#### MINUTES OF THE GENERAL MEETING OF THE BARCALDINE REGIONAL COUNCIL HELD IN THE MEMORIAL HALL, BRUFORD STREET, MUTTABURRA ON WEDNESDAY 18 APRIL 2018 COMMENCING AT 9.25AM

#### ATTENDANCE

Councillor R Chandler (Mayor) (In the Chair), Councillors J Gray (Deputy Mayor), G Bettiens, S Dillon, M Rogers, B Plumb and G Peoples.

#### **OFFICERS**

B Walsh (Acting Chief Executive Officer), I Kuhn (District Manager – Aramac and Muttaburra), J Lawrence (District Manager – Barcaldine), J Ricks (Chief Engineer) and A Newton (Minute Secretary).

**PRAYER –** Mr. Jason Ricks read the prayer.

#### **CONDOLENCES**

A minute's silence was observed to mark the passing of Mr. Allan Gribble of Barcaldine and Mrs. Wendy Kendal formerly of Birricannia, Muttaburra.

#### LEAVE OF ABSENCE - NII

#### ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Mayor acknowledged the traditional owners of the land, past and present.

#### **DECLARATIONS OF COUNCILLORS**

#### Material Personal Interest on any items of Business

Pursuant to Section 173 (2) of the Local Government Act 2009, Councillor Peoples informed the meeting of a material personal interest in relation to Items 3.4.1 and 3.6.2 (as a supplier of equipment and a member of the Queensland Country Racing Board respectively) and left the meeting during discussions thereon.

Pursuant to Section 173 (2) of the Local Government Act 2009, Councillor Bettiens informed the meeting of a material personal interest in relation to Items 3.1.5 and 3.4.1 (as a contractor) and left the meeting during discussions thereon.

#### **Conflict of Interest - Nil**

#### Personal Gifts and Benefits - Nil

#### BUSINESS

#### 1. CONFIRMATION OF MINUTES

Summary:	The following minutes required confirmation by Council:-
	General Meeting – 21 March 2018.

Resolution:Moved Cr DillonSeconded Cr Peoples2018/04/099That the minutes of the General Meeting held by Barcaldine Regional<br/>Council on the 21 March 2018 be received.

Carried 7/0 Resolution:Moved Cr DillonSeconded Cr Gray2018/04/100That the minutes of the General Meeting held by Barcaldine Regional<br/>Council on 21 March 2018 be confirmed.

Carried

7/0

#### 2. PETITIONS - Nil

#### 3. **REPORTS**

#### 3.1 ACTING CHIEF EXECUTIVE OFFICER

#### 3.1.1 Acting Chief Executive Officer Information Report April 2018

Summary: The Acting Chief Executive Officer's report for April is presented to Council.

# Resolution:Moved Cr PeoplesSeconded Cr Dillon2018/04/101That Council receives the Acting Chief Executive Officer's Report for<br/>April.

Carried 7/0

At 10.00am Mr. Richard Chappell, Chief Digital Officer for RAPAD attended the meeting to update Council on RAPAD's Digital Strategy. At 10.45am Mr. Chappell left the meeting. The meeting adjourned at 10.45am for morning tea and resumed at 11.00am. At 11.00am Mr. John Lillico attended the meeting to advise Council of a proposal to establish a Men's Shed in Muttaburra. At 11.10am Mr. Lillico left the meeting.

#### 3.1.2 Organisational Structure Implementation Update

Summary:	Α	progress	report	from	the	Acting	Chief	Executive	Officer	on	the
	im	plementatio	on of the	reviev	ved C	council O	rganisa	tional Struct	ure.		

Resolution:Moved Cr Gray2018/04/102That Council receives the Report.

Seconded Cr Bettiens

Carried 7/0

#### 3.1.3 LGAQ Submission to Senate Enquiry

Summary: The LGAQ has prepared a submission for the Senate Inquiry into Rural and Regional Air Route Service Delivery.

	REGIONAL COUNCIL General Meeting held on 18 April 2018	Page   3
Resolution: 2018/04/103	Moved Cr Plumb That Council receives the Report.	Seconded Cr Dillon
		Carried 7/0
3.1.4 Audito	r-General's Report to Parliament	
Summary:	The Auditor-General has presented to pa financial audits for 2016-17.	rliament his report on the results of
Resolution: 2018/04/104	Moved Cr Plumb That Council receives the Report.	Seconded Cr Bettiens
		Carried 7/0

At this stage Cr. Bettiens declared an interest in the following item and left the meeting during discussions thereon.

#### 3.1.5 Planning and Development Report – April 2018

Summary:	The planning and development report for the presented to Council.	e period ending 6 April 2018 is
Resolution:	Moved Cr Plumb	Seconded Cr Dillon
2018/04/105	That Council receives the Planning & Deve	Iopment Report for April 2018.

Carried 6/0

At this stage Cr. Bettiens returned to the meeting.

#### 3.1.6 Boundary Change - Bowen

- Summary: A request from GW & JG Bowen for a boundary change between Barcaldine Regional Council and Blackall Tambo Regional Council to include the whole of Manduroo Station within Barcaldine Regional Council.
- Resolution:Moved Cr DillonSeconded Cr Plumb2018/04/106That Council applies to the Minister for Local Government to change the<br/>boundary between Barcaldine Regional Council and Blackall Tambo<br/>Regional Council as requested.

Carried 7/0

#### 3.1.7 Code of Conduct for Councillors

Summary:	The amended Code of Conduct for Councillors policy is presented for adoption.		
Resolution: 2018/04/107	Moved Cr Bettiens Seconded Cr Gray That Council adopts the Code of Conduct for Councillors policy as amended (as per Attachment A).		
	Carried 7/0		
3.1.8 Byron Shire Council - Adani			

Summary: A letter from Byron Shire Council requesting that Barcaldine Regional Council not conduct business with companies associated with Adani and the Carmichael Mine.

Resolution:	Moved Cr Dillon	Seconded Cr Gray
2018/04/108	That Council does not receive the letter.	

Carried 7/0

#### **Standing Orders Policy** 3.1.9

Summary: The amended Standing Orders Policy is presented for adoption.

<b>Resolution:</b>	Moved Cr Peoples	Seconded Cr Gray
2018/04/109	That the matter be deferred to a future	e meeting of Council.

Carried 7/0

#### 3.1.10 Queen's Baton Relay Batonbearers

Summary:	From the Events and Tourism Officer submitting the Queen's Baton Relay Batonbearers.
Resolution: 2018/04/110	Moved Cr Gray Seconded Cr Plumb That Council acknowledges and congratulates the Batonbearers of the Queen's Baton Relay held in Barcaldine on Saturday 10 March 2018:
	Batonbearer #001 – Elizabeth Pumpa, Barcaldine Batonbearer #002 – Douglas Churchill, Aramac Batonbearer #003 – Madeline Wachtel, Barcaldine Batonbearer #004 – Elizabeth Pegg, Townsville Batonbearer #005 – Renee Searles, Barcaldine Batonbearer #006 – Hermione Duncan, Barcaldine Batonbearer #007 – Toni Austin, Barcaldine Batonbearer #008 – Jandri Greyling, Barcaldine
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Batonbearer #009 – Robyn Bowering, Barcaldine Batonbearer #010 – Elizabeth Ferguson, Barcaldine Batonbearer #011 – Brett Walsh, Barcaldine Batonbearer #012 – Lionel Walsh, Barcaldine Batonbearer #013 – Margaret Walsh, Barcaldine Batonbearer #014 – Joycelyn Bennetts, Barcaldine Batonbearer #015 – Hayden Leaney, Jericho

> Carried 7/0

#### 3.1.11 Councillor Information Bulletin

Summary: From the Acting Chief Executive Officer tabling a list of items sent to Councillors in the Councillor Information Bulletin up to and including 13 April 2018.

Resolution:Moved Cr DillonSeconded Cr Peoples2018/04/111That the report be received.

Carried 7/0

#### 3.1.12 Regional Emergency Services Officer

Summary: From the Acting Chief Executive Officer tabling a proposed agreement for the employment of a Regional Emergency Services Officer with adjoining Councils to carry out the administrative tasks associated with the Local Disaster Plan coordination.

Resolution:Moved Cr BettiensSeconded Cr Dillon2018/04/112That Council agrees to the proposal to employ a regional emergency<br/>services officer at a cost of \$45,000 over three (3) years.

Carried 7/0

#### 3.1.13 Outback Hubs ZoomRooms

Summary: From the Acting Chief Executive Officer tabling correspondence from RAPAD regarding the opportunity to set up four (4) Outback Hubs ZoomRooms in Aramac, Alpha and Barcaldine Boardrooms and the former Barcaldine VIC.

Resolution:Moved Cr DillonSeconded Cr Peoples2018/04/113That Council supports the establishment of ZoomRooms in Alpha,<br/>Jericho, Barcaldine (x 2), Aramac and Muttaburra with the locations to be<br/>determined.

Carried 7/0

#### 3.2 CHIEF OPERATING OFFICER - Nil

#### 3.3 FINANCE

#### 3.3.1 Financial Report

Summary: The financial report for the period ending 12 April 2018 is presented to Council.

Resolution:Moved Cr PeoplesSeconded Cr Plumb2018/04/114That Council receives the Financial Report for the period ending 12 April<br/>2018.

Carried 7/0

#### 3.4 MANAGER ENGINEERING SERVICES

Councillors Peoples and Bettiens declared an interest in some sections of the following matter and left the meeting during discussions thereon. During this item the Mayor left the meeting and the Deputy occupied the chair in his absence.

#### 3.4.1 Works Report

Summary: From the Manager of Engineering Services submitting for Council's information, the status of the scopes of work assigned to Engineering Services for the period ending 31 March 2018.

Resolution:	Moved Cr Dillon	Seconded Cr Rogers
2018/04/115	That the Works Report for the period March	2018 be received.

Carried 5/0

At this stage Councillors Peoples and Bettiens returned to the meeting.

At this stage the Mayor returned to the meeting and occupied the chair.

#### 3.4.2 Monklands Road, Lambton Meadows

Summary: From the Chief Engineer pertaining to the realignment of Monklands Road at Lambton Meadows.

# Resolution:Moved Cr DillonSeconded Cr Gray2018/04/116That Council receives the report and considers the project in the 2018-19<br/>Budget process.

Carried

#### 3.4.3 Sewer Main Relining – Muttaburra, Aramac and Barcaldine

Summary: From the Chief Engineer identifying priority works for sewer main relining in Muttaburra, Aramac and Barcaldine.

Resolution:Moved Cr DillonSeconded Cr Gray2018/04/117That Council commits to relining the sewerage mains in Barcaldine,<br/>Aramac and Muttaburra at a cost of \$750,000 per annum over the next<br/>four years.

Carried 7/0

#### 3.5 DISTRICT MANAGER – ALPHA AND JERICHO

#### 3.5.1 Information Report

Summary: From the District Manager – Alpha and Jericho submitting the Information Report for information.

Resolution:Moved Cr BettiensSeconded Cr Plumb2018/04/118That the District Manager's Information Report be received.

Carried 7/0

### 3.6 DISTRICT MANAGER – ARAMAC AND MUTTABURRA

#### 3.6.1 General Information Report

- Summary: The District Manager's Aramac and Muttaburra report was submitted to Council for information.
- Resolution:Moved Cr PeoplesSeconded Cr Dillon2018/04/119That the District Manager's Aramac and Muttaburra General<br/>Information Report be received.

Carried 7/0

At 1.30pm the meeting adjourned for lunch and resumed at 2.10pm.

At this stage Councillor Peoples declared an interest in the following matter and left the meeting during discussions thereon.

#### 3.6.2 Request for Assistance – Aramac Race Club Inc.

Summary: A Request for Assistance to the amount \$1,000.00 has been received from the Aramac Race Club Inc. for its annual Aramac Race Meeting to be held on Saturday 26 May 2018.

Resolution:Moved Cr BettiensSeconded Cr Rogers2018/04/120That Council agrees to support the request from the Aramac Race Club<br/>Inc.

Carried 6/0

### 3.6.3 RADF Applications

- Summary: From the Community Development Officer reporting RADF Assessment Outcomes and Funded Project Outcome reports.
- Resolution:Moved Cr DillonSeconded Cr Gray2018/04/121That Council accepts the following applications approved by the RADF<br/>Committee for the amount of \$6,067:-

Applicant:	Alpha Show Society
Project:	Kids Cultural Workshops
Category:	2 – Building Community Cultural Capacity
Total Cost:	\$3,465
<b>RADF Grant Amount:</b>	\$2,252

Applicant:	Alpha District Tourism & Development Assn Inc
Project:	Museum Development
Category:	4 - Cultural Tourism
Total Cost:	\$8,065
<b>RADF Grant Amount</b>	\$3,815

Carried 6/0

#### 3.6.4 RADF Community Representatives

Summary:		From the Community Development Officer reporting RADF Committee community membership.		
Resolution: 2018/04/122	-	ved Cr Dillon t Council:-	Seconded Cr Plumb	
	(a)		s application as a community representative e for a fixed term ending on 30 June 2020;	
	(b)	•	dation that the RADF Committee operates presentative – Joanne Taylor, and keeps the	

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two remaining community positions vacant and advertises these vacancies on Council's website, newsletters and Facebook page, accepting applications at any time.

Carried 6/0

#### 3.7 DISTRICT MANAGER – BARCALDINE

#### 3.7.1 General Information Report

Summary: The District Manager's – Barcaldine report was submitted to Council for information.

Resolution:Moved Cr DillonSeconded Cr Bettiens2018/04/123That the District Manager's – Barcaldine General Information Report be<br/>received.

Carried 6/0

At this stage Councillor Peoples returned to the meeting.

### 3.8 CONFIDENTIAL REPORTS - Nil

#### 3.9 NOTIFIED MOTIONS - NII

As there was no further business, the Mayor declared the meeting closed at 2.35pm.

CONFIRMED AS A TRUE AND CORRECT RECORD

MAYOR:

DATED: 16 May 2018

### Attachment A

SYSTEM:	Professional Governance
POLICY TITLE:	Code of Conduct for Councillors
ADOPTED: AMENDED:	13 October 2010 18 April 2018
POLICY NO:	CG007

#### PURPOSE:

This Code of Conduct sets out the standards of behaviour expected of the Councillors of the Barcaldine Regional Council.

This code is deemed to be a "procedure" for the purposes of section 176(4) of the *Local Government Act 2009.* 

#### **Policy Statement**

This Code exemplifies a Councillor's commitment to the highest ethical standards of behaviour whilst performing their duties as elected officials.

Councillors are committed to adhering to the local government principles under the Local Government Act 2009 (S.4):

- a. Transparent and effective processes and decision-making in the public interest
- b. Sustainable development and management of assets and infrastructure and delivery of effective services
- c. Democratic representation, social inclusion and meaningful community engagement
- d. Good governance of, and by, local government
- e. Ethical and legal behaviour of councillors and local government employees.

#### Key Legal Obligations (Local Government Act 2009)

#### Councillors must:

- 1. provide high quality leadership to Council and the community. S.12(3)(b)
- 2. not release information that the Councillor knows, or should reasonably know, is information that is confidential to Council. S.171(3)
- 3. declare a material personal interest at a meeting where a decision relating to that interest is to be made. S.172
- 4. declare a conflict of interest at a meeting where a decision relating to that interest is to be made. S.173
- 5. keep up to date their Councillor Register of Interests. S.171B

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- 6. only contact employees for assistance or information in accordance with Council's Approved Acceptable Request Guidelines. S.170A
- 7. not use information acquired as a Councillor to gain, directly or indirectly, a financial advantage for anyone or to cause detriment to Council. S.171(1)
- 8. not give a direction to any Council employee S.170(2)

### Key Ethical and Behavioural Obligations

### Councillors will:

- 1. ensure their personal conduct does not reflect adversely on the reputation of the Council
- 2. demonstrate respect for fellow councillors, council employees and members of the public
- 3. refrain from harassing, bullying or intimidating fellow councillors, council employees or members of the public
- 4. commit to honest, fair and respectful engagement with the community
- 5. conform to the requirements of Council's Standing Orders Policy during formal meetings of the Council
- 6. not communicate with the public or media on behalf of the Council, unless expressly authorized by the Council to make that communication
- 7. when communicating with the public or the media, make it clear that they are expressing a personal opinion and not speaking on behalf of Council
- 8. respect and protect the privacy and personal information of individuals
- 9. respect the confidentiality of all information presented and discussed at briefing sessions that is marked confidential

#### Use of Entitlements

Councillors must ensure that public resources are used prudently and within community expectations. Councillor expenditure must be in compliance with Council policies and guidelines pertaining to that expenditure.

#### **Council Policies, Guidelines and Procedures**

Councillors must comply with Council's approved policies, guidelines and procedures.

#### Consequences of Failing to Comply with this Code

Section 176 deals with complaints about the conduct and performance of councillors.

Misconduct is conduct, or a conspiracy or attempt to engage in conduct, of or by a councillor -

(a) that adversely affects, or could adversely affect the honest and impartial performance of the councillor's responsibilities or exercise of the councillors powers; or

- (b) that is or involves
  - i. the performance of the councillors responsibilities or powers in a way that is not honest or is not impartial; or
  - ii. a breach of the trust placed in the councillor; or
  - iii. a misuse of information acquired in the performance of the councillor's responsibilities; or
  - iv. a failure by the councillor to comply with a direction to leave a meeting of the local government by the chairperson presiding at the meeting; or
  - v. a refusal by the councillor to comply with a direction or order of the regional conduct review panel or tribunal about the councillor; or
- (c) that is a repeat of inappropriate conduct that the mayor or the department's chief executive has ordered by referred to a review panel; or
- (d) not dealing with a real or perceived conflict of interest in a transparent and accountable way; or
- (e) releasing information that the councillor knows, or should reasonably know, is information that is confidential to the local government.

*Inappropriate conduct* is conduct that is not appropriate conduct for a representative of a local government, but is not misconduct, including for example—

- (a) a councillor failing to comply with the local government's procedures; or
- (b) a councillor behaving in an offensive or disorderly way in a meeting of the local government or any of its committees.

*Misconduct* is dealt with by the regional conduct review panel or tribunal.

Inappropriate conduct is dealt with by the mayor or the department's chief executive.