

Request for Rates Search

You may use this form to request specific data relevant to a particular property, from Council's property systems. All information is accurate at the time of data extraction.

Applicant Details

Full name(s)	
Postal Address	
Daytime Contact Number	Fax / Email Address
Contact Name	Reference

Land Particulars

Purchaser	Vendor	
Address(es) (to be purchased)		
Lot and Plan Number(s)	Property Name	Settlement date

Property and Town Planning Searches

- ☐ Standard Rate Search (includes a current water meter reading if applicable) - **\$175.00** per assessment
- ☐ Special Water Meter Reading (not available if property is NOT connected to town water) - **\$50.00**
- ☐ Limited Planning Certificate - **\$465.00** per lot
- ☐ Standard Planning Certificate - **\$905.00** per lot
- ☐ Full Planning Certificate - **\$4520.00** per lot
- ☐ Certificate of Classification - **\$490.00**; a Form 13 must also be submitted with this request.
- ☐ Building Records Search - **\$70.00** per search
- ☐ Environmental Health Search - **\$195.00**

Signature

Signature	Date
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Lodgement of your application

Barcaldine Regional Council is collecting your personal information for the purpose outlined on this form this document will be stored according to the *Privacy Act 2009* in a secure document management system as authorised under the *s.26 of the Public Records Act 2002, The Information Privacy and Other Legislation Amendment Act 2023 (IPOLA) and updates* for the disposal of common and administrative public records created by all public authorities.

Lodgement of your application

MAIL	Post to 'PO Box 191, Barcaldine QLD 4725' Email to rates@barc.qld.gov.au		
IN PERSON	Visit any BRC Administration Office from 8.00am to 4.30pm Monday to Friday with cash, cheque or EFTPOS	Alpha Aramac Barcaldine	43 Dryden Street 35 Gordon Street 71 Ash Street
PAYMENT	☐ Cheques or money order to be made payable to "Barcaldine Regional Council" ☐ Credit Card – Council will contact you to ascertain credit card details ☐ Cash or EFTPOS (in person only)		

OFFICE USE ONLY

Entered by	Receipt number	Date
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Rates Search Customer Information

Searches

Rate Search – allow 7 business days

The fee for Rates Search is per rates assessment.

e.g. 4 lots of land on the one rates notice – Search Fee is \$150.00
4 lots of land on separate rates notices – Search Fee is \$600.00

Special Water Meter Reading - Allow 7 working days and please check with Council prior to ordering this search.

Planning Certificates – allow 5 business days for a limited certificate, 10 business days for a standard certificate and 30 business days for a full certificate.

The fee for Limited Certificate, Standard Certificate and Full Certificate is per lot.

e.g. 2 lots of land – Limited Certificate is \$780.00, regardless of lots being on same rates notice or not

Environmental Health Search and Building Records Search – allow 14 business days.

Certificate of Classification – a Form 13 must be completed and submitted with the application form. Forms available on https://www.housing.qld.gov.au/data/assets/pdf_file/0024/9771/form13applicationforcertificateofclassificationforabuildingorstructure.pdf

The following information is included on a Rate Search

- Local Authority Valuation of Land
- Current half yearly rates or yearly rates and date to which same have been paid
- The amount of arrears of rates (if applicable)
- Zoning of Land under Town Plan
- Requisitions against land or premises, and details thereof
- If any sewerage mains transverse the subject land
- If there are any manholes on the subject land that are serviced by Council
- If the land is in a drainage problem area
- If the land is subject to flooding
- Current fire levy, date to which same has been paid and the amount of any arrears (if applicable) of such levy
- Current water meter reading (if town water is connected to the subject parcel of land)

For information contained in Planning & Development Certificates please refer to the “Content” section under Planning & Development Certificates under the *Sustainable Planning Act 2009 – Sections 738, 739 & 740*.

Payment Options

By Mail

Post Rate Search Request form to PO Box 191, Barcaldine Qld 4725.

Cheque - Council will only accept Cheques (Bank or Personal) or Money Orders to be in Australian Dollars only. Cheques are payable to 'Barcaldine Regional Council'

In Person

Pay with Cash, Cheque, Eftpos or Credit Card (Credit Card credit transaction incurs a 1% surcharge fee) at any Barcaldine Regional Council Administration Office between 8.00am to 4.30pm Monday to Friday

Council Contacts

If you have any further queries please contact Rates Department at respective Offices:

Alpha: 43 Dryden Street, Alpha	Telephone 07 4651 5680
Aramac: 35 Gordon Street, Aramac	Telephone 07 4651 5650
Barcaldine: 71 Ash Street, Barcaldine	Telephone 07 4651 5600

Rate Search Request form is available on the Barcaldine Regional Council website: www.barcaldinerc.qld.gov.au

Note: All fees listed are for the 2024 / 2025 Financial Year