

**MINUTES OF THE GENERAL MEETING
OF THE BARCALDINE REGIONAL COUNCIL
HELD IN THE BARCALDINE COUNCIL CHAMBERS, 71 ASH STREET, BARCALDINE
ON TUESDAY 31 OCTOBER 2023
COMMENCING AT 8:30AM**

ATTENDENCE

Councillor S Dillon (Mayor) [in the Chair], Councillor M Rogers (Deputy Mayor),
Councillors D Arthur, T Gleeson, C Hansen, G Peoples and R Plumb.

OFFICERS

S Gray (Chief Executive Officer), J Lawrence (District Manager – Barcaldine) D Young
(Minute Secretary), P Coulton (District Manager – Aramac/Muttaburra), D Bradford
(Director of Corporate and Financial Services), K Jones (Director of Works) and K Coomber
(District Manager – Alpha and Jericho).

Councillor Dillon led in council prayer.

CONDOLENCES

A minute's silence was observed to mark the passing of the late Mr Jim Allpass, Mr John
Joseph (Jack) Plumb, Mr Patrick Lynch and Mrs Joy Melville of Barcaldine, Mr James
Joseph Doherty and Mr Robert (Bob) Dines Marshall of Aramac.

LEAVE OF ABSENCE

- Paula Coulton
- Councillor Peoples from 9.51am and returned at 11.15am

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Councillor Dillon acknowledged the traditional owners of the land; past, present and
emerging.

CONFLICTS OF INTEREST

Prescribed Conflicts of Interest

Councillor Arthur under items 3.2.4 and 3.2.5 – Councillor Arthur informed the meeting he
has a Prescribed Conflict of Interest in the Reseal Program 2023-2024 Tenders and Flood
Damage Packages 8 as a close associate, his employer – Michael Horman Transport, may
be a supplier to these projects. Councillor Arthur will leave the meeting for the discussion
and vote on these items.

Councillor Plumb under item 3.5.2 – Councillor Plumb informed the meeting she has a
Prescribed Conflict of Interest in the Planning and Development Report; as a close
associate, being her son, is mentioned in the report. Councillor Plumb will leave the
meeting for the discussion and vote on this item.

Declarable Conflicts of Interest

Councillor Rogers under items 3.65 and 3.6.7 – ongoing declaration.

Councillors Rogers, Hansen, Plumb and Peoples under item 3.5.6 – Councillors Rogers, Hansen, Plumb and Peoples informed the meeting that they have a Declarable Conflict of Interest in the Organisational Structural Report as close associates, being family members, work for Council.

Resolution: 2023/10/280 **Moved Cr Dillon** **Seconded Cr Gleeson**
That Councillors Rogers, Hansen, Plumb and Peoples remain in the meeting for the discussion and vote on this item.

Carried
3/0

DEPUTATION

BUSINESS

1. CONFIRMATION OF MINUTES

General Meeting 26 September 2023

Resolution: 2023/10/281 **Moved Cr Gleeson** **Seconded Cr Hansen**
That the minutes of the General Meeting of Barcaldine Regional Council held on 26 September 2023 be received.

Carried
7/0

Resolution: 2023/10/282 **Moved Cr Gleeson** **Seconded Cr Hansen**
That the minutes of the General Meeting of Barcaldine Regional Council held on 26 September 2023 be confirmed with the following amendment: change Councillor Plumb’s conflict of interest to reflect a ‘family member’ and not son.

Carried
7/0

2. PETITIONS

Nil

3. REPORTS

3.1 CONFIDENTIAL REPORTS

Nil

3.2 DECISION REPORTS

Councillor Rogers maintained the Chair from 8.55am to 9.03am.

3.2.1 Regional Arts Development Fund Application

Summary: From the Community Engagement Coordinator, reporting on the Regional Arts Development Fund Assessment Outcome.

Resolution: **Moved Cr Peoples** **Seconded Cr Plumb**
2023/10/283 **That Council accepts the Committee recommendation to approve the application received from Queensland Country Women’s Association Barcaldine Branch, for the amount of \$1,519 towards a Quirky Garden Art Workshop.**

Carried
7/0

Item 3.2.2 was not discussed until returning from the lunch adjournment.

Councillor Peoples became aware of a conflict of interest and left the meeting for the vote at 12.55pm and returned at 12.56pm.

3.2.2 Why Leave Town Digital Cards

Summary: From the Community Engagement Coordinator, requesting to purchase a trial of digital Why Leave Town Cards.

Resolution: **Moved Cr Hansen** **Seconded Cr Rogers**
2023/10/284 **That Council accepts the Coordinator’s recommendation to purchase a six month package of digital Why Leave Town Cards at a cost of \$1,100.**

Carried
6/0

Councillor Peoples left the meeting at 9.08am and returned at 9.09pm.
Guest Richard Lewis from George Bourne and Associates joined the meeting at 9.24am and left at 9.54am.

3.2.3 Fleet Purchase

Summary: From the Fleet Manager, requesting to purchase supply and delivery of one (approximately) 6m³ Truck Mounted Sweeper.

Resolution: **Moved Cr Plumb** **Seconded Cr Hansen**
2023/10/285 **That Council accept the quotation received via VendorPanel from Mike Trace Engineering (MTE) for Tenderer 1 option of an Isuzu FVD 165-300, offering the best overall package at net \$415,859.58; plus extended warranty of 1 year, 1000 hours at \$5,400.**

Carried
5/2

Councillors Rogers and Peoples voted against the motion.

Councillor Arthur declared a conflict of interest in the following two reports and left the meeting at 9.32am.

3.2.4 Reseal Program 2023-2024 Tenders

Summary: This report provides for Council to consider the submitted tenders for Reseals Program for 2023-2024. The works required will see the roads identified in the program treated with aggregate and spray seal as an asset management strategy for managing Council's sealed network.

The open public tender for this package of work was requested through Council's online public tendering system, VendorPanel. The package was issued for the Barcaldine Regional Council Reseal Program 2023-2024 on 8 August 2023 and closed on 12 September 2023.

Resolution: **Moved Cr Hansen** **Seconded Cr Gleeson**
2023/10/286 **That Council:**
1. Accept the Reseal Program 2023-2024 submission from RPQ Mackay Pty Ltd for the submitted value of \$840,476.49 (ex GST).
2. In accordance with the Local Government Act 2009 and Council's procurement policy, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate and finalise all matters in relation to the execution of the contracts awarded in 1.

Carried
6/0

Resolution: **Moved Cr Dillon** **Seconded Cr Gleeson**
2023/10/287 **That Council closes the meeting to the public in accordance with Section 254J(3)(g) of the Local Government Regulation 2012, regarding negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.**

Carried
5/0

The meeting was closed at 9.36am and moved in to open session at 9.54am.

Resolution: **Moved Cr Gleeson** **Seconded Cr Hansen**
2023/10/288 **That Council reopens the meeting.**

Carried
5/0

3.2.5 Flood Damage Packages 8

Summary: This report provides for Council to consider the submitted tenders for Flood Damage 2023 Packages 8 – Gravel Supply. The works required are those works approved by the Queensland Reconstruction Authority (QRA) from the January 2023 flood event.

The flood event caused significant damage to Council's road network across the region. Following the initial period of emergent flood damage works, six submissions were made to QRA for work across the region. The works, once approved, have then been packaged up and issued for tender.

The open public tenders for these packages of works were requested through Council's online public tendering system, VendorPanel. The Packages were as follows:

- *Package 8 – Portion 2 – Monklands Road*
- *Package 8 – Portion 3 – Minnamoora Road*
- *Package 8 – Portion 4 – Degulla, Cudmore and Wendourie Roads.*

Additional packages will be provided to Council for consideration at future meetings.

**Resolution:
2023/10/289**

**Moved Cr Hansen
That Council:**

Seconded Cr Rogers

- 1. Accept the Flood Damage January 2023 Package 8 – Gravel Supply – Portion 2 – Monklands Road, Alpha submission from Michael Horman Transport for the submitted value of \$72,000.00 (ex GST).**
- 2. Accept the Flood Damage January 2023 Package 8 – Gravel Supply – Portion 3 – Minnamoora Road, Jericho submission from LJ & G Fietz for the submitted value of \$136,108.**
- 3. Accept the Flood Damage January 2023 Package 8 – Gravel Supply – Portion 4 – Degulla, Cudmore and Wendourie Roads submission from Michael Horman Transport for the submitted value of \$1,039,313.20 (ex GST).**
- 4. In accordance with the *Local Government Act 2009* and Council's procurement policy, Council delegate authority to the Chief Executive Officer to enter into a contract, negotiate and finalise all matters in relation to the execution of the contracts awarded in 1, 2 and 3.**

**Carried
5/0**

Meeting was adjourned at 9.54am and reconvened at 11.15am.

Councillors Peoples and Arthur returned to the meeting after the adjournment at 11.15am.

3.3 FINANCE

Councillor Peoples left the meeting at 11.16am and returned at 11.18am.

3.3.1 Financial Performance Report

Summary: Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to prepare a finance report to present at each monthly meeting of the local government. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year, up to a day as near as practicable to the end of the month before the meeting is held.

The purpose of the report is to promote sound financial management and accountability by presenting the Council's budget performance as at 30 September 2023.

**Resolution:
2023/10/290**

**Moved Cr Gleeson
That Council receive the report.**

Seconded Cr Arthur

Carried
6/0

Councillor Plumb returned to the meeting at 12.03pm.

3.5.3 Economic Development Report

Summary: From the Chief executive Officer, tabling the monthly Economic Development Report.

Resolution: 2023/10/294 **Moved Cr Hansen** **Seconded Cr Gleeson**
That Council receive the report.

Carried
7/0

Meeting was adjourned at 12.05pm and reconvened at 12.31pm.

3.5.4 Workplace Health and Safety Report

Summary: From the Workplace Health and Safety Specialist, presenting a report on Council's Work Health and Safety.

Resolution: 2023/10/295 **Moved Cr Plumb** **Seconded Cr Peoples**
That Council receive the report.

Carried
7/0

3.5.5 Quarter 1 Review – Annual Operation Plan

Summary: From the Chief Executive Officer, presenting the first quarter progress report on the implementation of the Annual Operational Plan.

Resolution: 2023/10/296 **Moved Cr Rogers** **Seconded Cr Gleeson**
That Council receive the report.

Carried
7/0

Meeting adjourned at 2.27pm and reconvened at 2.56pm.

3.5.6 Organisational Structure

Summary: From the Chief Executive Officer, presenting the Organisational Structure for final endorsement of the Executive/Corporate Level prior to publishing.

Resolution: 2023/10/297 **Moved Cr Hansen** **Seconded Cr Plumb**
That Council receives the report and endorse the Organisational Structure with the following amendments: Manager of People and Culture to be to the right of Chief Executive Officer (with direct reporting lines to the left) and the Coordinator levels be moved below Manager level – to include a legend outlining different levels.

Carried
6/1

Councillor Peoples voted against the motion.

3.6 INFORMATION REPORTS

3.6.1 Mayor

Summary: From the Mayor, tabling his information report to Council for October 2023.

Resolution: 2023/10/298 **Moved Cr Gleeson** **Seconded Cr Plumb**
That Council receive the report.

Carried
7/0

3.6.2 Chief Executive Officer

Summary: From the Chief Executive Officer, tabling his information Report to Council for October 2023.

Resolution: 2023/10/299 **Moved Cr Plumb** **Seconded Cr Peoples**
That Council receive the report.

Carried
7/0

3.6.3 Director of Works

Summary: From the Director of Works, presenting the status of the scope of works assigned to Infrastructure Services.

Resolution: **Moved Cr Peoples** **Seconded Cr Plumb**
2023/10/300 **That Council receive the report.**

Carried
7/0

Resolution: **Moved Cr Peoples** **Seconded Cr Plumb**
2023/10/301 **That Council closes the meeting to the public in accordance with Section 254J(3)(g) of the Local Government Regulation 2012, regarding negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.**

Carried
5/0

The meeting was closed at 3.02pm and moved in to open session at 3.35pm.

Resolution: **Moved Cr Arthur** **Seconded Cr Hansen**
2023/10/302 **That Council reopens the meeting.**

Carried
5/0

3.6.4 District Manager – Alpha and Jericho

Summary: This report provides an update on the Council activities that have occurred over the last month, in and around the Alpha and Jericho District.

Resolution: **Moved Cr Plumb** **Seconded Cr Hansen**
2023/10/303 **That Council receive the report.**

Carried
7/0

3.6.5 District Manager – Aramac and Muttaborra

Summary: This report provides an update on the Council activities that have occurred over the last month, in and around the Aramac and Muttaborra District.

Resolution: **Moved Cr Plumb** **Seconded Cr Gleeson**
2023/10/304 **That Council receive the report.**

Carried
7/0

3.6.6 District Manager – Barcaldine

Summary: This report provides an update on the Council activities that have occurred over the last month, in and around Barcaldine District.

Resolution: **Moved Cr Peoples** **Seconded Cr Plumb**
2023/10/305 **That Council receive the report.**

Carried
7/0

3.6.7 Project Progress

Summary: Council has adopted a Capital Works Program for 2023–2024 financial year at its budget meeting in June 2023. At the meeting, Council also adopted a list of special operating projects for this financial year. This report is a progress summary of each project to the end of September 2023.

Resolution: **Moved Cr Hansen** **Seconded Cr Plumb**
2023/10/306 **That Council receive the report.**

Carried
7/0

3.6.8 Community Engagement Coordinator

Summary: From the Community Engagement Coordinator, submitting her Information Report for September 2023

Resolution: **Moved Cr Hansen** **Seconded Cr Gleeson**
2023/10/307 **That Council receive the report.**

Carried
7/0
