



GENERAL MEETING MINUTES

Wednesday 16 April 2025

Barcaldine Council Chambers, 71 Ash Street, Barcaldine

Councillors

Rob Chandler (Mayor)

Milynda Rogers (Deputy Mayor)

Kim Williams

Vanessa Howard

Linda Penna

Bob O'Brien

Tom Gleeson

Officers

Amber Coulton (Acting District Manager – Aramac and Muttaborra)

Jenny Lawrence (District Manager – Barcaldine)

Daniel Bradford (Chief Executive Officer)

Paula Coulton (Acting District Manager – Alpha and Jericho) an apology

Michael Shave (Acting Director Finance and Corporate Services) via TEAMS

Lee Busby (Director of Works)

In Attendance

Debbie Young (Minute Secretary)

Councillor Williams led Council in prayer.

CONDOLENCES

Mrs Rosemary Hannay formerly of Barcaldine and Mrs Robin Harvey of Barcaldine.

LEAVE OF ABSENCE

Nil

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

CONFLICTS OF INTEREST



Prescribed Conflicts of Interest

Nil

Declarable Conflicts of Interest

Councillor O'Brien under item 3.3.3 – Councillor O'Brien informed the meeting he has an ongoing Declarable Conflict of Interest in the Community Care Services Report as a close associate – being his wife, works for the Council Community Care Service. Councillor O'Brien will remain in the meeting for the discussion and vote on this item.

Councillor Rogers under item 3.2.3 – Councillor Rogers informed the meeting she has a Declarable Conflict of Interest in the Request for Assistance/Support – Aramac Community Development Association Report as the Sculpture Trail is mentioned throughout. Councillor Rogers will leave the meeting for the discussion and vote on this item.

Councillor Rogers under item 3.2.5 – Councillor Rogers informed the meeting she has a Declarable Conflict of Interest in the Community Donations – Request for Assistance Report – under the Great Australian Charity Cattle Drive Request – as the media package will include the Sculpture Trail.

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| Resolution: 2025/04/068 | Moved Cr Williams That Councillor Rogers be allowed to remain in the meeting for the discussion and vote on this item as the media coverage is across the region. | Seconded Cr O'Brien |
|--|--|----------------------------|

Carried
6/0

Officer Dan Bradford under item 3.2.5 – Chief Executive Officer informed the meeting he has a Declarable Conflict of interest in the Community Donations – Request for Assistance Report – under the Barcaldine Cricket Association Incorporated Request – as he is Vice President of the Club. Officer disclosures are not part of the Prescribed and Declarable Councillor Conflicts of Interests, as the Officer is not required to vote. Councillors noted Daniel Bradford will remain in the meeting for the discussion on this item.

DEPUTATIONS

BlazeAid



BUSINESS

1. CONFIRMATION OF MINUTES

| | | |
|--------------------|--|-----------------------------|
| Resolution: | Moved Cr Howard | Seconded Cr Williams |
| 2025/04/069 | That the minutes of the General Meeting of Barcaldine Regional Council held on 19 March 2025 be received and confirmed. | |

Carried
7/0

2. PETITIONS

Nil

3.1 CONFIDENTIAL REPORTS

Nil

3.2 DECISION REPORTS

3.2.1 Change of Meeting Date for August General Meeting

Summary: The August General Meeting was scheduled for Wednesday 20 August 2025. Council has been sent a 'date claimer' for the Western Queensland Alliance of Councils Assembly to be held in St George on 19 and 20 August 2025. Seeking Council support to reschedule the August General Meeting to Wednesday 13 August 2025 in Muttaborra.

| | | |
|--------------------|---|---------------------------|
| Resolution: | Moved Cr O'Brien | Seconded Cr Howard |
| 2025/04/070 | That the August General Meeting be rescheduled to be held on Wednesday 13 August 2025. | |

Carried
7/0



3.2.2 Asset Disposal – 36 Bruford Street, Muttaborra

Summary: Council has received a quote from Bert's Building Company to remove the dwelling situated at 36 Bruford Street, Muttaborra.

Resolution: **Moved Cr O'Brien** **Seconded Cr Gleeson**
2025/04/071 **That Council agrees to accept the offer of \$16,124 from Bert's Building Company to remove and have full unencumbered rights to the ownership of the dwelling located on 36 Bruford Street, Muttaborra.**

Carried
7/0

Councillor Rogers declared a conflict of interest in the following report and left the meeting at 8.44am.

3.2.3 Request for Assistance/Support – Aramac Community Development Association

Summary: Council received a letter from Sarah Lima, Vice President of the Aramac Community Development Association (ACDA) on 24 February 2025, outlining a proposal for a new Multipurpose Tourism Centre in Aramac. The ACDA is requesting a Council Resolution to express support for the proposed project.

Resolution: **Moved Cr Penna** **Seconded Cr Williams**
2025/04/072 **That Council agrees to support the Aramac Community Development Association proposed project for a new Multipurpose Tourism Centre in Aramac.**

Carried
7/0

Councillor Rogers returned to the meeting at 8.45am.

3.2.4 Sale of 90 Lord Street, Muttaborra

Summary: Council has received an offer of \$3,500 to purchase 90 Lord Street, Muttaborra (L607 CM162).



Resolution:
2025/04/073

Moved Cr O'Brien

Seconded Cr Penna

That Council accepts the offer of \$3,500 to purchase 90 Lord Street, Muttaborra (L607 CM162).

Carried
7/0

Councillor O'Brien left the meeting at 8.48am, returning at 8.49am.

3.2.5 Community Donations – Requests for Assistance

Summary:

The purpose of this report is to recommend funding for recent requests for assistance received from community organisations across the region.

Resolution:
2025/04/074

Moved Cr Penna

Seconded Cr Howard

1. That Council agrees to provide financial assistance to the following organisations in accordance with Council's Community Grants Policy:

- a) Barcaldine Cricket Association Incorporated to the value of \$1,000 to support the delivery of a cricket/tennis school holiday coaching clinic in collaboration with Barcaldine Tennis Club.**
- b) Muttaborra Amateur Turf Club Incorporated to the value of \$1,000 to support the annual Race Day event scheduled for August 2025.**
- c) Great Australian Charity Cattle Drive to the value of \$5,000 to contribute to the advertising campaign for the event.**

2. That Council notes the financial assistance provided to community organisations under officer delegation.

Carried
7/0

Mayoral Minute

Summary:

Council has received a Request for Assistance from the Alpha Golf Club to support three major events this year – Queensland Men's Sandgreens, Outback Masters and Central West Open Championships. The Club has requested a cash donation to



install practice nets, permanent tee markers, flags and employ contractors to undertake course upgrades. In-kind assistance was also requested for the hire of tables and chairs, portable toilets, extra rubbish bins and use of the slasher/mower and their operators the week prior to each event.

**Resolution:
2025/04/075**

Moved Cr O'Brien

Seconded Cr Howard

That Council supports in-kind assistance for all course improvements and for the hire of tables and chairs, portable toilets, extra rubbish bins and use of the slasher/mower and their operators the week prior to each event, up to the value of \$10,000 and a cash donation of \$1,000.

**Carried
7/0**

3.2.6 Policy Review

Summary:

Councils should regularly review and update their policies as part of good governance and to ensure they are current and meet the needs of their operations. The Integrated Management System Policy is a core document for council's integrated management system aligning our Quality, Safety and Environmental management practices to align with requirements of ISO 9001:2015, ISO 14001:2015 and ISO 45001:2018 and all applicable Health, Safety and Environmental regulations.

**Resolution:
2025/04/076**

Moved Cr Penna

Seconded Cr Rogers

That Council adopts I010 – Integrated Management System Policy which replaces I010 – Quality Management Policy and EHP001 – Environmental Management Policy.

**Carried
7/0**

3.2.7 Audit and Risk Committee Minutes – 20 March 2025



Summary: *The Audit and Risk Committee met on 20 March 2025 for its regular quarterly meeting. The report contains a summary of the discussion points from the meeting.*

Resolution: **Moved Cr Howard** **Seconded Cr Gleeson**
2025/04/077 **That Council receive and note the audit committee minutes from the meeting on 20 March 2025.**

Carried
7/0

3.2.8 Enterprise Risk Management Framework

Summary: *Councils should regularly review and update their corporate risks, along with the policy and framework that support these. Officers have undertaken a review of documentation and the risks in the register to ensure they align with current challenges and opportunities.*

Resolution: **Moved Cr Penna** **Seconded Cr Howard**
2025/04/078 **That Council adopts:**
1. G015 – Risk Management Policy.
2. Enterprise Risk Management Framework.
3. Corporate Risk Register – April 2025.

Carried
7/0

3.3 FINANCE

Meeting adjourned at 10.01am.

3.3.1 Financial Performance Report

Summary: *Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to prepare a finance report to present at each monthly meeting of the local government. The financial report*



must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

The purpose of the report is to meet legislative requirements and promote good financial governance by presenting the Council's budget performance for the eight months through to 31 March 2025.

**Resolution:
2025/04/079**

Moved Cr Penna
That Council receives the report by the Acting Director Corporate and Finance relating to the February year-to-date financial performance against budget.

Seconded Cr O'Brien

Carried
7/0

Meeting reconvened following the deputation from BlazeAid, at 10.43am.

3.3.2 Capital Projects Report

Summary: Council has adopted a Capital Works Program for 2024-2025 financial year at its budget meeting in June 2024. In 2024-2025, Council is aiming to deliver \$12.6 million of new projects along with completing a further \$2.8 million in carried forward projects from 2023-2024. This report is a progress summary of each project to the end of March 2025.

**Resolution:
2025/04/080**

Moved Cr Howard
That Council receive and note the report.

Seconded Cr Rogers

Carried
7/0

3.3.3 Community Care Services Financial Performance

Summary: This report provides an update on the Community Care Services financial performance as at 31 March 2025.

Resolution:

Moved Cr Rogers

Seconded Cr Howard



2025/04/081

That Council receives the report by the Acting Finance Manager relating to the Community Care Services February year-to-date financial performance against budget.

Carried
7/0

3.4.1 General Council Business

- Councillor Chandler reminded everyone of the painting blue of an old tree on Saturday 26 April, commencing at 8am.
- Councillor Howard asked when the 1080 baiting program was scheduled, particularly around Muttaborra as there had been some issues last year. Advised that all landholders involved and Council followed all requirements around signage etc. and these would be undertaken again this year. Noted – Town Commons were not included, aerial baiting is no longer conducted, communications to all key stakeholders (tourists, landholders etc.) to include what properties are undergoing treatment, Council does not bait the Town Commons etc.
- Councillor Rogers advised that the Community University Centre had a soft opening for registration this week – official opening to be confirmed for a date in May. Eleven students have enrolled, lease agreement is complete and waiting on sign off.
- Councillor Gleeson noted that some Council Meeting Agendas and Minutes were not published on the website. Noted that Council had transitioned to a new system and the issues were being worked on. Chief Executive Officer to send communication/s to the community for their awareness.
- Mayor thanked everyone involved on the Councillors behalf for their ongoing intelligence and assistance during the recent flood event.

Councillor O'Brien left the meeting at 11.21am, returning at 11.22am.

3.5.1 Mayor's Information Report

Summary: From the Mayor, tabling his information report to Council.

Resolution:
2025/04/082

Moved Cr O'Brien
That Council receive the report.

Seconded Cr Williams



Carried
7/0

Councillor Rogers left the meeting at 11.38am, returning at 11.39am.

3.5.2 Chief Executive Officer's Information Report

Summary: From the Chief Executive Officer, tabling his information Report to Council.

Resolution: **Moved Cr Gleeson** **Seconded Cr Rogers**
2025/04/083 **That the report be received and noted.**

Carried
7/0

3.5.3 District Managers' Report

Summary: This report provides an update on the Council activities that have occurred over the last month in and around the Barcaldine Council District.

Resolution: **Moved Cr Williams** **Seconded Cr Howard**
2025/04/084 **That the report provided by the District Managers providing an update on the previous months' Council activities within each district be received and noted.**

Carried
7/0

Councillor Williams left the meeting at 12.08pm, returning at 12.09pm.

3.5.4 Planning and Development Report

Summary: From the Chief Executive Officer, tabling the monthly Planning and Development Report.

Resolution: **Moved Cr Williams** **Seconded Cr Gleeson**
2025/04/085 **That Council receive the report.**



Carried
7/0

3.5.5 Workplace Health and Safety Report

Summary: From the Work Health and Safety Coordinator, presenting a report on Council’s Workplace Health and Safety.

Resolution: **Moved Cr O’Brien** **Seconded Cr Howard**
2025/04/086 **That Council receive the report.**

Carried
7/0

4. Close of Meeting

As there was no further business, the Mayor declared the meeting closed at 12.25pm.

CONFIRMED AS A TRUE AND CORRECT RECORD

MAYOR - - - - -
DATED: