

POSITION DESCRIPTION

Mechanic (Heavy Vehicle / Heavy Plant)

POSITION OVERVIEW

This role will perform manual work daily and need to be able to complete large jobs within certain timeframes. Problem solving occurs regularly, especially when performing maintenance or repairs. May work in a variety of different environments, including call outs to undertake repairs on site where problem solving is critical.

Employment Location:	Alpha/Jericho, Aramac/Muttaburra and Barcaldine District. Regional Work and travel as required.
Industrial Instruments:	Queensland Local Government Industry (Stream C) Award – State 2017; Barcaldine Regional Council Certified Agreement 2022.
Classification Level:	Minimum - Trade Level C7
Position Status:	Full-Time (Ongoing) ; Subject to Council's capacity to Pay, Funding and Employee Performance.
Accountable To:	Directly to the relevant Workshop Supervisor, Workshop Supervisor / Senior Mechanic and Coordinator Fleet, Plant and Operations; Interacts with Chief Executive Officer (CEO), District Managers, Senior Management Team and Support Staff; Other Stakeholders and Members of the Public.
Supervisory Responsibility:	Supervision and direction of other employees is not required.

KEY OUTCOMES AND RESPONSIBILITIES OF POSITION

The key duties and responsibilities include and are not limited to:

General responsibilities:

- Successful delivery of technical and practical diesel fitting and mechanics of heavy plant/vehicles.
- Successful delivery of maintenance of petrol vehicles and small engines.
- Successfully provide superior customer service and successful delivery of quality assurance.
- Successfully operate computer systems to execute administrative functions.
- Perform as directed other duties that are within the limits of your skill, competence, and training.

Health and Safety:

- Be aware of and comply and where relevant be able to access, all statutory workplace safety legislation and Barcaldine Regional Council WH&S Management System – SAFE PLAN, WH&S policies and procedures. Mechanic (Heavy Plant) September 2018 2.
- To provide support to all Districts workshops and/or Council Regional Functions as may be lawfully directed by Council.

KNOWLEDGE, QUALIFICATIONS & SKILLS

Essential Skills

The Appointee will hold relevant skills, Licences, Qualifications and experience related to this Position including:

- The Appointee must hold a Certificate III in Mobile Plant Technology or similar, and, Post-Trade Qualifications will be well regarded;
- The Appointee must hold a current QLD Car Licence and HR Truck Licence.
- The appointee must successfully pass any Validation of Competency testing as required.
- The Appointee must hold current lawful Queensland Construction Safety Card (White Card).
- Demonstrated successful delivery of technical and practical diesel fitting and mechanics repair, and maintenance of heavy plant/vehicles.
- Demonstrated successful delivery of petrol mechanics and small engines repair and maintenance.
- Excellent analytical and problem-solving skills and demonstrated skills in managing multiple tasks and competing priorities and meeting conflicting deadlines.
- Demonstrated ability to provide excellent customer service to a wide range of customers and stakeholders, including successful interaction with Consultants and Contractors.
- Demonstrated knowledge of workplace safety requirements.
- Basic Numeracy and written skills.

Desirable Skills

- Demonstrated general understanding of Quality Assurance and Environmental procedures; and

- Previous recent experience in Local Government or with other government bodies desirable but not mandatory

SELECTION CRITERIA

- A tertiary or post-trade qualification in Mobile Plant Technology, Heavy Commercial Vehicle Mechanical Technology or similar.
- Demonstrated ability to maintain and repair a wide variety of plant and equipment relevant to Council requirements.
- Demonstrated ability to work both independently and as part of a team to meet objectives.
- Demonstrated ability to keep accurate records, to organise maintenance schedules, and to manage and order stock.
- Demonstrated ability to maintain a safe work environment and to promote safe work practices.
- Demonstrated high level of internal and external customer service with a sound level of written and oral communication.

PHYSICAL REQUIREMENTS

Physical Demand Category

- ☐ Sedentary Work
- ☐ Light Duty – Occasional lifting/ carrying of objects weighing up to 5kgs
- ☐ Medium work – Occasional lifting/ carrying of objects weighing up to 10kgs
- ☒ Heavy work – Occasional lifting/ carrying of objects weighing up to 20kgs

Audio Visual Demands

- ☒ Peripheral Vision
- ☒ Hearing
- ☒ Depth Perception
- ☒ Colour Discrimination

Specific Actions Required

This job may include:

Standing/Walking	Sitting	Driving
<input type="checkbox"/> None	<input type="checkbox"/> None	<input type="checkbox"/> None
<input type="checkbox"/> Occasional	<input checked="" type="checkbox"/> Occasional	<input type="checkbox"/> Occasional
<input checked="" type="checkbox"/> 1-4 Hours	<input type="checkbox"/> 1-4 Hours	<input checked="" type="checkbox"/> 1-4 Hours
<input type="checkbox"/> 4-6 Hours	<input type="checkbox"/> 4-6 Hours	<input type="checkbox"/> 4-6 Hours
<input type="checkbox"/> 6-8 Hours	<input checked="" type="checkbox"/> 6-8 Hours	<input type="checkbox"/> 6-8 Hours

Work Environment

Attribute	Yes	No
Chemicals	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cold	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dampness	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fumes/Gases	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heat/Humidity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heights	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Noise	<input checked="" type="checkbox"/>	<input type="checkbox"/>

This job will require the following:

Action	Frequent	Occasional	None
Bending	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Squatting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Climbing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Twisting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reaching	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Repetitive Motions

- ☒ Simple Grasping
 ☐ Fine Manipulation
 ☒ Pushing and Pulling
- ☒ Finger Dexterity
 ☒ Foot Movement

ACKNOWLEDGEMENT

This position description is subject to change from time to time as Council's operational needs change and/or the organisation may be developed or restructured. Any such change shall be the subject of consultation with the position incumbent and others as may be deemed necessary or desirable. Further, it has been designed to indicate the general nature and level of work performed by employees within this classification and is not to be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the role.

Authorised By:	Chief Executive Officer
Signature:	
Date:	
Employee Name:	
Employee Signature:	
Date:	