

**MINUTES OF THE GENERAL MEETING  
OF THE BARCALDINE REGIONAL COUNCIL  
HELD IN THE BARCALDINE COUNCIL CHAMBERS, 71 ASH STREET, BARCALDINE  
ON TUESDAY 18 APRIL 2023  
COMMENCING AT 8.30AM**

**ATTENDANCE**

Councillor S Dillon (Mayor) [in the Chair], Councillor M Rogers (Deputy Mayor),  
Councillors D Arthur, T Gleeson, C Hansen, G Peoples and R Plumb.

**OFFICERS**

S Gray (Chief Executive Officer), J Lawrence (District Manager – Barcaldine), D Young (Minute Secretary), S Habib (Finance Manager), C Rohan (Director of Works), P Coulton (District Manager – Aramac and Muttaborra) and D Bradford (Director of Corporate and Financial Services).

Councillor Dillon led council in prayer.

**CONDOLENCES**

A minute's silence was observed to mark the passing of the late Mr Stanley Vivian Lawrence, Mr Stuart Humphreys and Mrs Anne Kingston of Aramac, Mr Brian Batchelor and Mr Bob MacDonald of Barcaldine.

**LEAVE OF ABSENCE**

**ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Councillor Dillon acknowledged the traditional owners of the land; past, present and emerging.

**CONFLICTS OF INTEREST**

**Prescribed Conflicts of Interest**

**Councillors Hansen, Gleeson and Plumb under item 3.3.1** – Councillors Hansen, Gleeson and Plumb have a previous Prescribed Conflict of Interest declaration in the Chief Executive Officer's Information Report. Given there is no decision to be made, they will remain in the room for the discussion and vote on this item.

**Councillors Rogers under item 3.3.4** – Councillor Rogers informed the meeting she has a Prescribed Conflict of Interest in the Regional Arts Development Fund Applications Report as she is a facilitator for one of the workshops. Councillor Rogers will leave the meeting for the discussion and vote on this item.

**Councillors Rogers and Peoples under item 3.8.2** – Councillors Rogers and Peoples informed the meeting they have a Prescribed Conflict of Interest in the Request for Assistance – Ballyneety Rodeo Club Incorporated Report as they are sponsors of the event. Councillors Rogers and Peoples will leave the meeting for the discussion and vote on this item.

**Councillor Peoples under item 3.8.3** – Councillor Peoples informed the meeting he has a Prescribed Conflict of Interest in the Request for Assistance – Muttaborra Amateur Turf Club Incorporated Report as he is the Chair of the Central West Racing Committee. Councillor Peoples will leave the meeting for the discussion and vote on this item.

**Declarable Conflicts of Interest**

**Councillor Peoples under item 3.8.3** – Councillor Peoples informed the meeting he has a Declarable Conflict of Interest in the Request for Assistance – Muttaborra Amateur Turf Club Incorporated Report as he is the Chair of the Central West Racing Committee. Councillor Peoples will leave the meeting for the discussion and vote on this item.

**Councillor Rogers under items 3.8.1 and 3.10.1** – continuing declaration from a prior meeting.

**DEPUTATION**

Nil

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**BUSINESS**

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**1. CONFIRMATION OF MINUTES**

<b>Resolution: 2023/04/091</b>	<b>Moved Cr Gleeson That the minutes of the General Meeting of Barcaldine Regional Council held on 21 March 2023 be received.</b>	<b>Seconded Cr Hansen</b>
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**Carried**  
7/0

<b>Resolution: 2023/04/092</b>	<b>Moved Cr Plumb That the minutes of the General Meeting of Barcaldine Regional Council held on 21 March 2023 be confirmed.</b>	<b>Seconded Cr Peoples</b>
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**Carried**  
7/0

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**2. PETITIONS**

Nil

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**3. REPORTS**

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**3.1 CONFIDENTIAL REPORTS**

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**3.2 MAYOR**

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**3.2.1 Mayor's Information Report**

*Summary: From the Mayor, tabling his information report to Council.*

**Resolution: Moved Cr Peoples Seconded Cr Plumb**  
**2023/04/093 That Council receives the report.**

**Carried**  
7/0

**Resolution: Moved Cr Peoples Seconded Cr Gleeson**  
**2023/04/094 That Council closes the meeting to the public in accordance with Section 254J(3)(g) of the Local Government Regulation 2012, regarding negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.**

**Carried**  
7/0

*The meeting was closed at 8.47am and moved in to open session at 8.55am.*

**Resolution: Moved Cr Peoples Seconded Cr Plumb**  
**2023/04/095 That Council reopens the meeting.**

**Carried**  
7/0

**3.3 CHIEF EXECUTIVE OFFICER****3.3.1 Chief Executive Officer's Information Report**

*Summary: From the Chief Executive Officer, tabling his information report to Council.*

**Resolution: Moved Cr Gleeson Seconded Cr Plumb**  
**2023/04/096 That Council receives the report.**

**Carried**  
7/0

**3.3.2 Councillor Information Correspondence**

*Summary: From the Chief Executive Officer, tabling a list of significant and relevant correspondence for Councillor Information.*

**Resolution: Moved Cr Plumb Seconded Cr Gleeson**  
**2023/04/097 That Council receives the report.**

**Carried**  
7/0

**3.3.3 Planning and Development Report**

Summary: *From the Chief Executive Officer, tabling the Planning and Development Report.*

**Resolution:** **Moved Cr Plumb** **Seconded Cr Hansen**  
**2023/04/098** **That Council receives the report.**

**Carried**  
7/0

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*Councillor Rogers declared a conflict of interest in the following report and left the meeting at 9.24am.*

**3.3.4 Regional Arts Development Fund Applications**

Summary: *From the Chief Executive Officer, via the Executive Support Coordinator, reporting on the Regional Arts Development Fund Assessment Outcome.*

**Resolution:** **Moved Cr Plumb** **Seconded Cr Hansen**  
**2023/04/099** **That Council accepts the Committee recommendations to approve the applications received from the Trustee for the Huglin Family Trust and the Jordan Valley Art and Craft Incorporated.**

**Carried**  
6/0

*Councillor Rogers returned to the meeting at 9.27am.*

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**3.3.5 Policy and Procedure Framework**

Summary: *From the Chief Executive Officer tabling the Policy and Procedure Framework for endorsement.*

**Resolution:** **Moved Cr Peoples** **Seconded Cr Plumb**  
**2023/04/100** **That Council receives and adopt the Policy and Procedure Framework (with identified changes to Management Policy wording to Management Directive, include Policy Number and Review Date of April 2025) and endorses implementation.**

**Carried**  
7/0

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### 3.4 DIRECTOR OF CORPORATE AND FINANCIAL SERVICES

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#### 3.4.1 Information Report

*Summary: This report provides an update on activities and movements of the Director of Corporate and Financial Services since commencement. Highlights for the period has been meeting the great team at Council and engaging with some of the local community groups, all are so passionate about the region. The Budget 2023/2024 timeline has been framed up the focus for the budget development.*

**Resolution:                      Moved Cr Rogers    Seconded Cr Peoples**  
**2023/04/101                      That Council receive and note the report.**

**Carried**  
7/0

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*Meeting was adjourned at 9.58am and recommenced at 10.30am.*

#### 3.4.2 Audit Committee Minutes

*Summary: The Barcaldine Regional Council Audit Committee meets to provide oversight on matters relating to operational risk and controls of Council. The committee meets quarterly each financial year and met on Thursday 6 April 2023 to discuss the external audit plan and other identified audit items. Attached are the unconfirmed minutes of the meeting provided for Council's information.*

**Resolution:                      Moved Cr Plumb    Seconded Cr Rogers**  
**2023/04/102                      That the unconfirmed minutes of the Barcaldine Regional Council Audit Committee meeting on 6 April 2023 be noted.**

**Carried**  
7/0

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### 3.5 FINANCE

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#### 3.5.1 Financial Performance Report

*Summary: Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to prepare a finance report to present at each monthly meeting of the local government. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.*

*The purpose of the report is to promote sound financial management and accountability by presenting the Council’s budget performance as at 28 February 2023. The report includes the amendments made as a part of the budget review adopted by Council on 17 January 2023.*

**Resolution:                      Moved Cr Peoples    Seconded Cr Gleeson**  
**2023/04/103                      That Council receive and note the report.**

**Carried**  
 7/0

**3.5.2 Community Care Services Report**

*Summary:                      This report provides an update on the Community Care Services financial progress. The financial performance of the business unit is broken up into the care packages provided by Council.*

**Resolution:                      Moved Cr Plumb    Seconded Cr Gleeson**  
**2023/04/104                      That Council receives the report.**

**Carried**  
 7/0

**3.6 Director of Works Report**

**3.6.1 Works Report**

*Summary:                      From the Director of Works, presenting the status of the scope of works assigned to Infrastructure Services.*

**Resolution:                      Moved Cr Peoples    Seconded Cr Plumb**  
**2023/04/105                      That Council receives the report.**

**Carried**  
 7/0

**3.7 DISTRICT MANAGER – ALPHA AND JERICHO**

**3.7.1 Nil**

**3.8 DISTRICT MANAGER – ARAMAC AND MUTTABURRA**

**3.8.1 Information Report**

*Summary: This report provides an update on the Council activities that have occurred over the last month in and around the Aramac and Muttaborra District.*

**Resolution: Moved Cr Rogers Seconded Cr Gleeson**  
**2023/04/106 That the report be received and noted.**

**Carried**  
7/0

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*Councillors Rogers and Peoples declared a conflict of interest in the following report and left the meeting at 11.15am.*

**3.8.2 Request for Assistance – Ballyneety Rodeo Club Incorporated**

*Summary: Council has received an application for community assistance from the Ballyneety Rodeo Club Incorporated, seeking a \$4,000 cash donation towards their annual rodeo. The application has been assessed under Council's Community Grants Policy and due to its request value, requires consideration from Council.*

**Resolution: Moved Cr Plumb Seconded Cr Hansen**  
**2023/04/107 That Council agrees to a cash donation of \$4,000 plus plant and equipment hire to the Ballyneety Rodeo Club Incorporated.**

**Carried**  
4/1

*Councillor Arthur voted against the motion.  
Councillors Dillon, Plumb, Hansen and Gleeson voted for the motion.*

*Councillor Rogers returned to the meeting at 11.336am*

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*Councillor Peoples declared a conflict of interest in the following report and remained out of the meeting.*

**3.8.3 Request for Assistance – Muttaborra Amateur Turf Club Incorporated**

*Summary: Council has received an application for community assistance from the Muttaborra Amateur Turf Club Incorporated for a \$1,000 cash donation towards their annual racing event. The application has been assessed under Council's Community Grants Policy and due to its request value, requires consideration from Council.*

**Resolution: Moved Cr Gleeson Seconded Cr Plumb**

**2023/04/108** That Council agrees to a cash donation of \$1,000 to the Muttaborra Amateur Turf Club Incorporated.

**Carried**  
6/0

*Councillor Peoples returned to the meeting at 11.38am.*

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**3.8.4 Use of Community Facility – Muttaborra Primary Health**

*Summary: Council has received a request from the Muttaborra Primary Health Centre seeking free use of the Muttaborra Hall to conduct Pilates twice a week. The application has been assessed under Council’s Community Grants Policy and due to the applicant being a state department, it does not fall under the policy and requires consideration from Council.*

**Resolution:** **Moved Cr Rogers** **Seconded Cr Peoples**  
**2023/04/109** **That Council does agree to waive the fees for the use of the Muttaborra Memorial Hall by the Muttaborra Primary Health Clinic.**

**Carried**  
7/0

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**3.9 DISTRICT MANAGER – BARCALDINE**

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**3.9.1 Information Report**

*Summary: This report provides an update on the Council activities that have occurred over the last month in and around the Barcaldine District.*

**Resolution:** **Moved Cr Peoples** **Seconded Cr Hansen**  
**2023/04/110** **That the report be received and noted.**

**Carried**  
7/0

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**3.10.1 Project Progress Report**

*Summary: Council has adopted a Capital Works Program for 2022/2023 financial year at its budget meeting in June 2022. At the meeting Council also adopted a list of special operating projects for this financial year. This report is a progress summary of each project.*

**Resolution:** **Moved Cr Plumb** **Seconded Cr Hansen**



**2023/04/111**      **That Council receive and note the report.**

**Carried**  
7/0

#### 4. Questions on Notice

##### 4.1.1 Questions on Notice

*Summary: From the Chief Executive Officer, tabling the responses received to the March Council Meeting Questions on Notice.*

**Resolution:                      Moved: Cr Plumb    Seconded: Cr Gleeson**  
**2023/04/112                      That Council receives the report.**

**Carried**  
7/0

Questions on Notice for April meeting:

Councillor Peoples – help clubs regarding security requirements for events, Mayor will advocate at Roundtable meeting scheduled in June.

Councillor Arthur – housing management for employees to ensure they are not disadvantaged, being vacated, determine if Policy required.

Councillor Plumb – Blackwood Drive – gate replacement at end towards reserve.

Councillor Rogers – community engagement sessions in October 2022 – has feedback been provided, requests report on follow up.

#### Mayoral Minutes

**Resolution:                      Moved Cr Peoples    Seconded Cr Gleeson**  
**2023/04/113                      That Council closes the meeting to the public in accordance with Section 254J(3)(g) of the Local Government Regulation 2012, regarding negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.**

**Carried**  
7/0

*The meeting was closed at 12.40pm and moved in to open session at 12.50pm.*

**Resolution:                      Moved Cr Hansen    Seconded Cr Plumb**  
**2023/04/114                      That Council reopens the meeting.**

**Carried**  
7/0

**1.**

**Resolution:  
2023/04/115**

**Moved: Cr Rogers**

**Seconded: Cr Peoples**

**That Council receive and endorse the Draft Housing Strategy - Local Housing Action Plan with inclusion under Plans on page 2, a separate action item number 5 : support and assist in the facilitation of new home builds in all five communities of the Barcaldine region.**

**Carried  
7/0**

**2.**

**Resolution:  
2023/04/116**

**Moved: Cr Dillon**

**Seconded: Cr Gleeson**

**That Council note the letter received from the Westech Field Days Association Incorporated and supports the request, with a final decision to be made at the May meeting when full costs can be presented.**

**Carried  
7/0**

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**5. Close of Meeting**

As there was no further business, the Mayor declared the meeting closed at 1.00pm.

CONFIRMED AS A TRUE AND CORRECT RECORD

MAYOR: -----

DATED: 18 April 2023

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