Application for change address for rates purposes



You may use this form to notify Council that you wish to change your address for all future rates notices and correspondence.

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| **Applicant Details** | | | | |
|  | | | | |
| **Full name(s)** | | | | |
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| **Change from (old address)** | | | | |
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| **Change to (new postal address)** | | | | |
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|  | | | | |
| **Mobile Phone Number** |  | **Email** | | |
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|  |  |  | | |
| **Do you wish to receive your rates via Email?** | | |  | **Please note: That your emailed notice may go into your junk folder and it is the owner’s responsibility to monitor when your rates notice may be issued and to contact Council if you have not received your notice. A hard copy will still be mailed to your postal address also.** |
| Yes  No | | |  |

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| --- | --- | --- |
| **Property Details** | | |
|  | | |
| **Assessment Number (1)** |  | **Property address and/or description** |
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|  | | |
| **Assessment Number (2)** |  | **Property address and/or description** |
|  |  |  |
|  | | |
| **Assessment Number (3)** |  | **Property address and/or description** |
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|  | | |
| **Assessment Number (4)** |  | **Property address and/or description** |
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|  | | |
| **Assessment Number (5)** |  | **Property address and/or description** |
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| **Authorisation** | | |
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| I/We hereby wish to advise that the address for future Rate Assessments (notices) for the assessment number/s named above, is as advised as the Postal Address within the Applicant Details section. | | |
|  | | |
| **Applicant (1) Signature** |  | **Date** |
|  |  |  |
|  | | |
| **Applicant (2) Signature** |  | **Date** |
|  |  |  |

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| **Lodgement of your application** | | | | |
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| MAIL | Post to ‘PO Box 191, Barcaldine QLD 4725’  Email to [rates@barc.qld.gov.au](mailto:rates@barc.qld.gov.au) | | | |
|  | | | | |
| IN PERSON | | Visit any BRC Administration Office from 8.00am to 4.30pm Monday to Friday | Alpha Aramac Barcaldine | 43 Dryden Street  35 Gordon Street  71 Ash Street |

**OFFICE USE ONLY**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Entered by |  | File number |  | Date |  |