

FACT SHEET

Making a submission about the proposed planning scheme

What is a submission?

A submission is a written comment about the proposed planning scheme made by any interested member of the community (including a person, group or organisation).

A submission may:

- object to all or part of the proposed planning scheme
- support all or part of the proposed planning scheme
- offer suggestions for changing aspects of the proposed planning scheme.

How do I make a submission about the proposed planning scheme?


In order to be considered a properly made submission, the submission must:


- ☐ be in writing (letters and emails are acceptable)
- ☐ be addressed to the Chief Executive Officer, Barcaldine Regional Council
- ☐ be received by Barcaldine Regional Council during the consultation period (**on or before Tuesday 8 November 2022**)
- ☐ state the name and residential or business address of each submitter
- ☐ state the grounds of the submission, and the facts and circumstances relied on in support of the grounds
- ☐ state one postal or electronic address for service of further correspondence relating to the submission for all submission-makers
- ☐ be signed by each person who made the submission (unless the submission is made electronically by email).

Please ensure your submission is clear to read, particularly names and contact details.

You can lodge your submission:

@  electronically by email to planning@barc.qld.gov.au

 by mail to the following address:
 Chief Executive Officer
 Barcaldine Regional Council
 PO Box 191
 Barcaldine QLD 4725

 by delivering in person at one of Council's Customer Service Centres:
Alpha Administration Office, 43 Dryden Street, Alpha QLD 4724
Jericho Administration Office, 8 Darwin Street, Jericho QLD 4728
Barcaldine Administration Office, 71 Ash Street, Barcaldine QLD 4725
Aramac Administration Office, 35 Gordon Street, Aramac QLD 4726
Muttaburra Administration Office, 20 Bruford Street, Muttaburra QLD 4732

What happens after you lodge your submission?

Once the consultation period has ended, Council will consider the submissions received and review the proposed planning scheme to determine if any changes should be made. Council will then respond to each submission and inform submitters of the impact they have had on the proposed planning scheme. Council may respond in the form of a consultation report published on its website. Council is also required to provide a consultation report to the Planning Minister, when requesting Ministerial approval to proceed with adopting a new planning scheme.

What if I have questions?

Council will have people available to speak with members of the community, to assist with understanding the proposed planning scheme and the plan-making process to be conducted on Tuesday 4 and Wednesday 5 October 2022.

For more information you can:

- access information and resources (such as fact sheets) about the proposed planning scheme on Council's website, www.barcaldinerc.qld.gov.au/proposed-planning-scheme
- email your enquiry to our dedicated planning services email address planning@barc.qld.gov.au
- contact Jenny Lawrence on 07 4651 5600.

The content of this information sheet is a summary and provided as guidance only. It has been prepared to assist the reader to understand and navigate the proposed Barcaldine Region Planning Scheme. Please refer to the complete version of the proposed Barcaldine Region Planning Scheme document available on Council's website for further detail.