

**MINUTES OF THE GENERAL MEETING
OF THE BARCALDINE REGIONAL COUNCIL
HELD IN THE BARCALDINE COUNCIL CHAMBERS, 71 ASH STREET, BARCALDINE
ON TUESDAY 12 DECEMBER 2023
COMMENCING AT 8:30AM**

ATTENDENCE

Councillor S Dillon (Mayor) [in the Chair], Councillor M Rogers (Deputy Mayor), Councillors D Arthur, T Gleeson, C Hansen, G Peoples (via Teams) and R Plumb.

OFFICERS

S Gray (Chief Executive Officer), J Lawrence (District Manager – Barcaldine) D Young (Observer), Tiarne Otto (Minute Secretary), P Coultton (District Manager and Aramac/Muttaborra), D Bradford (Director of Corporate and Financial Services), K Jones (Director of Works) and K Coomber (District Manager – Alpha and Jericho).

Councillor Dillon led council in prayer.

CONDOLENCES

A minutes silence was observed to mark the passing of the late Mr Gordon Frost of Barcaldine and Ms Rosemary Webster and Mr Erris Vale, formally of Barcaldine.

LEAVE OF ABSENCE

Councillor Peoples from 10.03am due to technical issues.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

CONFLICTS OF INTEREST

Prescribed Conflicts of Interest

Councillor Peoples under item 3.2.5 – Councillor Peoples informed the meeting he has a Prescribed Conflict of Interest in the Human Resources Policies Report as a family member is an employee of Council. Councillor Peoples will leave the meeting for the discussion and vote on these items.

Councillor Hansen under item 3.2.5 – Councillor Hansen informed the meeting he has a Prescribed Conflict of Interest in the Human Resources Policies Report as a family member is an employee of Council. Councillor Hansen will leave the meeting for the discussion and vote on these items.

Councillor Plumb under item 3.2.5 – Councillor Plumb informed the meeting she has a Prescribed Conflict of Interest in the Human Resources Policies Report as a family member is an employee of Council. Councillor Plumb will leave the meeting for the discussion and vote on these items.

Councillor Arthur under items 3.2.1, 3.2.2 and 3.2.5 – Councillor Arthur informed the meeting he has a Prescribed Conflict of Interest in the Fleet Purchase – Graders, Multi Tyred Rollers and the Human Resources Policies Reports as a close associate, his employer – Michael Horman Transport, may be a supplier/contractor to these projects. Councillor Arthur will leave the meeting for the discussion and vote on these items.

Councillor Rogers under items 3.2.3 and 3.2.5 – Councillor Rogers informed the meeting that she has a Prescribed Conflict of Interest in the Muttaborra Sculpture Committee Release of Funds Request as she created the Muttaborra Sculpture Trail and the Human Resources Policies Report as a close associate is an employee of Council.

Declarable Conflicts of Interest

Councillor Rogers under items 3.6.5, 3.6.7 and 3.6.8 – ongoing declaration.

DEPUTATION

BUSINESS

1. CONFIRMATION OF MINUTES

Resolution: **Moved Cr Arthur** **Seconded Cr Plumb**

2023/12/346 That the minutes of the General Meeting of Barcaldine Regional Council held on 21 November be received.

Carried
7/0

Resolution: Moved Cr Hansen Seconded Cr Plumb

2023/12/347 That the minutes of the General Meeting of Barcaldine Regional Council held on 21 November be confirmed.

Carried
7/0

2. PETITIONS
Nil

3. REPORTS

3.1 CONFIDENTIAL REPORTS

3.1.1 Disposal of 52 Milton Street, Alpha

Summary: This report is presented to Council for consideration to sell the Alpha Tennis Court at 52 Milton Street, Alpha to adjoining landowners. Council has received a request to purchase the land.

Resolution: Moved Cr Plumb Seconded Cr Hansen

2023/12/348 That Council:

1. Request the Chief Executive Officer to engage with adjoining landowners of Lot 220 on A3011; known as 52 Milton Street, Alpha to establish interest in purchasing the land.
2. Authorise the Chief Executive Officer to dispose of Lot 220 on A3011 in accordance with section 236c (1)(iv) (B) of the Local Government Regulation 2012.

Resolution:	Moved Cr Gleeson	Seconded Cr Dillon
2023/12/353	That Council refer the decision for the following report given loss of quorum to the Policy Standing Committee, deferred to Councillors Gleeson and Dillon.	
		Carried
		7/0

Councillors Arthur, Rogers, Plumb and Hansen declared a conflict of interest in the following report and left the meeting at 2.21pm.

3.2.5 Human Resources Policies

Summary: Barcaldine Regional Council has commenced a review of its policies and procedures as a matter of process. This systematic and regular review of policies ensures they are regularly checked to ensure these key strategic documents that inform Councillors, Staff and other stakeholders of the position, process and expectations Council has set on a particular matter. The review of Council Policies is an important process and has been undertaken in accordance with Council's Policy Review Framework which was adopted by Council earlier this year.

This policy review focuses on the first group of policies related to Council's Human Resource management practices. These policies have undergone various updates and changes which are detailed in this report. Beyond the individual updates to the policies, the contents of the policies have undergone an update to align with current State and Federal legislation and align with the current policy template.

The policies that have been updated for council consideration are:

- HR002 – Equal Employment Opportunity, Discrimination, Bullying, Harassment and Psychosocial Hazard*
- HR005 – Code of Conduct*
- HR007 – Uniform, Personal Protective Equipment and Personal Appearance*

- *HR008 – Performance and Misconduct*
- *HR011 – Employee Recognition (to be tabled at the meeting)*
- *HR013 – Study and Training*
- *HR015 – Drug and Alcohol.*

Resolution:
2023/12/354

Moved Cr Gleeson

Seconded Cr Dillon

That Council:

1. Adopt the following policies:

- a. **HR002 – Equal Employment Opportunity, Discrimination, Bullying, Harassment and Psychosocial Hazard Policy.**
- b. **HR005 – Code of Conduct Policy**
- c. **HR007 – Uniform, Person Protective Equipment and Personal Appearance Policy.**
- d. **HR008 – Performance and Misconduct Policy.**
- e. **HR011 – Employee Recognition Policy.**
- f. **HR013 – Study and Training Policy.**
- g. **HR015 – Drug and Alcohol Policy.**

1. Rescind the following policies:

- a. **HR003 – Prevention of Workplace Bullying Policy.**
- b. **HR009 – Gifts and Benefits Policy.**

Carried

2/0

POLICY NAME: Employee Recognition and Gifts & Benefits

POLICY NUMBER: HR009

ADOPTED: 12 December 2023

REVIEW DATE: December 2024

POLICY OWNER: Human Resources

PURPOSE: Barcaldine Regional Council in providing opportunities to recognise and reward Employees for their contribution, commitment, and service to Barcaldine Regional Council; whilst providing guidance to Councillors, employees and contractors who are offered gifts, rewards or sponsored hospitality benefits in connection with their duties while representing Council.

1 SCOPE

This policy applies to all employees, full time/part time/casual and Fixed Term Contract roles of Barcaldine Regional Council [BRC] who carry out work in any form or capacity for Council

2 POLICY OBJECTIVE

This policy establishes standards, considerations, and approval processes for employee recognition. Barcaldine Regional Council is committed to rewarding and acknowledging “milestones” in an employee’s service to Council.

This policy also applies to all Councillors, Employees and Contractors of Barcaldine Regional Council when being offered or receiving gifts, rewards, or sponsored hospitality benefits in connection with their duties and/or whilst representing Council.

Barcaldine Regional Council offers Employee Recognition - Service to all eligible employees, whilst confirming the expectation around Gifts & Benefits to Councillors, employees and contractors working for BRC.

3 HEAD OF POWER

Qld Public Service Act
BRC Code of Conduct

4 DEFINITIONS

To assist in the interpretation of this Policy the following definitions apply:

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Pin	Barcaldine Regional Council designated “year of service” badge
Benefits	means intangible items that have no enduring value (eg hospitality and/or entertainment)
Gifts	means tangible items that have a lasting value
Donor	A person, organisation or entity that offers or gives a gift or benefit to an employee
Cash item or cash equivalence	means money, or any items easily converted to or a substitute for cash (e.g. loan, voucher, “scratchies”, shares or lottery ticket), regardless of value.
Intangible gift or benefit	which has no lasting value and which cannot be dealt with as property of BRC. Examples include but are not limited to: <ul style="list-style-type: none"> • entertainment and hospitality • tickets to theatre, cultural or sporting events • corporate offers or transportation, accommodation, meals and functions • conference transportation, accommodation and fees
Tangible gift or benefit	having a significant or lasting real value. Examples include but are not limited to: <ul style="list-style-type: none"> • ornaments, furniture, works of art or jewellery • computers or mobile phones or tablets
Nominal gift	any gift or benefit with a value of less than \$150
Reportable gift	any gift or benefit with a value of \$150 or over ; or a series of such gifts received from a single donor or made to a single recipient within a calendar year, where the total value is \$150 or over
Public perception	means the perception of a fair-minded person in possession of the facts.

5 POLICY STATEMENT

- supports Council’s commitment to open and transparent governance; and
- will minimise the risk of Councillors, Employees and Contractors being involved in a conflict of interest situation.

This policy does **not** apply to electoral gifts to Councillors as defined in the Queensland Local Government Act 2009.

BRC retains sole discretion to interpret or modify this policy at any time.

5.1 BRC RECOGNITION OF SERVICE

Barcaldine Regional Council is committed to rewarding and acknowledging “**milestones**” in an employee’s working life. These milestones will be acknowledged for every 5 years of continuous permanent full time or part time service with Barcaldine Regional council, including continuous service with the former Aramac, Barcaldine and Jericho Shire Councils. Employees will also be rewarded with a gift from 10 years of service.

These awards will be presented each year when practical. A certificate stating the length of service will be presented, along with a gift or voucher to a set monetary value as outlined below:-

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Length of Service	Award	Monetary value of gift – paid financial year [June]
5 years	Pin	A voucher up to the maximum value of \$50
10 years	Pin + Pen	A voucher up to the maximum value of \$100
15 years	Pin + Multi Tool	A voucher up to the maximum value of \$150
20 years	Pin + Watch	A voucher up to the maximum value of \$200
25 years	Morning Tea [value \$50] Pin + Gift	A voucher up to the maximum value of \$300
30 years	Morning Tea or BBQ [value \$100] Pin + Gift	A voucher up to the maximum value of \$400
35 years	Morning Tea or BBQ [value \$100] Pin + Gift	A voucher up to the maximum value of \$500
40 years	Morning Tea & Presentation by CEO Pin + Gift	A voucher up to the maximum value of \$600
45 years	Morning Tea & Presentation by CEO Pin + Gift	A voucher up to the maximum value of \$700
50 years	Morning Tea & Presentation by CEO Pin + Gift	A voucher up to the maximum value of \$800

5.1.1 Implementation

Payroll will be responsible for the Barcaldine Regional Council Recognition of Service Certificate.

The Human Resources team will make arrangements for the presentation of the Award by the Chief Executive Officer for awards up to 35yrs and with the Mayor, Councillors and CEO for 40yrs and above. The presentation will take place at the next team or business Meeting to be held in the employee's area of employment [as close to the anniversary date as possible]. Payment of the voucher / card will be the anniversary date's full value.

5.1.2 BRC Christmas /Annual Gift

As part of Council recognition of employee's service for the year; an annual Christmas gift to the value between \$20 per person to \$40 per person [corporate gift] will be applied. This gift will be issued to every Council employee at / or around the period before Christmas break ie. the Christmas Party or for those not attending, the gift will be issued or forwarded prior to end of year.

5.2 NON BRC - GIFTS & BENEFITS

To be able to adequately discharge responsibilities as a Barcaldine Regional Council Councillor, Employee or Contractor, trust from the public is required. This means that duties must be carried out impartially and with integrity.

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Consequently, it is not appropriate for Councillors, Employees or Contractors to accept gifts and/or benefits that affect, or may be seen to affect the performance of their official duties, or influence, or be seen to influence their decision-making.

This policy will minimise the risk of Councillors, Employees and Contractors of potentially being involved in a conflict of interest situation. This part of the policy does not apply where gifts or benefits are given or received under the appropriate recognition of service program or an appropriate BRC approved rewards and recognition program.

5.2.1 Risks & Intent

There are risks associated with Councillors and Employees being offered and accepting gifts in the course of their work, particularly as gifts may be given with the intention of influencing, or may be perceived by others as being intended to influence decision-making.

Councillors and Employees must be mindful at all times of their obligation to maintain public confidence in the integrity of Council administration and must be aware that acceptance of any gifts or benefits from an external party may, or may be seen, to affect the performance of their official duties, or influence, or be seen to influence their decision-making or behaviour.

This policy sets out the principles that apply to the offer and acceptance of gifts and benefits.

5.2.2 Soliciting Gifts and/or Benefits

Soliciting personal gifts or benefits is **strictly prohibited** under all circumstances.

If a Councillor or Employee becomes aware of a situation of soliciting gifts or benefits he/she should report it to the Mayor or Chief Executive Officer immediately.

The Chief Executive Officer is required to notify the Crime and Misconduct Commission of any soliciting of gifts or benefits by Councillors or employees.

5.2.3 Bribery

Acceptance of money or any other gifts perceived as bribery is **strictly prohibited** in all cases and the offer must be reported by the Councillor/Employee/Contractor to the Mayor or Chief Executive Officer immediately.

The Chief Executive Officer is required to notify the Crime and Misconduct Commission of any offer of money.

Principles for acceptance of gifts/benefits

Each type of gift or benefit carries a level of risk that should be considered when deciding whether it should be accepted or declined.

In determining whether acceptance of a gift or benefit is appropriate, the two major considerations are:

- the intent in which the gift is given; and
- the public perception of acceptance of the gift

As gifts and benefits can create obligations and expectations, if it can be considered in any way that the gift is given with the intention of influencing a decision or action of the recipient, it must be declined.

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Acceptance of a gift or benefit **may be considered only** if it complies with the following principles:

- It does not influence, or have the potential or perceived potential to influence, in any way so as to compromise, or appear to compromise, the integrity and impartiality, or to create a conflict of interest, or perception of conflict of interest; and
- It is not related to advice or decisions about (but not limited to):
 - granting licences;
 - inspecting and regulating businesses;
 - giving approvals;
 - procuring of goods and services
 - awarding of contracts or leases; and
 - It does not incur any cost to Council.

If in doubt, contact Human Resources in every instance.

5.2.4 Principles for non-acceptance of gifts/benefits

A gift or benefit **must not be accepted** if any of the following principles apply:

- It is considered as a gift of influence - that it is seen, or may be seen to affect the performance of the recipient's official duties, or influence, or be seen, to influence the decision-making or behaviour of the recipient;
- The gift giver or any reasonable observer would interpret that the recipient may be under any obligation to the gift giver;
- It is not offered openly; or
- It is an offer of money or anything readily convertible to money - for example, shares.

If in doubt, contact Human Resources in every instance.

5.2.5 Gifts Register

When gifts or benefits are offered and/or received, it is important that they are dealt with in a consistent and appropriate manner. For transparency, the offer and receipt of gifts and benefits must be recorded in **Council's Gifts Register** subject to the following:

Type	Value	Recipient Action	Register
Gift or Benefit	Up to \$100 in any year	Check principles for acceptance or decline. If acceptable – report and retain.	Report to Register owner Not entered
Gift or Benefit	Between \$100 and \$350 in any year	Check principles for acceptance or decline. If acceptable report to CEO to establish if approved to accept.	Report to Register owner Entered
Gift	Over \$350 in a year	CEO approval required prior to acceptance. Either rejected or retained by Council.	Report to Register owner Entered

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Benefit	Over \$350 in a year	CEO approval required prior to acceptance. Otherwise reject.	Report to Register owner Entered
Gift or Benefit of Cultural Significance	Any value	CEO approval required prior to acceptance. Retained by Council.	Report to Register owner Entered
Cash	Any value	Report to CEO. <u>Must be rejected.</u>	Not entered

The **Gifts Register** will be maintained by the Chief Executive Officer [actioned by CEO’s Executive Assistant] and will include the following information:

- date of the offer
- details of the person and/or organisation offering the gift
- the name of the recipient
- description of the gift
- estimated value of the gift
- decision regarding whether the gift should be retained by the recipient
- name of the person who made the decision

The Gift Register must be published for the executive team in April of each year for review and discussion.

All gifts and benefits must be reported within 5 working days of approach prior to receipt.

Where the value of a gift or benefit is unclear or unable to be easily determined, but appears to be significant, it should be treated as if it is valued at over \$150.

Any gift or benefit received without approval under this policy becomes BRC property to be returned, destroyed or retained as per the standards of this Policy. Employees who receive offers of gifts and benefits have the primary responsibility for ensuring that their conduct remains above reproach, and that their integrity – and by extension BRC’s – is not called into question. Any employee in breach of this policy may be subject to disciplinary action.

5.3 Responsibility and authority

Human Resources will monitor the day to day compliance with this Policy and provide guidance to the CEO. If you have any questions or wish to make any comments regarding this policy, please contact the HR Manager

5.4 Review

Human Resources will review the contents of, and compliance with, this Policy at least once a year.

Doc ID No. HR-009	Version No. 2	Owner HR Manager	Next Review Date December 2024
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6 ASSOCIATED DOCUMENTS

“Nil.”

Councillors Arthur, Rogers, Plumb and Hansen returned at 2.38pm.

3.3 FINANCE

3.3.1 Financial Performance Report

Summary: Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to prepare a finance report to present at each monthly meeting of the local government. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

The purpose of the report is to promote sound financial management and accountability by presenting the Council's budget performance as at 30 November 2023.

Resolution: **Moved Cr Gleeson** **Seconded Cr Plumb**
2023/12/355 **That Council receive the report.**

Carried
7/0

3.3.2 Community Care Services Report

Summary: This report provides an update on the Community Care Services financial progress. The financial performance of the business unit broken up into the care packages provided by Council.

Resolution: **Moved Cr Peoples** **Seconded Cr Rogers**
2023/12/356 **That Council receive the report.**

Carried
7/0

Summary: From the Mayor, tabling his information report to Council.

Resolution: Moved Cr Dillon **Seconded Cr Plumb**
2023/12/360 That Council receive the report.

Carried
 7/0

3.6.2 Chief Executive Officer's Information Report

Summary: From the Chief Executive Officer, tabling his information Report to Council.

Resolution: Moved Cr Plumb **Seconded Cr Arthur**
2023/12/361 That Council receive the report.

Carried
 7/0

Councillors Plumb and Arthur became aware of a conflict of interest in the following report and left the meeting at 10.41am.

Resolution: Moved Cr Rogers **Seconded Cr Gleeson**
2023/12/362 That Council closes the meeting to the public in accordance with Section 254J(3)(g) of the Local Government Regulation 2012, regarding negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Carried
 4/0

The meeting was closed at 10.42am and moved in to open session at 11.28am.

Resolution: Moved Cr Gleeson **Seconded Cr Rogers**
2023/12/363 That Council reopens the meeting.

Carried

4/0

2. Note that this selection is aimed at expediting delivery of the works and with recognition of already awarded tenders to other prospective tenders.
3. In accordance with the *Local Government Act 2009* and Council's procurement policy, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate and finalise all matters in relation to the execution of the contract awarded in 1.

Carried

4/0

Director of Works

Council Meeting Date – 12 Dec 2023

Roads Construction Works	
Shire Roads QRA Flood works	QRA funded Flood Restoration works were delayed by recent heavy rainfall and further localized flooding during late November 2023. Nevertheless, works are progressing in the Alpha/ Jericho area. Flood package 4 (Monklands Road) was stopped due to rain and also the contractor not being able to continue with the works. This also affects Flood package 5 (Springton Road) and Flood package 6 (Minnamoora Road). These packages will be readvertised on Vendor Panel to be completed in the new year.
Shire Roads	Work was delayed on the Alpha – Jericho Road in late November due to rain and when the weather cleared the ambient temperature was above 35 degrees Celsius, making conditions unsuitable for a reseal. This work will be delayed until the weather cools in 2024. Maintenance grading has been ongoing on Stagmount Road in the Aramac area. The Causeway at Reedy Creek near Adelong has been severely damaged on the southern approach, and works are being planned to carry out repairs prior to Christmas. Council maintenance crews and contractors have worked very diligently during the year to maintain the Council Road network.
Town Streets Barcaldine	Minor Patching, Pothole repair and Stabilising areas in the following Streets continues. Ash Street, Maple Street, Mayall Street, Showground Road Loop, and Reseal of Saltern Creek Road.
RMPC	RMPC works are ongoing, with staff on track to complete the Alice River Truck turn around construction early in 2024. The initial seal on this work will be completed during December 2023, depending on weather conditions. There will be some minor works and staff have completed works on the Barcaldine – Aramac Road. Further RMPC works across the Region are close to completion with other projects about to start. Some further works will be undertaken following recent heavy rain damage to TMR Roads. Emergent works have been completed on some TMR roads with ongoing works in progress. Aramac Torrens Creek Road, Aramac Muttaborra Road and Muttaborra Hughenden Road are a few affected.
Certificate III – Civil Construction	Three staff have had RPL authorized to be awarded their individual Certificate qualification in Civil Construction. Several staff from all three depots will commence their training in early 2024.

<p>Waste Barcaldine</p>	<p>The fires reported last month continued into December. Council is currently seeking Expressions of Interest to fully fence the old landfill site and to construct a compliant fence around the new Transfer Station. Staff facilities have been identified for this new site and planning is ongoing to start operations at this site in early 2024. As reported last month it is intended to close the Barcaldine Landfill site to the public and lock the gate following the opening of the new Transfer Facility. Access for large commercial loads will only be received at this site on a prearranged basis. The Waste Collection vehicle will have access to the Landfill site. The Landfill sites in each of the other sites around the Barcaldine Region are operating well.</p> <p>There is a large collection of scrap metal to be collected by the contractor from each of the Landfill sites and this will be arranged for collection prior to year's end.</p>
<p>Water</p>	
<p>Certificate III – Water Operations</p>	<p>So far four additional staff members from each of the Depots have been identified as potential students/ candidates to receive training as water and sewer operators.</p>
<p>Telemetry & SCADA</p>	<p>SCADA system alarms continue to be a problem but are diminishing. This will be a works in progress until all issues are overcome.</p>
<p>Acacia Street Bore</p> <p>Jericho Bores</p> <p>Alpha Bores</p> <p>Aramac/ Muttaborra Bores</p> <p>Jericho Water Treatment Plant</p>	<p>The new bore pump is operating well with no further issues experienced.</p> <p>There have been several issues with the Jericho bores over the past month. Electrical issues have been addressed with several recommendations for more efficient operation being made by the local Electrical Contractor.</p> <p>There have also been several issues with the Alpha bores and because of their isolation with reference to the Alpha Water Treatment Plant the issue of manual reset of the electrical control system has increased with the rise in the ambient air (summer heat) conditions.</p> <p>There have been no issues reported with the Aramac and Muttaborra bores.</p> <p>There have been several issues with Jericho's WTP the main issue being over Chlorination of the treated water. This issue has been addressed by recalibrating and cleaning of the Chlorine Analyser but as the process instrumentation has not been serviced or calibrated for several years this problem may be ongoing.</p>
<p>Sewerage Treatment Plant Upgrade Barcaldine</p>	

Project Overview	There has been little change at the Barcaldine STP. Council staff and Contractors have met, and one contractor has visited site and provided further documentation to Council. A meeting will be held between Council and another contractor on Thursday 14/12/23 to discuss a way forward.
Director of Works – General	
General Comments	Council is recruiting further staff in the Engineering/ Works area. Works teams have been identified and structured to complete works over the Christmas shutdown period.

Theme 2: Services

2.3 Continue implementing strategies to manage our wastewater networks in a sustainable manner.

2.4 Work with other local governments to identify strategies to meet waste targets.

Theme 3: Transport

3.2 Advocate to maintain affordable public transport by rail, bus and air and continued upgrade of the state road network.

Carried
6/0

Mayoral Minute Four

Summary: *Community consultation occurred across the region in early December. Feedback received has resulted in actions requested below.*

Resolution: **Moved Cr Rogers** **Seconded Cr Hansen**
2023/12/369 **That Council endorses the following extraordinary operational and capital budget allocations and activities following community consultations:**

- a. **\$5,000 for the Aramac State School footpath to connect the kerb to the pedestrian crossing.**
- b. **\$10,000 for the Jericho Common, with a scope of maintenance work to be developed by the Chief Executive Officer and presented to council at the January General Meeting.**
- c. **Undertake investigations urgently into the air-conditioning system at the Alpha Town Hall with an options report to be presented to the January General Meeting for consideration.**
- d. **Commence operations at the Waste Transfer Station in Barcaldine and:**
 - **Secure the current facility as best as can be achieved prior to fencing**
 - **Communicate intended operational plan to community**
 - **Release tender requests for fencing both facilities**
 - **Proceed with 24 hour access to Transfer Station but restrict access to Landfill by appointment only.**

Carried
5/0

3.6.5 Aramac/Muttaborra District Report

Summary: *This report provides an update on the Council activities that have occurred over the last month in and around the Aramac and Muttaborra District.*

Resolution: **Moved Cr Gleeson** **Seconded Cr Plumb**
2023/12/370 **That Council receive the report.**

Carried
6/0

3.6.6 Barcaldine District Report

Summary: *This report provides an update on the Council activities that have occurred over the last month in and around the Barcaldine District.*

Resolution: **Moved Cr Gleeson** **Seconded Cr Rogers**
2023/12/371 **That Council receive the report.**

Carried
6/0

3.6.7 Project Progress Report

Summary: *Council has adopted a Capital Works Program for 2023/2024 financial year at its budget meeting in June 2023. At the meeting Council also adopted a list of special operating projects for this financial year. This report is a progress summary of each project to the end of November 2023.*

Resolution: **Moved Cr Rogers** **Seconded Cr Hansen**
2023/12/372 **That Council receive the report.**

Carried
6/0

3.6.8 Community Engagement Coordinator

Summary: From the Community Engagement Coordinator submitting her Information Report for December 2023.

Resolution: Moved Cr Plumb Seconded Cr Hansen

2023/12/373 That Council receive the report.

Carried

6/0

Meeting adjourned at 12.34pm and reconvened at 1.58pm.

4. Questions on Notice

4.1.1 Questions on Notice

Summary: From the Chief Executive Officer, tabling the responses received to the Council Meeting Questions on Notice.

Resolution: Moved Cr Plumb Seconded Cr Gleeson

2023/12/374 That Council receive the report.

Carried

6/0

Councillor Arthur – information on timelines of completion of asset management plans.

Councillor Plumb – summary of community consultation feedback.

Councillor Rogers – spraying of weeds around cemetery and showground.

Councillor Rogers – opportunity for zoom meetings for future community consultation forums.

5. Close of Meeting

As there was no further business, the Mayor declared the meeting closed at 2.38pm.

CONFIRMED AS A TRUE AND CORRECT RECORD

MAYOR -----

DATED: 12 December 2023
