Checklist for Plumbing and Drainage Works application

The following information aims to assist applicants to successfully lodge an application for plumbing and drainage work with Council.

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| **Plumbing & Drainage for Sewered Areas – Residential, Alterations** | |
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|  | Form 1 & 7 completed |
|  | 1 copy (A3 or A4) of dimensioned floor plan showing location of fixtures including bath, kitchen, laundry, basin and WC |
|  | Drainage plan showing location of all house drainage lines from fixtures to connection point of Council sewer. Plan to indicate location of vent, ORG, junctions and IOs |
|  | Location of Council sewer main and sewer connection point |
|  | Soil classification and submission of engineer designed expansion control for sanitary drainage, if applicable, (H, P, E sites) |
|  | For any covered work in a transportable dwelling/building, a Form 3 will be required |
|  | Payment of applicable fees |

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| **Removable/Resited Dwellings** | |
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|  | Form 1 & 7 completed |
|  | 1 copy (A3 or A4) of dimensioned floor plan showing location of fixtures including bath, kitchen, laundry, basin and WC |
|  | Drainage plan showing location of all house drainage lines from fixtures to connection point of Council sewer. Plan to indicate location of vent, ORG, junctions and IOs |
|  | Location of Council sewer main and sewer connection point |
|  | Details of disconnection and capping of existing services |
|  | Soil classification and submission of engineer designed expansion control for sanitary drainage, if applicable, (H, P, E sites) |
|  | For any covered work in a transportable dwelling/building, a Form 3 will be required |
|  | Payment of applicable fees |

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| **Swimming Pools/Spas** | |
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|  | Form 1 & 7 (required if connecting to Council sewer main) |
|  | Type of filter |
|  | 1 copy (A3 or A4) of site plan – show backwash disposal to sewer |
|  | Payment of applicable fees |

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| **Plumbing & Drainage for Non-Sewered Areas – Residential, Alterations** | |
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|  | Form 1 & 7 completed |
|  | 1 copy (A3 or A4) of dimensioned floor plan showing location of fixtures including bath, kitchen, laundry, basin and WC |
|  | Drainage plan showing location of all house drainage lines from fixtures to treatment plant. Plan to indicate location of vent, ORG, junctions and IOs |
|  | Wastewater treatment and disposal report prepared by qualified person |
|  | Application for on-site facility signed by owner |
|  | Soil classification and submission of engineer designed expansion control for sanitary drainage, if applicable, (H, P, E sites) |
|  | For any covered work in a transportable dwelling/building, a Form 3 will be required |
|  | Payment of applicable fees |

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| **Plumbing & Drainage for Commercial - Alterations, Additions, and New Work** | |
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|  | Form 1 & 7 completed |
|  | 1 copy (A3 or A4) of dimensioned floor plan showing location of fixtures including bath, kitchen, laundry, basin and WC |
|  | Hydraulic plans (see guidelines) |
|  | Drainage plan showing location of all house drainage lines from fixtures to treatment plant. Plan to indicate location of vent, ORG, junctions and IOs |
|  | Wastewater treatment and disposal report prepared by qualified person |
|  | Application for on-site facility signed by owner |
|  | Soil classification and submission of engineer designed expansion control for sanitary drainage, if applicable, (H, P, E sites) |
|  | For any covered work in a transportable dwelling/building, a Form 3 will be required |
|  | Payment of applicable fees |

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| **Fees for 2023 / 2024 Financial Year** | | | | |
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| Lodgement | | | | Total |
|  | $ | 142.00 | Lodgement Fee |  |
|  | | | | |
| Sewerage/Septic | | | | Total |
|  | $ | 492.00 | Connection fee (to Council sewer line only) |  |
|  | $ | 133.00 | Inspection Fees – Sewerage and Septic (each) |  |
|  | $ | 83.00 | Disconnection Fee |  |
|  | | | | |
| Water | | | | Total |
|  | $ | 492.00 | Connection fee (Residential - includes meter) |  |
|  | $ | 133.00 | Inspection Fees (each) |  |
|  | $ | 83.00 | Disconnection Fee – per hour per person |  |
|  | | | | |
|  |  |  | TOTAL AMOUNT OF FEES PAYABLE $ |  |

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| **Lodgement of your application** | | | |
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| MAIL | Post to ‘PO Box 191, Barcaldine QLD 4725’  Email to [CharmainA@barc.qld.gov.au](mailto:CharmainA@barc.qld.gov.au) OR [council@barc.qld.gov.au](mailto:council@barc.qld.gov.au) | | |
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| IN PERSON | Visit any BRC Administration Office from 8.00am to 4.30pm Monday to Friday with cash, cheque or EFTPOS | Alpha Aramac Barcaldine | 43 Dryden Street  35 Gordon Street  71 Ash Street |
|  | | | |
| PAYMENT | Cheques or money order to be made payable to “Barcaldine Regional Council  Credit Card – Council will contact you to arrange payment **(1% surcharge applies)**  Cash or EFTPOS (in person only)  Direct Deposit – BSB: 124956 Account Number: 100026378 Reference: SurnameDAFees – Email a remittance advice to [SaraM@barc.qld.gov.au](mailto:SaraM@barc.qld.gov.au) | | |