

**MINUTES OF THE GENERAL MEETING  
OF THE BARCALDINE REGIONAL COUNCIL  
HELD IN THE BARCALDINE COUNCIL CHAMBERS, 71 ASH STREET, BARCALDINE  
ON TUESDAY 21 NOVEMBER 2023  
COMMENCING AT 8:30AM**

**ATTENDANCE**

Councillor S Dillon (Mayor) [in the Chair], Councillor M Rogers (Deputy Mayor), Councillors D Arthur, T Gleeson, C Hansen, G Peoples and R Plumb.

**OFFICERS**

S Gray (Chief Executive Officer), J Lawrence (District Manager – Barcaldine) D Young (Minute Secretary), P Coulton (District Manager and Aramac/ Muttaborra), D Bradford (Director of Corporate and Financial Services) [via TEAMS], K Jones (Director of Works) and K Coomber (District Manager – Alpha and Jericho).

Councillor Dillon led council in prayer.

**CONDOLENCES**

A minute's silence was observed to mark the passing of the late Mr Douglas Stuart Merchant, Mr Darryl Towell and Mr Jimmy Coveney of Barcaldine and Mrs Kay Maraz of Jericho.

**LEAVE OF ABSENCE**

Karyn Coomber left the meeting at 2.18pm.

**ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Councillor Dillon acknowledged the traditional owners of the land; past, present and emerging.

**CONFLICTS OF INTEREST**

**Prescribed Conflicts of Interest**

**Councillor Peoples under item 3.2.9** – Councillor Peoples informed the meeting he has a Prescribed Conflict of Interest in the Harry Redford Cattle Drive – Council Contribution Report as his business may be a supplier to the event. Councillor Peoples will leave the meeting for the discussion and vote on this item.

**Councillor Arthur under item 3.1.1** – Councillor Arthur informed the meeting he has a Prescribed Conflict of Interest in the Offer to Purchase Vacant Land – John Miller Industrial

Estate Report as he has a personal interest, considering purchasing land. Councillor Arthur will leave the meeting for the discussion and vote on this item.

**Councillor Arthur under items 3.2.5, 3.2.6, 3.2.7 and 3.2.7** – Councillor Arthur informed the meeting he has a Prescribed Conflict of Interest in the Flood Damage Packages 3, 7,9 and 10 Reports as a close associate, his employer – Michael Horman Transport, may be a supplier to these projects. Councillor Arthur will leave the meeting for the discussion and vote on these items.

**Councillor Arthur under item 3.2.10** – Councillor Arthur informed the meeting he has a Prescribed Conflict of Interest in the Rent/Buy Arrangement for a New Caterpillar RM400 Road Stabiliser Report as his employer Michael Horman Transport, as they may provide similar plant. Councillor Arthur will leave the meeting for the discussion and vote on these items.

**Councillor Plumb under items 3.2.5, 3.2.6, 3.2.7 and 3.2.8** – Councillor Plumb informed the meeting she has a Prescribed Conflict of Interest in the Flood Damage Packages 3, 7,9 and 10 Reports as a close associate, KS Welsh and Sons may have tendered for the projects. Councillor Plumb will leave the meeting for the discussion and vote on this item.

#### **Declarable Conflicts of Interest**

**Councillor Rogers under items 3.6.5 and 3.6.7** – ongoing declaration.

**Councillor Plumb under the item 3.6.3** – Councillor Plumb informed the meeting she may have a Declarable Conflict of Interest as a close associate was involved in works mentioned in the report. Councillor Plumb would like to remain in the meeting for the discussion and vote on this item.

**Resolution:  
2023/11/309**

**Moved Cr Dillon  
That Councillor Plumb remain in the meeting for the discussion and  
vote on this item.**

**Seconded Cr Rogers**

**Carried  
6/0**

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#### **DEPUTATION**

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#### **BUSINESS**

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## 1. CONFIRMATION OF MINUTES

**Resolution:**                      **Moved Cr Plumb**    **Seconded Cr Hansen**  
**2023/11/310**                      **That the minutes of the General Meeting of Barcaldine Regional Council held on 31 October be received.**

**Carried**  
7/0

**Resolution:**                      **Moved Cr Gleeson**    **Seconded Cr Plumb**  
**2023/11/311**                      **That the minutes of the General Meeting of Barcaldine Regional Council held on 31 October be adopted.**

**Carried**  
7/0

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## 2. PETITIONS

Nil

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## 3. REPORTS

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### 3.1 CONFIDENTIAL REPORTS

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*Councillor Arthur declared a conflict of interest in the following report and left the meeting at 8.48am, returning at 9.11am.*

**Resolution:**                      **Moved Cr Peoples**    **Seconded Cr Hansen**  
**2023/11/312**                      **That Council closes the meeting to the public in accordance with Section 254J(3)(g) of the Local Government Regulation 2012, regarding negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.**

**Carried**  
6/0

*The meeting was closed at 8.51am and moved in to open session at 9.11am.*

**Resolution:**                      **Moved Cr Peoples**    **Seconded Cr Plumb**  
**2023/11/313**                      **That Council reopens the meeting.**

**Carried**  
6/0

**Resolution:**                      **Moved Cr Peoples**                      **Seconded Cr Plumb**  
**2023/11/314**                      **That Council defers the decision in the following report until further consultation with the agent.**

**Carried**  
6/0

*Councillor Arthur left the meeting at 2.08pm.*

### **3.1.1 Offer to Purchase Vacant Land – John Miller Industrial Estate**

*Summary:                      This report is presented to Council for consideration to sell two parcels of vacant land in John Miller Industrial Estate, Barcaldine.*

**Resolution:**                      **Moved Cr Gleeson**                      **Seconded Cr Peoples**  
**2023/11/315**                      **That Council agrees to sell Lot 16 SP249547 – 36 Ironwood Drive, Barcaldine and Lot 7 SP249547 – 33 Needlewood Drive, Barcaldine in the John Miller Industrial Estate; to local prospective purchaser, Mr Noel Bashford, for price of \$37,900.00 (including GST) per parcel.**

**Carried**  
6/0

*Councillor Arthur returned to the meeting at 2.10pm.*

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## **3.2 DECISION REPORTS**

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### **3.2.1 Expressions of Interest to Lease Hangar – Barcaldine Airport**

*Summary:                      This report is presented to Council for consideration to call for Expressions of Interest to lease hangar at Barcaldine Airport.*

**Resolution:**                      **Moved Cr Gleeson**                      **Seconded Cr Peoples**  
**2023/11/316**                      **That Council agrees to call for Expressions of Interest to lease hangar at Barcaldine Airport, which was relinquished to Barcaldine Regional Council by Ergon Energy Corporation Limited.**

**Carried**  
7/0

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### 3.2.2 Request for Assistance – Qld Country Women’s

*Summary:* This report is presented to Council for consideration to provide a donation to Qld Country Women’s Association – Barcaldine Branch, for assistance and support to host Centenary event in October 2024.

**Resolution:** **Moved Cr Plumb** **Seconded Cr Rogers**  
**2023/11/317** **That Council provides assistance to the Qld Country Women’s Association – Barcaldine Branch, as per Request for Assistance Number RA26202324 for cash donation up to the value of \$2,000.00 for hosting of Centenary event in October 2024.**

**Carried**  
7/0

### 3.2.3 Request for Assistance – Alpha Tourism

*Summary:* Consideration to be given by Council to approve a cash donation to Alpha Tourism to hold an ‘Orphans Christmas Lunch’ for community members who may be spending Christmas alone.

**Resolution:** **Moved Cr Rogers** **Seconded Cr Plumb**  
**2023/11/318** **That Council approve the cash donation of \$1,500.00 in support of Alpha Tourism holding a Christmas Lunch for community members who may otherwise be spending Christmas Day alone.**

**Carried**  
7/0

### 3.2.4 Budget Review 1 – 2023–2024 Budget Amendment

*Summary:* This report considers an amendment to the Annual Budget adopted by Council on 27 June 2023. Council officers have reviewed the revenue and expenditure items to date this financial year and made some amendments based on additional information that has become available since the adoption of the 2023–2024 budget. The period reviewed is between 1 July 2023 to 31 October 2023. Section 170(3) of the Local Government Regulation 2012, provides for Council to amend the budget at any time before the end of the financial year.

*On the back of additional revenue and a favorable roads and transport revaluation, overall the operational result will see a small surplus forecast for this year of \$32,051.*

**Resolution:**                      **Moved Cr Dillon**                      **Seconded Cr Hansen**  
**2023/11/319**

**That Council receives the Amended Budget Support Report for Income and Expenditure detailed in the attachment and amends the following budget documents adopted on 27 June 2023:**

**1. In accordance with section 169(1) of the Local Government Regulation 2012, adopt the amended statements for 2023–2024, 2024–2025, 2025–2026 financial years as outlined in the attachment of this report:**

- a. Statement of Income and Expenditure.**
- b. Statement of Financial Position.**
- c. Statement of Cash Flows.**
- d. Statement of Changes in Equity.**

**1. In accordance with section 169(2)(a) of the Local Government Regulation 2012, adopt the amended long term financial forecast as outlined in the attachment of this report.**

**2. In accordance with section 169(4) of the Local Government Regulation 2012, adopt the amended relevant measures of financial sustainability for the next nine financial years.**

**Carried**

7/0

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*Meeting was adjourned at 10.26am and recommenced at 10.51am.*

*Richard Lewis, George Bourne and Associates, joined the meeting at 10.51am.*

*Councillors Arthur and Plumb declared a conflict of interest in the following four reports and remained absent following the adjournment.*

### **3.2.5 Flood Damage Package 3**

*Summary: This report provides for Council to consider the submitted tenders for Flood Damage 2023 Package 3. The works required are those works approved by the Queensland Reconstruction Authority (QRA) from the January 2023 flood event.*

*The flood event caused significant damage to Council's road network across the region. Following the initial period of emergent flood damage works, six submissions were made to QRA for work across the region. The works, once approved, have then been packaged up and issued for tender.*

*The open public tenders for these packages of works were requested through Council's online public tendering system, VendorPanel. The package was: Package 3 – various road maintenance works on Eka, Hotspur and Locharnoch Roads, Jericho.*

*Various packages of work have been considered by Council already, relating to work on other roads across the region and it is expected further packages will be provided to Council for consideration at future meetings.*

**Resolution:  
2023/11/320**

**Moved Cr Peoples  
That Council:**

**Seconded Cr Gleeson**

- 1. Accept the Flood Damage January 2023 Package 3 – Jericho North Sections submission from Hannay & Co Pty Ltd for the submitted value of \$10,620.43 (ex GST).**
- 2. In accordance with the *Local Government Act 2009* and Council's procurement policy, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate and finalise all matters in relation to the execution of the contract awarded in 1.**

**Carried  
5/0**

**Resolution:  
2023/11/321**

**Moved Cr Peoples**

**Seconded Cr Hansen**

**That Council closes the meeting to the public in accordance with Section 254J(3)(g) of the Local Government Regulation 2012, regarding negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.**

**Carried  
5/0**

*The meeting was closed at 11.11am and moved in to open session at 11.53am.*

**Resolution:  
2023/11/322**

**Moved Cr Peoples**

**Seconded Cr Gleeson**

**That Council reopens the meeting.**

**Carried  
5/0**

### 3.2.6 Flood Damage Package 7

**Summary:**

*This report provides for Council to consider the submitted tenders for Flood Damage 2023 Package 7. The works required are those works approved by the Queensland Reconstruction Authority (QRA) from the January 2023 flood event.*

*The flood event caused significant damage to Council's road network across the region. Following the initial period of emergent flood damage works, six submissions were made to QRA for work across the region. The works, once approved, have then been packaged up and issued for tender.*

*The open public tenders for these packages of works were requested through Council's online public tendering system, VendorPanel. The Package was: Package 7 – various road maintenance and road construction works on Degulla, Cudmore and Wendourie Roads, Alpha.*

*Various packages of work have been considered by Council already, relating to work on other roads across the region and it is expected further packages will be provided to Council for consideration at future meetings.*

**Resolution:  
2023/11/323**

**Moved Cr Dillon  
That Council:**

**Seconded Cr Gleeson**

- 1. Accept the Flood Damage January 2023 Package 7 – Degulla Road, Alpha submission from Michael Horman Transport Pty Ltd for the submitted value of \$596,834.10 (ex GST).**
- 2. In accordance with the *Local Government Act 2009* and Council's procurement policy, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate and finalise all matters in relation to the execution of the contract awarded in 1.**

**Carried  
5/0**

**Resolution:  
2023/11/324**

**Moved Cr Peoples**

**Seconded Cr Hansen**

**That Council closes the meeting to the public in accordance with Section 254J(3)(g) of the Local Government Regulation 2012, regarding negotiations relating to a commercial matter involving**



**the local government for which a public discussion would be likely to prejudice the interests of the local government.**

**Carried**  
5/0

*The meeting was closed at 11.85am and moved in to open session at 12.53pm.*

**Resolution:**                      **Moved Cr Hansen**                      **Seconded Cr Gleeson**  
**2023/11/325**                      **That Council reopens the meeting.**

**Carried**  
5/0

### **3.2.7 Flood Damage Package 9**

*Summary: This report provides for Council to consider the submitted tenders for Flood Damage 2023 Package 9. The works required are those works approved by the Queensland Reconstruction Authority (QRA) from the January 2023 flood event.*

*The flood event caused significant damage to Council's road network across the region. Following the initial period of emergent flood damage works, six submissions were made to QRA for work across the region. The works, once approved, have then been packaged up and issued for tender.*

*The open public tenders for these packages of works were requested through Council's online public tendering system, VendorPanel. The Package was: Package 9 – various road maintenance works on Delta, Hanley, Lochnagar Gravel Access, Richmond Hills and Rocklea Roads, Barcaldine.*

*Various packages of work have been considered by Council already, relating to work on other roads across the region and it is expected further packages will be provided to Council for consideration at future meetings.*

**Resolution:**                      **Moved Cr Hansen**                      **Seconded Cr Rogers**  
**2023/11/326**                      **a) That Council shortlists KS Welsh and Sons Pty Ltd, Michael Horman Transport Pty Ltd and The Trustee for Hannay Family Trust for flood damage package 9 reconstruction.**  
**b) That Council endorse the Chief Executive Officer to advise the three short-listed tenderers (KS Welsh and Sons Pty Ltd, Michael**

**Horman Transport Pty Ltd and The Trustee for Hannay Family Trust) they are required to reconfirm (and if necessary) /resubmit their tenders, after being advised of the required treatment standards for heavy formation grading and heavy formation grading incorporating material to meet Qld Reconstruction Authority Standards.**

**c) That the Chief Executive Officer provide a detailed report for final decision to the December General Meeting.**

**Carried**

5/0

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### **3.2.8 Flood Damage Package 10**

**Summary:**

*This report provides for Council to consider the submitted tenders for Flood Damage 2023 Package 10. The works required are those works approved by the Queensland Reconstruction Authority (QRA) from the January 2023 flood event.*

*The flood event caused significant damage to Council's road network across the region. Following the initial period of emergent flood damage works, six submissions were made to QRA for work across the region. The works, once approved, have then been packaged up and issued for tender.*

*The open public tenders for these packages of works were requested through Council's online public tendering system, VendorPanel. The Package was: Package 10 – various road maintenance works on Orange Downs and Saltern Creek Roads, Barcaldine.*

*Various packages of work have been considered by Council already, relating to work on other roads across the region and it is expected further packages will be provided to Council for consideration at future meetings.*

**Resolution:**

**Moved Cr Rogers**

**Seconded Cr Gleeson**

2023/11/327

**a) That Council shortlists KS Welsh and Sons Pty Ltd, Michael Horman Transport Pty Ltd and The Trustee for Hannay Family Trust for flood damage package 10 reconstruction.**

**b) That Council endorse the Chief Executive Officer to advise the three short-listed tenderers (KS Welsh and Sons Pty Ltd, Michael Horman Transport Pty Ltd and The Trustee for Hannay Family Trust) they are required to reconfirm (and if necessary) /resubmit their tenders after being advised of the required treatment standards for heavy formation grading and heavy formation grading incorporating material to meet Qld Reconstruction Authority Standards.**

**c) That the Chief Executive Officer provide a detailed report for final decision to the December General Meeting.**

Carried

5/0

*Richard Lewis left the meeting at 12.35pm.*

*Meeting was adjourned at 12.35pm.*

*Councillors Arthur and Plumb returned to the meeting following the adjournment at 1.13pm.*

*Councillor Peoples declared a conflict of interest in the following report and left the meeting at 1.13pm.*

### **3.2.9 Harry Redford Cattle Drive – Council Contribution**

*Summary:*

*Council is in receipt of a request to consider setting aside funding towards the 2024 Harry Redford Cattle Drive at Aramac. The request from the Harry Redford Committee is seeking a financial contribution to the value of \$65,098.00; plus in-kind contributions in assisting with event insurance, preparation and assistance during the event. The cash contribution is equal to the amount previously held in reserve. Given the value of the contribution, special approval is sought from Council.*

**Resolution:  
2023/11/328**

**Moved Cr Plumb**

**Seconded Cr Hansen**

**That Council support the 2024 Harry Redford Cattle Drive by:  
1. Providing a cash contribution to the value of \$65,098.00 to the Harry Redford Event; to return funds previously held in reserve on behalf of the event by Barcaldine Regional Council.**

**2. Providing in-kind support by way of plant and equipment hire and staff hours to support the successful running of the event to the value of \$10,000.**

**3. Requesting the Chief Executive Officer to liaise with Council's Insurer and event stakeholders to manage issues relating to insurance and public liability.**

**Carried**

6/0

*Councillor Peoples returned to the meeting at 1.36pm.*

*Councillor Arthur declared a conflict of interest in the following report and left the meeting at 9.52am. (Items 3.2.5, 3.2.6, 3.2.7 and 3.2.8 deferred until following the adjournment).*

### **3.2.10 Rent/Buy Arrangement for a New Caterpillar RM400 Road Stabiliser**

*Summary: Council to consider a Rent/Buy Arrangement for a suitable Road Stabiliser Machine to take advantage of future works, including Flood Damage and Department of Transport and Main Roads projects.*

**Resolution:** **Moved Cr Plumb** **Seconded Cr Hansen**  
**2023/11/329** **That Council accept the offer as it stands for the Rent/Buy Option for a period of 24 months, for a new Caterpillar RM400 Road Stabiliser, at a rate of \$26,000 per month with an option to buy at the end of the 24 month period.**

**Carried**

6/0

## **3.3 FINANCE**

### **3.3.1 Financial Performance Report**

*Summary: Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to prepare a finance report to present at each monthly meeting of the local government. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day*

*as near as practicable to the end of the month before the meeting is held.*

*The purpose of the report is to promote sound financial management and accountability by presenting the Council's budget performance as at 31 October 2023.*

**Resolution:**                      **Moved Cr Gleeson**                      **Seconded Cr Peoples**  
**2023/11/330**                      **That Council receives the report.**

**Carried**  
7/0

*Councillor Dillon left and returned to the meeting at 1.42pm.*

### **3.3.2 Community Care Services Report**

*Summary:                      This report provides an update on the Community Care Services financial progress. The financial performance of the business unit broken up into the care packages provided by Council.*

**Resolution:**                      **Moved Cr Plumb**                      **Seconded Cr Arthur**  
**2023/11/331**                      **That Council receives the report.**

**Carried**  
7/0

## **3.4 REGIONAL COUNCIL BUSINESS**

## **3.5 CHIEF EXECUTIVE OFFICER**

*Mayor Dillon vacated the Chair at 2.19pm with Deputy Mayor Rogers maintaining the Chair.*

### **3.5.1 Councillor Information Correspondence**

*Summary:                      From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillor's Information*

**Resolution:**                      **Moved Cr Gleeson**                      **Seconded Cr Peoples**

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**2023/11/332**                      **That Council receives the report.**

**Carried**  
7/0

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### 3.5.2 Planning and Development Report

*Summary:*                      *From the Chief Executive Officer, tabling the monthly Planning and Development Report.*

**Resolution:**                      **Moved Cr Peoples**                      **Seconded Cr Hansen**  
**2023/11/333**                      **That Council receives the report.**

**Carried**  
7/0

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### 3.5.3 Economic Development Report

*Summary:*                      *From the Chief Executive Officer, tabling the monthly Economic Development Report.*

**Resolution:**                      **Moved Cr Hansen**                      **Seconded Cr Plumb**  
**2023/11/334**                      **That Council receives the report.**

**Carried**  
7/0

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### 3.5.4 Workplace Health and Safety Report

*Summary:*                      *From the Workplace Health and Safety Specialist, presenting a report on Council's Work Health and Safety.*

**Resolution:**                      **Moved Cr Gleeson**                      **Seconded Cr Peoples**  
**2023/11/335**                      **That Council receives the report.**

**Carried**  
7/0

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*Mayor Dillon returned to the Chair at 2.26pm.*

### 3.5.5 Expressions of Interest – Land Development – Lot 1 on SP217689



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<b>Resolution:</b> <b>2023/11/339</b>	<b>Moved Cr Peoples</b> <b>That Council receives the report.</b>	<b>Seconded Cr Gleeson</b>	<b>Carried</b> 7/0
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#### **3.6.4 Alpha/Jericho District Report**

*Summary:* This report provides an update on the Council activities that have occurred over the last month in and around the Alpha and Jericho District.

<b>Resolution:</b> <b>2023/11/340</b>	<b>Moved Cr Hansen</b> <b>That Council receives the report.</b>	<b>Seconded Cr Plumb</b>	<b>Carried</b> 7/0
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#### **3.6.5 Aramac/Muttaborra District Report**

*Summary:* This report provides an update on the Council activities that have occurred over the last month in and around the Aramac and Muttaborra District.

<b>Resolution:</b> <b>2023/11/341</b>	<b>Moved Cr Peoples</b> <b>That Council receives the report.</b>	<b>Seconded Cr Arthur</b>	<b>Carried</b> 7/0
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#### **3.6.6 Barcaldine District Report**

*Summary:* This report provide an update on the Council activities that have occurred over the last month in and around the Barcaldine District.

<b>Resolution:</b> <b>2023/11/342</b>	<b>Moved Cr Gleeson</b> <b>That Council receives the report.</b>	<b>Seconded Cr Arthur</b>	<b>Carried</b> 7/0
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### 3.6.7 Project Progress Report

*Summary: Council has adopted a Capital Works Program for 2023/2024 financial year at it budget meeting in June 2023. At the meeting Council also adopted a list of special operating projects for this financial year. This report is a progress summary of each project to the end of August 2023.*

**Resolution:** **Moved Cr Peoples** **Seconded Cr Plumb**  
**2023/11/343** **That Council receives the report.**

**Carried**  
7/0

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### 3.6.8 Community Engagement Coordinator

*Summary: From the Community Engagement Coordinator submitting her Information Report for 2023.*

**Resolution:** **Moved Cr Hansen** **Seconded Cr Rogers**  
**2023/11/344** **That Council receives the report.**

**Carried**  
7/0

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*Mayor Dillon returned to the Chair at 3.40pm.*

## 4. Questions on Notice

### 4.1.1 Questions on Notice

*Summary: From the Chief Executive Officer, tabling the responses received to the Council Meeting Questions on Notice.*

**Resolution:** **Moved Cr Plumb** **Seconded Cr Gleeson**  
**2023/11/345** **That Council receives the report.**

**Carried**  
7/0

Questions on notice from November meeting:  
 Councillor Gleeson – Jericho Cemetery clean up/removal of trees.  
 Councillor Arthur – advertising/encouraging running for Council other than current

snapshot/training/truth in campaigning.

Councillor Rogers – funding for ‘active women’ – application to be considered/feedback from community sought.

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**5. Close of Meeting**

As there was no further business, the Mayor declared the meeting closed at 3.51pm.

CONFIRMED AS A TRUE AND CORRECT RECORD

MAYOR           -----

DATED:

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