visitors to the region.
Bank of Qld/Library	<ul style="list-style-type: none"> • New shelving has arrived, purchased through the State Library Grant. • Old shelving will be reutilised in Jericho and Barcaldine Libraries. • Book exchange.
Rural Lands Officer	<ul style="list-style-type: none"> • Attended TEAMS workshop with District Manager regarding community consultation on deer culling. • Dipping cattle. • Spraying rubber vine in river system on town common. • Assisting with water meter readings. • Slashing and whipper snipping of airstrips and around lights. • Jericho common users mustered early July. Issues with water to the yards due to the damage from the fire last year. • Annual leave for the month of July.
Advocacy and Meetings	
Services Australia	2025-2026 Centrelink host contracts returned.
Smart Services Australia	2025-2026 QGap contract returned.
Department of Agriculture, Fisheries and Forestry (DAFF)	<ul style="list-style-type: none"> • Early discussions with DAFF/Department of Primary Industries to lodge a joint grant submission in relation to deer culling in our region – mainly Alpha and Barcaldine. • Attended online workshop to discuss ways of communicating to the general public around deer culling.
State Emergency Services (SES)	<ul style="list-style-type: none"> • Discussions held with regional SES co-ordinator. • New area manager arriving. • Plans to carry out recruitment drive for volunteers, is aware of low intake in all regional areas.
Mystery Box Rally 2026	Contact made by Mystery Box Rally – looking to stop in Alpha in October 2026.

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Aramac and Muttaborra region

Community Events, Donations and Support	
Aramac Community Development Association – Aramac Speed Shears (Subcommittee)	The 2025 Aramac Speed Shears was a successful event, scheduled to be held annually going forward.
Aramac Community Development Association – Linen on the Lawn (Subcommittee)	Linen on the Lawn – women’s empowerment event scheduled for Saturday 26 July 2025 at the Aramac Showgrounds.
Muttaborra Amateur Turf Club	Annual race meet scheduled for Saturday 9 August 2025.
Aramac Racing Club Incorporated	Annual race meet scheduled for Saturday 23 August 2025.
Projects	
2024–2025	
Bowls Club Airconditioning – Aramac \$20,000	Project completed.
Town Fencing – Aramac \$30,000	Project completed.
Town Hall Upgrade – Aramac \$80,000	Upgrade to men and women’s facilities complete. Insurance claim approved, works to repair recent storm damage underway.
Cattle Yard Upgrade – Aramac \$10,000	Project completed.
Town Hall Upgrade – Muttaborra \$30,000	Upgrades completed. Reprioritising scope of works regarding footpath to Muttaborrasaurus Interpretation Centre.
Muttaborra Freedom Park Dump Point \$40,000	Quotes received, continued investigation regarding water supply for the dump point.
Community Enhancement Program – Muttaborra \$40,000	Project completed.

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2025-2026	
Aramac Town Hall Window Replacement \$40,000	Quotes received. Works from recent storm damage scheduled first.
New Air Conditioner Harry Redford Gallery/Aramac Library and Information Centre \$10,000	Works currently listed on VendorPanel. Tenders close on Sunday 27 July 2025.
Community Enhancement - Muttaborra Campground Redesign and Upgrade \$30,000	Not yet commenced.
Upgrade Aramac Rural Transaction Centre Workstation \$10,000	Quotes received, workstation measured up.
Operations	
Muttaborra	<ul style="list-style-type: none"> Planned empty of the Muttaborra Pool and a deep clean scheduled for August 2025. Positive feedback from recent Councillor and community consultations. The community appreciate the visits and face to face conversations. Locust plague ongoing. Locust have been on rural properties surrounding Muttaborra and in the township for a number of weeks. Department of Agriculture, Fisheries and Forestry have advised that spraying of the insects will likely commence in September 2025.
Stock Routes	<ul style="list-style-type: none"> Current cattle grazing permits: Mildura and Leichhardt. Weed spraying continuing. Nine Mile and Clancy water facility Form 3 complete – funding received. Clancy water facility next stage in planning – build a pad and install new water tanks.
Rural Lands Officer	Continuing to study Certificate IV in Investigations through Peak Services.
Housing	<ul style="list-style-type: none"> Muttaborra 0 vacancies. Aramac 5 vacancies: 3 – 3 bedroom homes, 2 – 2 bedroom home/unit.
Library and Information Centre	<ul style="list-style-type: none"> Senior citizen's morning tea and craft every Monday. For the month of June 2025: <ul style="list-style-type: none"> Loans – 20 Returns – 53

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	<ul style="list-style-type: none"> ○ Daily reports – 50 ○ Local visitors – 82 ○ Tourists – 384 ○ Justic of the Peace services – 4. • Recently been receiving lots of family research requests.
Advocacy and Meetings	
The Leader	Potential advertisement opportunities for Council in The Leader.
QLD Police, Business Owners and Private Residence Located in Gordon Street, Aramac	Walkthrough and meet and greet to discuss potential CCTV installation in Gordon Street, Aramac.

Link to Corporate Plan

Theme 1: Community

Theme 4: Economy

Consultation (internal/external)

Acting Director Corporate and Financial Services

Policy Implications

Nil

Budget and Resource Implications

Council's budget incorporates funding for the activities identified in this report

Risk Management Implications

Nil

Asset Management Implications

Nil

Legal Implications

Nil

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Council Meeting Date: 16 July 2025
Item Number: 3.5.4
Subject Heading: Planning and Development Report
Author and Title: Daniel Bradford, Chief Executive Officer
Classification: (if confidential)

Summary: From the Chief Executive Officer, tabling the monthly Planning and Development Report.

Officer's Recommendation: That Council receive the report.

Background

The planning and development report for the month consists of two elements:

1. A list of town planning, building, water and sewerage applications.
2. A report from Council's town planners – Reel Planning.

The full details of development applications are available on Council's website.

Link to Corporate Plan

Theme 5: Governance – we will have a safe, engaged, proud and performing council and workforce that is inclusive, innovative, ethical and trusted by all levels of government.

Consultation (internal/external)

- Chief Executive Officer
- Reel Planning

Policy Implications

Nil

Budget and Resource Implications

- Planning fees received
- Assessment costs.

Risk Management Implications

Low risk – information report only

Asset Management Implications

Nil

Legal Implications

Nil

MONTHLY REPORT (JUNE)

This information report provides a monthly update on the planning services that Council provides to support planning and development activity across the local government area.

1. DEVELOPMENT ASSESSMENT

One new application has been received since the last monthly report. Two applications are currently under assessment and two applications are in their appeal period.

1.1	Council reference:	DA012526
	Application:	Development Application for Development Permit for a Material Change of Use for Medium Impact Industry (Contractors Yard) and Residential Activity (Caretaker's Accommodation)
	Property description:	Beefwood Road, Barcaldine (Lot 12 on SP340967)
	Day application was made:	03 July 2025
	Category of assessment:	Code
	Public notification be required:	No
	Applicant:	C.J. & C.M. Cole C/- Murray & Associates (QLD) Pty Ltd
	Status:	Under assessment

An application has been made by C.J. & C.M. Cole C/- Murray & Associates (QLD) Pty Ltd for a Development Permit for a Material Change of Use for Medium Impact Industry (Contractors Yard) and Residential Activity (Caretaker's Accommodation) over land at Beefwood Road, Barcaldine (Lot 12 on SP340967).

The proposal aims to establish an Undercover Maintenance Area and small associated Office. The Undercover Maintenance Area and small associated Office will form stage 1 of the development. The caretaker's accommodation will form stage 2 of the development. At this stage the final design of the future dwelling is unknown and hence no building plans have been provided.

The site is within Industrial Precinct of the Township zone, within the proposal is subject to Code assessment and therefore will not require public notification.

The application is currently under assessment.

1.2	Council reference:	DA192425
	Application:	Development Application for Development Permit for a Material change for a Public Utility under a Superseded Planning Scheme
	Property description:	57075 Capricorn Highway, Barcaldine (Lot 2 on RP902908)
	Day application was made:	04 September 2024
	Category of assessment:	Code
	Public notification be required:	No
	Applicant:	Energy Queensland
	Status:	Decision stage

An application has been made by Energy Queensland for a Development Permit for a Material Change of Use for a Public Utility under a Superseded Planning Scheme over land at 57075 Capricorn Highway, Barcaldine (Lot 2 on RP902908).

The application involves an extension to the existing Barcaldine Power station. The extension involves the addition of a hydrogen ready gas fired power generator which will increase the capacity of the power station by a further 30MW for a total of 67MW.

Council has previously granted approval for the application to be assessed under a Superseded Planning Scheme, being the Barcaldine Shire Planning Scheme 2006.

The site is in the Rural zone, within which the Public Utility is subject to Code assessment and therefore will not require public notification. The site is within 25m of a state-controlled road and will be required to be referred to the State Assessment and Referral Agency (SARA).

SARA provided its referral agency subject to conditions on 6 June 2025. The conditions related to access and stormwater. The application is now in the decision stage with a decision due by 25 July 2025.

The following application was approved under delegation on 13 June 2025, and the decision notice was issued to the applicant soon thereafter. The applicant has a 20 business day Appeal Period within which they can file an appeal. At this stage, there has been no indication that the applicant will pursue this course. The Appeal Period for the application is expected to finish around 18 July 2025.

1.2	Council reference:	D602425
	Application:	Development Application for Development Permit for a Material Change of Use for a Transport Depot
	Property description:	52 Ironwood Drive and 49 Needlewood Road, Barcaldine (11 and 12 on SP249547)
	Day application was made:	04 April 2025
	Category of assessment:	Code
	Public notification be required:	No
	Applicant:	K C Baillie c/- Precinct Urban Planning
	Decision:	Approved 13 June 2025
	Status:	Appeal period

The following application was approved under delegation on 2 July 2025, and the decision notice was issued to the applicant soon thereafter. The applicant has a 20 business day Appeal Period within which they can file an appeal. At this stage, there has been no indication that the applicant will pursue this course. The Appeal Period for the application is expected to finish around 6 August 2025.

1.3	Council reference:	DA082425
	Application:	Development Application for Development Permit for a Material change of use an Extractive industry (5,000 to 100,000 tonnes per annum)
	Property description:	55492 Capricorn Highway, Barcaldine (Lot 1118 on SP333388)
	Day application was made:	06 August 2024
	Category of assessment:	Code
	Public notification be required:	No

Applicant:	Goodliffe Grazing Company Pty Ltd as trustee for JH Speed Trust No 2
Decision:	Approved 02 July 2025
Status:	Appeal period

The following customer requests were received since the last monthly report:

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
30/06/25	Potential purchaser	<p><u>Details of Enquiry</u> Council received a request about establishing a Church and supporting uses.</p> <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in the Commercial precinct of the Township zone. <p><u>Advice given</u></p> <ul style="list-style-type: none"> A Church is defined as a 'Place of Worship' The supporting uses are likely to be defined as a Community care centre and a Community use A Place of worship, Community care centre and a Community use where in the Commercial precinct, involving the reuse of an existing building, not involving more than minor building work; and complying with all Acceptable Outcomes of the Township code is accepted development Accepted development means a town planning approval is not required. 	Closed
02/07/25	Potential purchaser	<p><u>Details of Enquiry</u> Council received a request about siting a tiny home.</p> <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in the Township zone. <p><u>Advice given</u></p> <ul style="list-style-type: none"> If the tiny home is fixed and has food preparation facilities, bath or shower, toilet and wash basin and clothes washing facilities it would be defined as a Class 1a building and need building approval If it is a Class 1a building it will be defined as a Dwelling house under the planning scheme 	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
		<ul style="list-style-type: none"> A Dwelling house is accepted development under the planning scheme Accepted development means a planning approval is not required. 	
07/07/25	Potential purchaser	<p><u>Details of Enquiry</u> Council received a request about building a dwelling house.</p> <p><u>Planning details</u></p> <ul style="list-style-type: none"> The site is in the Township zone The site is wholly contained within a flood hazard area. <p><u>Advice given</u></p> <ul style="list-style-type: none"> Building a Dwelling house on the site is a Material change of use A Material change of use for a Dwelling house is subject to Impact assessment where contained within flood hazard area Impact assessment is the highest level of assessment and requires public notification and is subject to third party appeal rights Any application would be assessed against the whole planning scheme, however particular focus would be placed on the Strategic outcomes and Natural hazards overlay code The Strategic outcomes discourage development other than minor works (house renovations, changing one business to another or minor building extensions where engineered to withstand flood impacts) A08/P08 of the Natural hazards overlay code discourages new buildings and states that development must not increase the risk to people and property Any buildings will be required to be a minimum 600m above the flood level If an application was to be lodged Council would recommend that a town planner is engaged to assist Council cannot advise whether or not the proposal could be supported until a 	Closed

PLANNING ENQUIRIES			
Date received	Customer Details	Details of Enquiry	Status
		full assessment of the application was completed.	
PLANNING AND DEVELOPMENT CERTIFICATES			
Nil			
SURVEY PLAN APPROVALS			
Nil			
EXEMPTION CERTIFICATES			
Nil			

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Council Meeting Date: 16 July 2025

Item Number: 3.5.5

Subject Heading: Workplace Health and Safety Report

Author and Title: Shane Waller, Work Health and Safety Coordinator

Classification: (if confidential)

Summary: From the Work Health and Safety Coordinator, presenting a report on Council's Workplace Health and Safety.

Officer's Recommendation: That Council receive the report.

Background

The table and associated graphs below represent Council incidents involving injuries to personnel reported from the last 12 months through to the most recent reported incident date. The Work Health and Safety (WHS) Coordinator and Officer is working closely with the Health and Safety Representative and Works team on safety culture, leading to higher safety awareness and incidents being accurately reported.

The correlated data indicates that across the region; Slip, Trip and Falls has been the major contributor of injuries to employees; followed by being hit by moving objects. The WHS Department is working closely with Departmental Leaders, Managers and Supervisors to bring awareness of WHS requirements to their workers through prestart conversations and during task allocation.

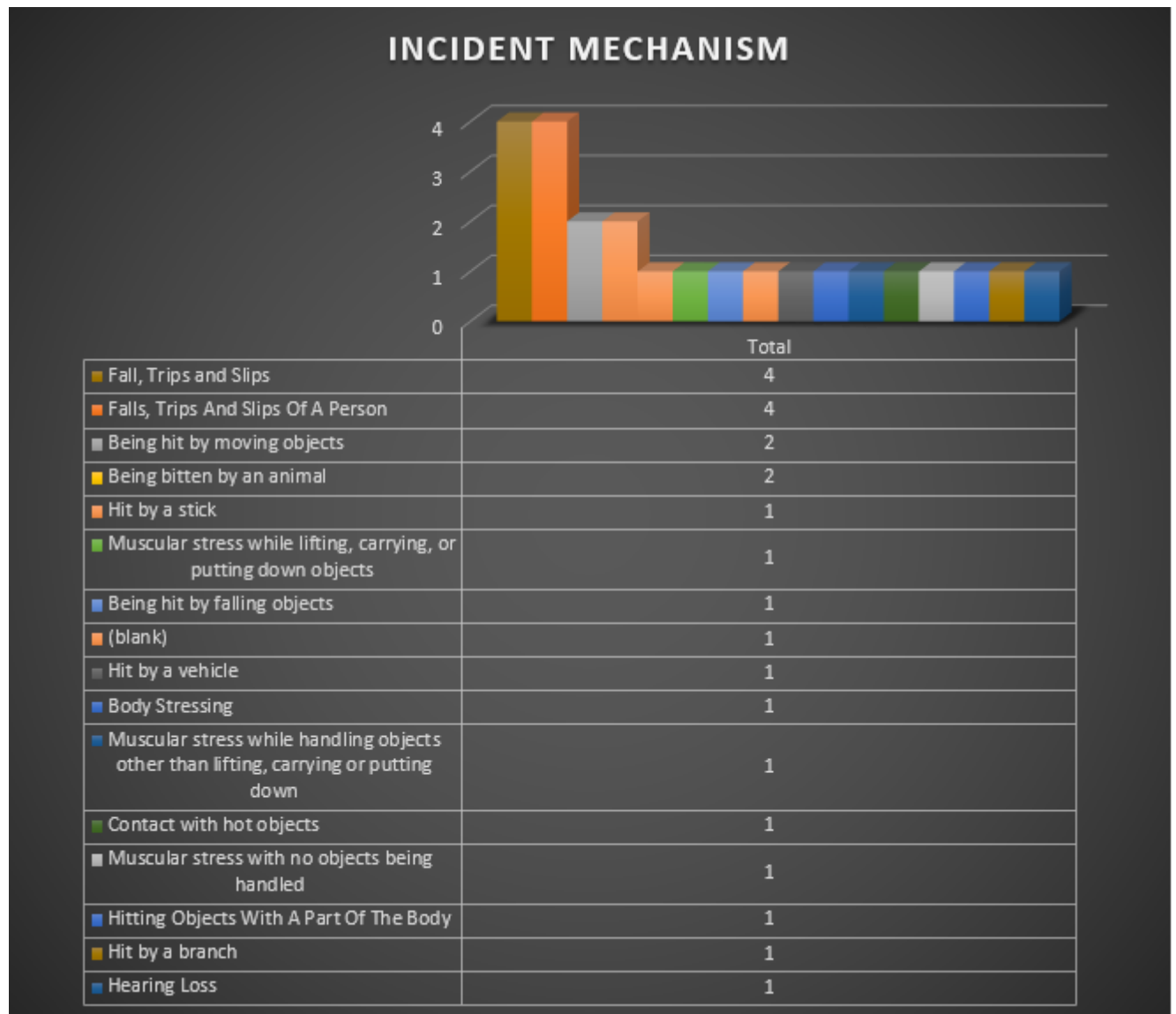
Personnel incidents reported 01/05/2024 – 03/06/2025

Date	Location	Outcomes	Injury Type
28/05/2025	Alpha	Injury	Lost Time
29/05/2025	Barcaldine	Injury	Report Only
12/05/2025	Alpha	Injury	Medical Treatment
30/04/2025	Alpha	Injury	Lost Time Incident
10/03/2025	Muttaborra	Injury	Report Only
10/03/2025	Barcaldine	Injury	Medical Treatment
26/02/2025	Jericho	Injury	Medical Treatment
10/01/2025	Aramac	Injury	Report Only
10/12/2024	Jericho	Injury	Medical Treatment
2/12/2024	Barcaldine	Injury	Medical Treatment
22/11/2024	Barcaldine	Injury	Lost Time Incident
11/11/2024	Barcaldine	Near Miss	Report Only
05/11/2024	Aramac	Injury	Report Only
04/11/2024	Alpha	Injury	Report Only

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31/10/2024	Barcaldine	Injury	Report Only
10/10/2024	Barcaldine	Injury	Report Only
04/08/2024	Aramac	Injury	Medical Treatment
22/07/2024	Aramac	Injury	Medical Treatment
16/07/2024	Aramac	Injury	Medical Treatment
21/06/2024	Alpha	Injury	Lost Time incident
20/06/2024	Alpha	Injury	Medical Treatment

Incident graph 01/06/2024 – 03/07/2025



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Injuries by body location

HEAD	6
NECK	1
TRUNK	6
UPPER LIMBS	5
LOWER LIMBS	6
MULTIPLE LOCATIONS	



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Reporting on ISO Objectives and Targets (OT), the table below provides the Health and Safety OTs. Specific Quality and Environment OTs will be provided in other reports.

Currently all Objectives and Targets, with exemption of training competencies are being met by WHS, the area of concern with training is maintaining current records due to lack of resources to maintain current data, this is being resolved with an administration officer in the near future.

ISO Health and Safety Objectives and Targets							
Issue	System	Measure	Action	Target	Resources Required	Target Completion Date	Result
2025							
Maintain a high level of system reliability	Q,S,E	All Q,S,E Documentation and records maintained	Ensure System is maintained and up to date	100%	HSEQ File System	23/12/25	100%
No notifiable incidents this financial year	S	Number of notifiable incidents	N/A	0	Hazard, Incident, Injury register	23/12/25	0
Reduce LTIs this financial year	S	Number of Lost Time Injuries (LTIs)	Reduce calendar year LTIs from 10 to 8, currently 1 LTI	-20%	Hazard, Incident, Injury register	23/12/25	100%
Inductions	Q,S,E	Number of new staff inducted	Monitor staff inductions	100%	Induction process to be followed	23/12/25	100%
Effective consultation	Q,S,E	Number of toolbox meetings	Hold factory toolbox meetings	10/annum	Monthly toolbox talk	23/12/25	6
Maintain training and competencies	S	Weekly licence and competency spot check	Weekly QHSE internal audit to verify of staff competencies	100%	Training skills matrix	23/12/25	TBC

The Integrated Management System (IMS) files have been provided to limited personnel across the region, there are still areas of improvement needed to allow staff access to the IMS, this requires Skytrust program to be brought online.

To ensure functionality, we will require the Skytrust program to have simplicity and automation. We are currently working through solutions to bring Skytrust to that level of

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functionality – this will take at least six months to complete and will require IT hardware investment to allow staff access.

Toolbox Talks for June were completed in all townships with good attendance and participation: WHS presentation covering ISO Audit report findings, incident reporting, the importance of completing the form correctly and the Toolbox quiz was on fire extinguisher use, the questionnaire was completed by all staff.

Health and Safety Representative (HSR) meeting did not meet the required attendance requirements, the meeting was rescheduled to the following month, the poor attendance was due to personnel on leave and staff rotation – currently WHS has sent out a HSR election for areas where there is no representation.

The Work Health and Safety Team continues to provide support to workers and officers through communication, mentoring, guidance and advice.

Consultation (internal/external)

- Chief Executive Officer
- Leadership Team
- Supervisors
- Workers

Policy Implications

Implementation of Council Safety Management System documentation is ongoing.

Budget and Resource Implications

- Insurance claims
- Lost time injuries – Workers Compensation

Risk Implications

No major incidents

Asset Management Implications

Nil

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Council Meeting Date: 16 July 2025
Item Number: 3.5.6
Subject Heading: Environmental Health Officer Report
Author and Title: Daniel Bradford, Chief Executive Officer
Classification: (if confidential)

Summary: From the Chief Executive Officer, tabling the Environmental Health Officer Report for Councillor information.

Officer's Recommendation: That Council receive the report.

All Council areas

- Community Group (Not-for-Profit Organisations) Food Safety Training – developed.
- General Food Safety Training (for licensed food businesses) – development stage.
- Draft Temporary Food Business Application Form – some Councils have adopted, some ongoing.
- Food Business Renewal Form – approved by Boulia and sent to all other Councils.
- Proposal for a drinking water testing laboratory in central western Qld – shared with Longreach and Blackall.
- Continue duties with all other Remote Area Planning and Development (RAPAD) Councils.

Other actions/tasks:

- Composed seven comprehensive Action Reports for each Council.
- Passive mosquito box traps ordered – free from the Arbovirus Sentinel Program – delivered.

Food related

- Information notice – sent, ongoing.
- Penalty infringement requested – approved and issued.
- Collating brief of evidence for potential prosecution.
- Composed information letter to Illegal Operator of a Food Business – delivered.
- Phone communication with Illegal Operator of a Food Business – discussed Information letter, compliance and consequences of non-compliance.
- Brief of evidence and letters sent to King and Company Solicitors.
- Composed, collated and organised evidence for prosecution of Illegal Operator of a Food Business. Operator paid fine and application fees, prosecution stopped.
- Final Inspection conducted and licenses issued with conditions – operator compliant.
- Emails and phone consultations.

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- Complaint actioned. Communicated with alleged Illegal Operator of a Mobile Food Business and emailed Food Application Form (Aramac).
- Spoke to new owner of Aramac Hotel and reminded Owner of New Food Business License requirements. Emailed Food Application Form.
- Food Business Application/s – approved.
- Food Facts and Information – developed and shared with administration.
- Routine Food Business Inspections conducted – Barcaldine area.

Local Laws

- Accommodation discussion – ongoing.
- Caravan Park Renewals – completed.
- Commercial Use of Roads (CUR) – Roadside Vending Permit Approved. Mobile food Business approved to vend in designated area, outside Aramac Showgrounds.
- CUR emails and phone consultation.

Pest Management – shared Firearms License details with Chief Executive Officer to assess assistance viability.

Link to Corporate Plan

Theme 5: Governance

Policy, Asset and Legal Implications

Nil

Risk Management Implications

Low risk – information report only