Request for Rates Search



You may use this form to request specific data relevant to a particular property, from

Council's property systems. All information is accurate at the time of data extraction.

|  |  |  |
| --- | --- | --- |
| **Applicant Details** | | |
|  | | |
| **Full name(s)** | | |
|  | | |
|  | | |
| **Postal Address** | | |
|  | | |
|  | | |
| **Daytime Contact Number** |  | **Fax / Email Address** |
|  |  |  |
|  | | |
| **Contact Name** |  | **Reference** |
|  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Land Particulars** | | | | |
|  | | | | |
| **Purchaser** |  | **Vendor** | | |
|  |  |  | | |
|  | | | | |
| **Address(es) (to be purchased)** | | | | |
|  | | | | |
|  | | | | |
| **Lot and Plan Number(s)** |  | **Property Name** |  | **Settlement date** |
|  |  |  |  |  |

|  |
| --- |
| **Property and Town Planning Searches** |
| Standard Rate Search (includes a current water meter reading if applicable) - **$156.00** per assessment  Special Water Meter Reading (not available if property is NOT connected to town water) - **$42.00**  Limited Planning Certificate - **$406.00** per lot  Standard Planning Certificate - **$790.00** per lot  Full Planning Certificate - **$3950.00** per lot  Certificate of Classification - **$428.00**; a Form 13 must also be submitted with this request.  Building Records Search - **$56.00** per search  Environmental Health Search - **$178.00** |

|  |  |  |
| --- | --- | --- |
| **Signature** | | |
|  | | |
| **Signature** |  | **Date** |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Lodgement of your application** | | | |
|  | | | |
| MAIL | Post to ‘PO Box 191, Barcaldine QLD 4725’  Email to [rates@barc.qld.gov.au](mailto:rates@barc.qld.gov.au) | | |
|  | | | |
| IN PERSON | Visit any BRC Administration Office from 8.00am to 4.30pm Monday to Friday with cash, cheque or EFTPOS | Alpha Aramac Barcaldine | 43 Dryden Street  35 Gordon Street  71 Ash Street |
|  | | | |
| PAYMENT | Cheques or money order to be made payable to “Barcaldine Regional Council  Credit Card – Council will contact you to ascertain credit card details **(1% surcharge applies)**  Cash or EFTPOS (in person only) | | |

**OFFICE USE ONLY**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Entered by |  | Receipt number |  | Date | / / |

Rates Search Customer Information

**Searches**

Rate Search – allow 7 business days

The fee for Rates Search is per rates assessment.

e.g. 4 lots of land on the one rates notice – Search Fee is $150.00  
4 lots of land on separate rates notices – Search Fee is $600.00

Special Water Meter Reading - Allow 7 working days and please check with Council prior to ordering this search.

Planning Certificates – allow 5 business days for a limited certificate, 10 business days for a standard certificate and 30 business days for a full certificate.

The fee for Limited Certificate, Standard Certificate and Full Certificate is per lot.

e.g. 2 lots of land – Limited Certificate is $780.00, regardless of lots being on same rates notice or not

Environmental Health Search and Building Records Search – allow 14 business days.

Certificate of Classification – a Form 13 must be completed and submitted with the application form. Forms available on <https://www.housing.qld.gov.au/__data/assets/pdf_file/0024/9771/form13applicationforcertificateofclassificationforabuildingorstructure.pdf>

**The following information is included on a Rate Search**

* Local Authority Valuation of Land
* Current half yearly rates or yearly rates and date to which same have been paid
* The amount of arrears of rates (if applicable)
* Zoning of Land under Town Plan
* Requisitions against land or premises, and details thereof
* If any sewerage mains transverse the subject land
* If there are any manholes on the subject land that are serviced by Council
* If the land is in a drainage problem area
* If the land is subject to flooding
* Current fire levy, date to which same has been paid and the amount of any arrears (if applicable) of such levy
* Current water meter reading (if town water is connected to the subject parcel of land)

For information contained in Planning & Development Certificates please refer to the “Content” section under Planning & Development Certificates under the *Sustainable Planning Act 2009 – Sections 738, 739 & 740*.

**Payment Options**

|  |
| --- |
| **By Mail**  Post Rate Search Request form to PO Box 191, Barcaldine Qld 4725.  Cheque - Council will only accept Cheques (Bank or Personal) or Money Orders to be in Australian Dollars only. Cheques are payable to ‘Barcaldine Regional Council’ |
| **In Person**  Pay with Cash, Cheque, Eftpos or Credit Card (Credit Card credit transaction incurs a 1% surcharge fee) at any Barcaldine Regional Council Administration Office between 8.00am to 4.30pm Monday to Friday |

**Council Contacts**

If you have any further queries please contact Rates Department at respective Offices:

Alpha: 43 Dryden Street, Alpha Telephone 07 4651 5680

Aramac: 35 Gordon Street, Aramac Telephone 07 4651 5650

Barcaldine: 71 Ash Street, Barcaldine Telephone 07 4651 5600

Rate Search Request form is available on the Barcaldine Regional Council website: [www.barcaldinerc.qld.gov.au](http://www.barcaldinerc.qld.gov.au)

**Note:** All fees listed are for the 2024 / 2025 Financial Year